

	West Virginia Department of Health and Human Resources				
	MANUAL OF ENVIRONMENTAL HEALTH PROCEDURES				
Section	Administration	Date	February 20, 2008	Procedure #	A-17
Subject	Frequency of Inspections and Sampling			Page	1 of 2

The purpose of this procedure is to provide a consolidated summary of the required frequency of inspections and sampling for each activity. The inspection and sampling frequency is generally mandated by law or rule. The frequencies are considered minimums necessary for a sound environmental health program.

ACTIVITY

FREQUENCY

FOOD

Food Establishments	* 2 per year
Food Manufacturers	1 per year
Food Samples	As needed or requested
School Lunch Programs	* 2 per year
Temporary Food Establishments	* 2 per event (opening inspection prior to use)
Vending Machines (PHF)	* 2 per year
Water Samples (Non-Public Supplies)	1 per year

GENERAL

Animal Bites	As needed or requested
Body Piercing and Tattoo Studios	* 1 per year
Campgrounds	* 1 per year
Care Facilities (adult day care, emergency shelter, group home)	* 1 per year
Child Care Centers	* 2 per year
Colleges & Universities	* Complaint basis
Fairs, Festivals and Mass Gatherings	* 1 per event
Housing (public and private)	As needed or requested
Institutions (college/university, detention center, jail, prison)	* 1 per year
Labor Camps	* 1 per year
Lodging Facilities (hotels, motels, bed & breakfast, cabins)	* 1 per year
Mobile Home Parks	* 2 per year
Organized Camps	* 1 per year
Outbreak Investigations	As needed or requested
Parks and Playgrounds	* 1 per year
Public Restrooms (in unregulated facilities)	* Complaint basis
Schools (physical plant)	* 1 per two years
Water Samples (Non-Public Supplies)	1 per year

MILK

Bulk Milk Tanker Truck Evaluations	* 1 per year
Bulk Milk Hauler Evaluations	* 1 per 2 years
Distribution Stations	* 4 per year

ACTIVITY	FREQUENCY
<u>MILK cont.</u>	
Pasteurization & Frozen Dessert Plants Pasteurized Milk & Milk Product Samples Producer Dairy Farms Raw Milk Samples (tanker trucks & bulk storage tanks)	* 4 per year As scheduled by PHSD * 4 per year * 4 samples every 6 months
<u>RECREATION</u>	
Recreational Water Facility Inspections Samples	* 2 per year * 2 sets per year, 1 at opening for outdoor (sample set = 1 shallow, 1 deep, 1 wading) (bathing beach set = 2 different locations)
<u>SEWAGE</u>	
Aeration Unit and Stabilization Pond Home Loan Evaluations On-Site Sewage System Inspections Sewage Tank Cleaning Truck Inspections	At inspection of facility being served As needed or requested * Initial installation and complaint basis * 1 per year
<u>WATER</u>	
Bottled Water Plant Inspections Samples Ice Manufacturing Plant Inspections Samples Individual Well Inspections Samples Community Water Supply Inspections Samples Non-Community Water Supply Inspections Samples	* 1 per year During routine facility inspection * 1 per year 1 per year Initial installation As needed or requested 1 per 3 years ** As indicated by EED District Engineer 1 per 5 years ** As indicated by EED District Engineer

**Public Water Systems are inspected by EED District Offices

References

History Replaces A-17 dated December 4, 2007; and November 17, 1982

Attachments