

# Olmstead Council Meeting

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**Meeting Date:** Friday, April 17, 2012

**Meeting Time:** 10:00 AM – 2:30 PM

**Minutes Approved:** July 17, 2012

## MEETING MINUTES

**Members Present:** Nancy Fry, Elliott Birkhead, Clarice Hausch, Jan Derry, Roy Herzbach, Kevin Smith, Jeannie Elkins, Rachael Fetty, Bitsy Shaw, Mark Drennan, Ann McDaniel, Vanessa VanGilder, Ardella Cottrill, David Stewart, Karen Davis, Laura Friend, Jim Cremeans, David Sanders

**Member Proxies:** Jim Cremeans for Steve Wiseman

**Members Absent:** Darla Ervin, Cathy Hutchinson, Linda Maniak, Tomi Burnside, Brenda Hellwig, Mark Knabenshue, Marcus Canaday

**Public:** None

**Other:** Tina Maher, Olmstead Coordinator and April Robertson, General Counsel OIG

AGENDA TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION STEPS
<b>WELCOME &amp; INTRODUCTIONS</b>	Nancy Fry, Chair welcomed members and introductions were made. April Robertson, General Counsel for the Office of Inspector General was introduced to members. Fry reviewed the meeting agenda.	None.
<b>APPROVAL OF THE MINUTES</b>	The February meeting minutes were approved by the Council with no dissenting votes.	Tina Maher will e-mail and provide hard copies of the approved minutes to members.
<b>GENERAL UPDATES</b>	Maher provided updates on the following: <ul style="list-style-type: none"><li>▪ MFP Grant Update</li><li>▪ 2012 Legislative Update</li><li>▪ 2013 Legislative Agenda</li><li>▪ Olmstead Annual Report for SFY 2012</li><li>▪ Grant Agreements for SFY 2013</li><li>▪ Upcoming National Olmstead Coordinator's Conference</li><li>▪ Updates on waiver wait lists and enrollment data</li></ul>	None.

AGENDA TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION STEPS
<b>OLMSTEAD PLAN UPDATE</b>	<p>Maher reviewed the draft vision statement, mission statement, and guiding principles for the Council to review. The Council voted (without dissenting votes) to accept the vision statement, mission statement, and guiding principles with minor amendments.</p> <p>Maher reviewed the draft Olmstead Plan goals. The Council voted (without dissenting votes) to accept the Olmstead Plan goals with minor amendments.</p> <p>Maher introduced a method begin updating and revising the Olmstead Plan.</p> <p>Ann McDaniel recommended that public forums should be held first. McDaniel suggested this input be used by the Council to carry out their work. Members overwhelming agreed.</p> <p>The rest of the meeting discussed methods for soliciting input.</p> <p>The Council decided to use the following process: stakeholder input will be gathered prior to the July Council meeting. Public forums, surveys, focus groups will be held. Maher will use the Executive Committee and invite any interested Council members to assist with planning of the public input.</p> <p>Once the public input is received, the Council will begin the plan update. The final step will be a 30-day public comment period.</p>	<p>Maher will e-mail and provide hard copies of the approved vision, mission, guiding principles and Olmstead Plan goals to members.</p> <p>Maher will send out possible dates to hold public forums.</p> <p>Maher will develop a questionnaire as an alternate means of gathering stakeholder input.</p> <p>Maher will contact various groups about holding some focus groups.</p> <p>Maher will schedule an Executive Committee meeting and invite any interested Council member to begin the planning process for the gathering public input.</p>
<b>OTHER BUSINESS</b>	None.	None.
<b>PUBLIC COMMENT</b>	None.	None.
<b>ADJOURNMENT</b>	Meeting adjourned at 4:00 PM.	None.

#### **NEXT REGULAR MEETING**

The next regular Olmstead Council meeting is scheduled for July 17, 2012 from 1:00 – 4:00 with the location to be determined.