



**State of West Virginia  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Office of Inspector General  
Board of Review  
2699 Park Avenue, Suite 100  
Huntington, WV 25704**

**Joe Manchin III  
Governor**

**Martha Yeager Walker  
Secretary**

October 12, 2005

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Mr. \_\_\_\_\_:

Attached is a copy of the findings of fact and conclusions of law on your hearing held October 11, 2005. Your hearing request was based on the Department of Health and Human Resources' action to require repayment of a Food Stamp overissuance claim in the amount of \$149.

In arriving at a decision, the State Hearings Officer is governed by the Public Welfare Laws of West Virginia and the rules and regulations established by the Department of Health and Human Resources. These same laws and regulations are used in all cases to assure that all persons are treated alike.

Eligibility for the Food Stamp Program is based on current policy and regulations. Some of these regulations state as follows: when the AG receives more Food Stamps than it was entitled to receive, corrective action is taken by establishing either an Unintentional Program Violation or Intentional Program Violation claim (WV Income Maintenance Manual Section 20.2) and the decision related to the claim is subject to a Fair Hearing (7 CFR 273.18).

The information which was submitted at your hearing revealed that an overissuance of Food Stamps occurred during the month of June, 2005 in the amount of \$149 and the overissuance must be repaid, regardless of who caused the error to occur.

It is the decision of the State Hearings Officer to uphold the action of the Department to require repayment of a Food Stamp overissuance claim in the amount of \$149.

Sincerely,

Thomas M. Smith  
State Hearing Officer  
Member, State Board of Review

cc: Erika H. Young, Chairman, Board of Review  
Todd Thornton, Repayment Investigator

**WEST VIRGINIA DEPARTMENT OF HEALTH & HUMAN RESOURCES  
BOARD OF REVIEW**

\_\_\_\_\_,

**Claimant,**

**v.**

**Action Number:** \_\_\_\_\_

**West Virginia Department of  
Health and Human Resources,**

**Respondent.**

**DECISION OF STATE HEARING OFFICER**

**I. INTRODUCTION:**

This is a report of the State Hearing Officer resulting from a fair hearing concluded on October 11, 2005 for \_\_\_\_\_. This hearing was held in accordance with the provisions found in the Common Chapters Manual, Chapter 700 of the West Virginia Department of Health and Human Resources. This fair hearing was convened on October 11, 2005 on a timely appeal, filed August 8, 2005.

It should be noted here that repayment has been pending a hearing decision.

**II. PROGRAM PURPOSE:**

The Program entitled Food Stamp Program is set up cooperatively between the Federal and State governments and administered by the West Virginia Department of Health & Human Resources.

The purpose of the Food Stamp Program is to provide an effective means of utilizing the nation's abundance of food "to safeguard the health and well-being of the nation's population and raise levels of nutrition among low-income households.". This is accomplished through the issuance of EBT benefits to households who meet the eligibility criteria established by the Food and Nutrition Service of the U.S. Department of Agriculture

**III. PARTICIPANTS:**

1. \_\_\_\_\_, Claimant.
2. \_\_\_\_\_, Claimant's wife.

3. Todd Thornton, Repayment Investigator.

Presiding at the Hearing was Thomas M. Smith, State Hearing Officer and a member of the State Board of Review.

**IV. QUESTIONS TO BE DECIDED:**

The question to be decided is whether the Department took the correct action to require repayment of a Food Stamp overissuance in the amount of \$149 for the month of June, 2005.

**V. APPLICABLE POLICY:**

WV Income Maintenance Manual Section 10.4, 20.1, 20.2.  
Federal Food Stamp Regulations Sections 273.18.

**VI. LISTING OF DOCUMENTARY EVIDENCE ADMITTED:**

**Department's Exhibits:**

DHS-1 Copy of notification of Food Stamp overissuance 8-4-05 (2 pages).  
DHS-2 Copy of ES-FS-5.  
DHS-3 Copy of Food Stamp Issuance History Disbursement screen.  
DHS-4 Copy of Food Stamp Allotment Determination Screen (actual amount received).  
DHS-5 Copy of Food Stamp Allotment Determination Screen (corrected amount).

**VII. FINDINGS OF FACT:**

- 1) The claimant received \$149 in Food Stamps for the month of June, 2005 based on zero countable Food Stamp income for a one-person Assistance Group (AG).
- 2) The claimant got married on 3-11-05 and his wife was employed at [REDACTED] and the countable net Food Stamp income for the household after deductions and disregards amounted to \$1214.01 which caused the case to be ineligible for Food Stamps due to excessive monthly income.
- 3) A Food Stamp overissuance of \$149 occurred for the month of June, 2005 due to excessive countable income.
- 4) The claimant testified that he reported to his worker in [REDACTED] County that he planned on getting married in March, 2005 and that they got married on 3-11-05 and that he took in the information to the [REDACTED] County office and that he has done everything he was supposed to do.
- 5) The claimant testified that a worker possibly named \_\_\_\_\_ told him that if the \$149 amount was on the card that he could keep the Food Stamps.

- 6) Mr. Thornton testified that the claimant did not verify his wife's earnings and wanted his wife to be left off the Food Stamp case but once the income was verified, the whole case was ineligible as Mrs. \_\_\_\_\_ had to be included in the AG.

- 7) WV Income Maintenance Manual Section 20.1 states, in part:

"The Department is responsible for accurately determining the client's eligibility for Food Stamps, cash assistance (AFDC/U, TANF, and WV WORKS) and Medicaid. When it is discovered that excess benefits have been issued, corrective action must be taken."

- 8) WV Income Maintenance Manual Section 20.2 states, in part:

"When an AG has been issued more Food Stamps than it was entitled to receive, corrective action is taken by establishing either an Unintentional Program Violation (UPV) or Intentional Program Violation (IPV) claim. The claim is the difference between the coupon allotment received by the AG and the coupon allotment the AG was entitled to receive....."

NOTE: Referrals are made for all overissuances, regardless of the dollar amount. Claims are not written for under \$50 unless there is a liable debtor receiving Food Stamps at the time the claim is referred, the error is discovered as the result of a QZ review, or it is an IPV claim. In these three situations claims under \$50 are written and collected. IPV claims must be established regardless of the total amount or participation status of the liable debtor(s). See Section 20.2 E for definition of who is a liable debtor.....

#### C. IDENTIFYING THE MONTH(S) AND AMOUNT FOR WHICH CLAIMS ARE ESTABLISHED

The number of month(s) for which claims are established depend on whether it is an IPV or UPV.....

Claims are not established for excess benefits received solely due to the 13-day advance notice period.

##### 1. UPV Claims

There are two types of UPV's, client errors and agency errors.

A UPV claim is established when:

- An error by the Department resulted in the overissuance.
- An unintentional error made by the client resulted in the overissuance.

NOTE: Items a and b below are used when the overissuance is not contested in a Fair Hearing. If a Fair Hearing is held, the Hearings Officer's decision is final.

A client error UPV is only established retroactively for the 6-year period preceding the month of discovery. An Agency error is only established retroactively for the one-year period preceding the date of the claim.

The Repayment Investigator determines the month in which the overissuance initially occurred as follows:

a. Agency Errors

(1) Failure to Take Prompt Action

The first month of overissuance is the month the change would have been effective had the agency acted promptly.....

b. Client Errors

When the client fails to provide accurate or complete information, the first month of the overissuance is the month the incorrect, incomplete, or unreported information would have affected the benefit level considering noticing and reporting requirements.

NOTE: When determining the amount of overissuance due to the failure of the household to report earned income in a timely manner, the amount of the benefits the client should have received is computed without applying the earned income disregard to any portion of the income the client did not report. This applies to IPV claims for benefits issued for October, 1987 and later and to UPV claims established on or after November 1, 1996.....

2. IPV Claims

IPV's include making false or misleading statements, misrepresentations, the concealing or withholding of facts, and committing any act that violates the Food Stamp Act of 1977, Food Stamp regulations, or any State statute related to the use, presentation, transfer, acquisition, receipt, or possession of Food Stamps.....

An IPV can only be established in the following ways:

- The client signs an IG-BR-44, Waiver of Rights to ADH.....

D. FACTORS AFFECTING THE AMOUNT OF THE CLAIM

There are no special factors affecting the amount of the Food Stamp claim.

E. COLLECTING THE CLAIM

Collection action is initiated against the AG which received the overissuance. When the AG composition changes, collection is pursued against any and all AG's which include a liable debtor.....

## 2. Claim Notification

### a. UPV Claims

The AG is notified of the Food Stamp claim by computer-generated notification/demand payment letters from RAPIDS. Enclosed with the letter is a repayment agreement, form ES-REPAY-1 and a postage-paid envelope.....

## 3. Collecting Procedures

### a. Offsetting Lost Benefits

A claim, whether UPV or IPV, must be collected by offsetting when lost benefits are owed to the AG, but have not yet been restored.....

### b. Treasury Offset Program (TOP)

All IPV and client UPV claims are subject to collection through the Treasury Offset Program (TOP). Claims which have a payment balance of at least \$25 are delinquent and are not over 10 years old, are subject to referral for collection of the claim by offset of the client's federal income tax refund and any federal benefits/payments. Agency caused UPV claims, established on or after 11-1-96, are eligible for Treasury Offset Program collection under the condition described above. Judgment claims are not subject to the 10-year limitation.....

## F. DETERMINING THE REPAYMENT AMOUNT

The minimum amount of repayment is determined as follows:

### 1. UPV Client and Agency errors

#### (a) Current Recipients

The current coupon entitlement is reduced by 10% or \$10, whichever is greater.

#### (b) Former Recipients

Form ES-REPAY-1 offers the liable debtor the following options for repayment.

#### (1) Lump Sum Payment

One payment is made to pay the claim in its entirety.

#### (2) Installment Payments

When the AG is financially unable to pay the claim in one lump sum, regular monthly installment payments are accepted. The minimum amount of the monthly payment is \$50. If the CI/RI determines that the AG cannot afford the minimum payment, the payment amount is negotiated on a case-by-case basis.....

## G. RIGHT TO A FAIR HEARING

The client has 90 days from the date of the initial notification/demand payment letter in which to request a Fair Hearing. The Hearings Officer only rules on the type and amount of the claim."

- 9) Federal Food Stamp regulations contained in 7 CFR 273.18 state, in part:

"Claims against households.

(a) General. (1) A recipient claim is an amount owed because of:

- (i) Benefits are overpaid or
- (ii) Benefits are trafficked....

(2) This claim is a Federal debt subject to this and other regulations governing Federal debts. The State agency must establish and collect any claim by following these regulations.....

(b) Types of claims. There are three types of claims:

- (1) Intentional Program Violation (IPV) claim.....
- (2) Inadvertent household error (IHE) claim.....

(3) Agency error (AE) claim. Any claim for an overpayment caused by an action or failure to take action by the State agency.....

(c) Calculating the claim amount.....

(3) Notification of the claim. (i) Each State Agency must develop and mail or otherwise deliver to the household written notification to begin collection action on any claim.....

(iii) If the claim or the amount of the claim was not established at a hearing, the State agency must provide the household with a one-time notice of adverse action. The notice of adverse action may either be sent separately or as part of the demand letter.

(iv) The initial demand letter or notice of adverse action must include language stating:

(A) The amount of the claim.....

(I) Unless the amount of the claim was established at a hearing, the opportunity for a fair hearing on the decision related to the claim, The household will have 90 days to request a hearing."

## **VIII. CONCLUSIONS OF LAW:**

- 1) WV Income Maintenance Manual Section 20.2 states that when an AG has been issued more Food Stamps than it was entitled to receive, corrective action is taken by establishing either an Unintentional Program Violation (UPV) or an Intentional Program Violation (IPV) with the claim amount being the difference between the coupon allotment received by the AG and the coupon allotment the AG was entitled to receive. The claimant received a Food Stamp coupon allotment of \$149 for the month of June, 2005 for which he was not eligible as he had married on 3-11-05 and his wife had earned income which caused the AG to exceed the monthly countable Food Stamp income limit. Therefore, an overissuance of \$149 occurred and corrective action had to be taken to recoup the overissuance.
- 2) The Food Stamp overissuance claim was established as a Client Error claim as the claimant's income was not verified in time to prevent the issuance of June's Food Stamp allotment and the claimant testified that he reported the information prior to and after he was married. However, regulations in WV Income Maintenance Manual Section 20.2 require repayment of both Client and Agency overissuances.

## **IX. DECISION:**

It is the decision of the State Hearing Officer to uphold the action of the Department to require repayment of a Food Stamp overissuance of \$149 for the month of June, 2005.

## **X. RIGHT OF APPEAL:**

See Attachment

## **XI. ATTACHMENTS:**

The Claimant's Recourse to Hearing Decision

Form IG-BR-29

**ENTERED this 12th Day of October, 2005.**

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**Thomas M. Smith**  
**State Hearing Officer**