



**State of West Virginia  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Office of Inspector General**

**Board of Review**  
P.O. Box 1736  
Romney, WV 26757

**Earl Ray Tomblin  
Governor**

**Michael J. Lewis, M.D., Ph.D.  
Cabinet Secretary**

September 6, 2011

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Dear -----:

Attached is a copy of the Findings of Fact and Conclusions of Law on your Supplemental Nutrition Assistance Program Administrative Disqualification Hearing held August 25, 2011. The purpose of this hearing was to determine whether or not you intentionally committed an Intentional Program Violation.

In arriving at a decision, the State Hearing Officer is governed by the Public Welfare Laws of West Virginia and the rules and regulations established by the Department of Health and Human Resources. These same laws and regulations are used in all cases to assure that all persons are treated alike.

Eligibility for the Supplemental Nutrition Assistance Program is based on current policy and regulations. These regulations provide that an Intentional Program Violation consists of having intentionally made a false or misleading statement, or misrepresented, concealed or withheld facts; or committed any act that constitutes a violation of the Food Stamp Act, SNAP regulations, or any State statute related to the use, presentation, transfer, acquisition, receipt, or possession of SNAP benefits. Individuals found to have committed an act of Intentional Program Violation will be ineligible for a specified time determined by the number of previous Intentional Program Violation disqualifications (West Virginia Income Maintenance Manual § 20.2 and Code of Federal Regulations-7 CFR § 273.16).

Information submitted at the hearing reveals that you intentionally withheld information concerning your employment and income, at your SNAP application and recertification, to receive SNAP benefits in which you were not legally entitled.

It is the decision of the State Hearing Officer to Uphold the proposal of the Department to implement a 12 month Intentional Program Violation. The disqualification penalty will begin on October 1, 2011 and will run concurrently for the next 12 months.

Sincerely,

Eric L. Phillips  
State Hearing Officer  
Member, State Board of Review

cc: Erika Young, Chairman, Board of Review  
Lori Woodward, Repayment Investigator

**WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
BOARD OF REVIEW**

**IN RE:    -----,**

**Defendant,**

**v.**

**ACTION NO.: 11-BOR-1417**

**WEST VIRGINIA DEPARTMENT OF  
HEALTH AND HUMAN RESOURCES,**

**Movant.**

**DECISION OF STATE HEARING OFFICER**

**I.     INTRODUCTION:**

This is a report of the State Hearing Officer resulting from a fair hearing for ----- . This hearing was held in accordance with the provisions found in the Common Chapters Manual, Chapter 700 of the West Virginia Department of Health and Human Resources. This fair hearing was convened August 25, 2011.

**II.    PROGRAM PURPOSE:**

The purpose of the Supplemental Nutrition Assistance Program (SNAP) is to provide an effective means of utilizing the nation's abundance of food "to safeguard the health and well-being of the nation's population and raise levels of nutrition among low-income households." This is accomplished through the issuance of benefits to households who meet the eligibility criteria established by the Food and Nutrition Service of the U.S. Department of Agriculture.

**III.   PARTICIPANTS:**

Lori Woodward, Repayment Investigator

Presiding at the hearing was Eric L. Phillips , State Hearing Officer and a member of the Board of Review.

**IV.    QUESTION TO BE DECIDED:**

The question to be decided is whether or not the Defendant committed an Intentional Program Violation and should be disqualified for one year from participation in the Supplemental Nutrition Assistance Program or SNAP.

**V. APPLICABLE POLICY:**

Code of Federal Regulations, 7 CFR § 273.16  
Common Chapters Manual, Chapter 700  
West Virginia Income Maintenance Manual, Chapter 20.2; Chapter 9.1.A.2.h

**VI. LISTING OF DOCUMENTARY EVIDENCE ADMITTED:**

**Department's Exhibits:**

- D-1 Combined Application and Review Form with associated Rights and Responsibilities dated May 7, 2009
- D-2 Notice of Decision dated May 18, 2009
- D-3 Combined Application and Review Form with associated Rights and Responsibilities dated October 15, 2009
- D-4 Employment and Wage Information from [REDACTED] of [REDACTED]
- D-5 Food Stamp Claim Determination for May, 2009 through April, 2010
- D-6 Food Stamp Claim Determination for July, 2010 through October, 2010
- D-7 Notification of Intent to Disqualify for ----- dated June 10, 2011
- D-8 Notification of Intent to Disqualify for -----dated June 10, 2011
- D-9 West Virginia Income Maintenance Manual Chapter 1.2, 2.2, and 9.1
- D-10 West Virginia Income Maintenance Manual Chapter 20.2 and Common Chapters 740.11

**VII. FINDINGS OF FACT:**

- 1) The Board of Review received a request for an Administrative Disqualification Hearing on July 7, 2011. The Department contends that the Defendant committed an Intentional Program Violation (IPV) and recommends that the Defendant be disqualified from participation in the Supplemental Nutrition Assistance Program (SNAP) for a twelve (12) month period.
- 2) On July 12, 2011, a Notice of Scheduled Hearing was issued to the Defendant, via first class mail delivery, scheduling the matter to be heard on August 17, 2011. Based on the Department's request for a continuance, the hearing was rescheduled to August 25, 2011, and the Defendant was issued a subsequent Notice of Rescheduled Hearing on July 15, 2011, which was not returned as undeliverable by the United States Postal Service.
- 3) The hearing convened as scheduled at 10:30 A.M., on the requested date, as of 10:45 A.M., the Defendant failed to appear. As set forth in the Code of Federal Regulations found at § 7 CFR 273.16 (e) (4) and State policy (West Virginia Department of Health and Human Resources Common Chapters Manual Chapter 740.20), the hearing was conducted without the Defendant in attendance.
- 4) On June 10, 2011, the Department issued the Defendant Exhibit D-7, Notification of Intent to Disqualify, indicating that the Department had reason to believe the Defendant intentionally violated a SNAP rule. This exhibit documents in pertinent part:

Based on the evidence developed through our investigation, the agency believes that ----- intentionally violated the food stamp program by failing to report her job at [REDACTED] on 5/7/09 & 10/15/09 app/rev [sic]

- 5) The Department contends that the Defendant provided false statements and withheld income information at her SNAP application and a subsequent SNAP recertification.
- 6) Ms. Lori Woodward, Repayment Investigator testified that the Defendant completed an application for SNAP on May 7, 2009 and completed Exhibit D-1, Combined Application and Review Form with associated Rights and Responsibilities. Ms. Woodward testified that the Defendant reported no income available to the household at the application and the Defendant's SNAP benefits were approved May 18, 2009 (Exhibit D-2).
- 7) Ms. Woodward testified that the Defendant and her cohabiter completed a recertification for SNAP benefits and an application for adult Medicaid assistance on October 15, 2009, by completing Exhibit D-3, Combined Application and Review Form with associated Rights and Responsibilities. At the recertification, the Defendant and her cohabiter reported that unemployment compensation for her cohabiter was the only income available to the household.
- 8) Ms. Woodward testified that the Department became aware that the Defendant had been working at the [REDACTED] in [REDACTED] WV since December 4, 2008, and failed to report this income at her application and recertification for benefits. Ms. Woodward provided Exhibit D-4, Employment and Wage Information from [REDACTED] of [REDACTED] to demonstrate that the Defendant was hired for employment effective December 4, 2008. Additionally, this exhibit documents the Defendant's quarterly income from the fourth quarter of 2008 through 2011.
- 9) The Defendant completed and signed the Rights and Responsibilities section of the application and recertification for SNAP benefits (Exhibit D-1 and D-3). The Defendant specifically acknowledged the following on the documentation:

I certify that all statements on this form have been read by me or read to me and that I understand them. I certify that all the information I have given is true and correct and I accept these responsibilities.

- 10) Ms. Woodward provided Exhibit D-5, Food Stamp Claim Determination worksheet to demonstrate that by providing false information concerning her household income, an overpayment of SNAP benefits was issued to the Defendant in the amount of \$4236.00 for the period of May 7, 2009 through April, 2010. Ms. Woodward testified that it was discovered during a review of the Defendant's benefits that the household's income exceeded 130% of the Federal Poverty Level, which the Defendant was required to report in June, 2010. Ms. Woodward provided Exhibit D-6, Food Stamp Claim Determination worksheet to demonstrate that by failing to report a household income in excess of 130% of the Federal Poverty Level, an overpayment of SNAP benefits was issued to the Defendant in the amount of \$2069.00 for July, 2010 through October, 2010.

- 11) West Virginia Income Maintenance Manual Chapter 1.2 indicates:

The client's responsibility is to provide information about his circumstances so the Worker is able to make a correct decision about his eligibility.

- 12) West Virginia Income Maintenance Manual, Chapter 9.1 indicates:

Persons who have been found guilty of an IPV are disqualified as follows:

- 1<sup>st</sup> Offense: 1 Year
- 2<sup>nd</sup> Offense: 2 Years
- 3<sup>rd</sup> Offense: Permanent

- 13) Common Chapters Manual 740.11.D states as follows:

Intentional Program Violation - For the purpose of determining through an Administrative Disqualification Hearing whether or not a person has committed an Intentional Program Violation, the following criteria will be used. Intentional Program Violation shall consist of having intentionally:

1. Made a false or misleading statement, or misrepresented, concealed or withheld facts; or
2. Committed any act that constitutes a violation of the Food Stamp Act, the Food Stamp Program Regulations, or any State statute for the purpose of using, presenting, transferring, acquiring, receiving, possessing or trafficking of coupons, authorization cards or reusable documents used as part of an automated benefit delivery system access device.

- 14) Common Chapters Manual 740.22.M states as follows:

Decision – The Hearing Officer shall base the determination of Intentional Program Violation on clear and convincing evidence that demonstrates that the defendant committed, and intended to commit, an Intentional Program Violation as defined in Section 740.11 of this Chapter. The Hearing Officer shall weigh the evidence and testimony presented and render a decision based solely on proper evidence given at the hearing. In rendering a decision, the Hearing Officer shall consider all applicable policies of the Department, state and federal statutes, rules or regulations, and court orders. The decision shall include reference to all pertinent law or policy. If the Hearing Officer rules that the

defendant committed an Intentional Program Violation, he or she will include the length and the beginning date of the disqualification penalty.

#### **VIII. CONCLUSIONS OF LAW:**

- 1) The policy and regulations that govern SNAP benefits dictate that a program violation has occurred when an individual intentionally makes a false or misleading statement, or misrepresented, concealed or withheld facts relating to the use, presentation, transfer, acquisition, receipt or possession of SNAP benefits.
- 2) The regulations state there must be clear and convincing evidence that demonstrates the Defendant intentionally committed an Intentional Program Violation.
- 3) Evidence is clear that the Defendant commenced employment with McDonalds on December 4, 2008 and failed to report her employment and income at her application for SNAP benefits on May 7, 2009. Furthermore, the Defendant demonstrated intent to mislead the Department by failing to report her employment and income at a subsequent recertification for SNAP benefits on October 15, 2009. The result of such willful misrepresentation at her SNAP application and recertification for benefits was an overpayment in SNAP benefits for which the Defendant was ineligible to receive.
- 4) In accordance with SNAP policy and regulations, an Intentional Program Violation has been committed and a disqualification penalty must be applied. The disqualification for a first offense is one (1) year.
- 5) The Defendant is the only assistance group member subject to said disqualification penalty. The one year disqualification penalty will begin October 1, 2011 and will run concurrently for the next 12 months.

#### **IX. DECISION:**

Intentionally making a false or misleading statement or misrepresenting facts to secure SNAP benefits constitutes a clear violation of the regulations. Based on the evidence presented, I find the violation intentional.

The Department's proposal to apply a twelve (12) month disqualification is upheld.

#### **X. RIGHT OF APPEAL:**

See Attachment

#### **XI. ATTACHMENTS:**

The Claimant's Recourse to Hearing Decision

Form IG-BR-29

**ENTERED** this \_\_\_\_\_ day of September, 2011.

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**Eric L. Phillips**  
**State Hearing Officer**