



State of West Virginia
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Office of Inspector General
Board of Review
4190 Washington Street, West
Charleston, WV 25313

Joe Manchin III
Governor

Patsy A. Hardy, FACHE, MSN, MBA
Cabinet Secretary

November 4, 2010

Dear -----:

Attached is a copy of the findings of fact and conclusions of law on the Supplemental Nutrition Assistance Program (SNAP) Administrative Disqualification Hearing held November 4, 2010 for the purpose of determining whether or not you committed an Intentional Program Violation (IPV).

In arriving at a decision, the State Hearing Officer is governed by the Public Welfare Laws of West Virginia and the rules and regulations established by the Department of Health and Human Resources. These same laws and regulations are used in all cases to assure that all persons are treated alike.

Eligibility for SNAP is based on current policy and regulations. Some of these regulations state as follows: Intentional Program Violations shall consist of having intentionally: (1) made a false or misleading statement or misrepresented, concealed or withheld facts or (2) committed any act that constitutes a violation of the Food Stamp Act, SNAP Regulations, or any State statute relating to the use presentation, transfer, acquisition, receipt or possession of SNAP benefits. Individuals found to have committed an act of Intentional Program Violation will be ineligible for a specified time determined by the number of previous Intentional Program Violation disqualifications. (West Virginia Income Maintenance Manual §20.2 and Code of Federal Regulations - 7 CFR §273.16).

The information submitted at the hearing showed that you intentionally provided false information about your household's income in order to receive SNAP benefits for which you were not entitled.

It is the decision of the State Hearing Officer to **uphold** the Agency's proposal to apply a one (1) year SNAP disqualification penalty against you based on an Intentional Program Violation. Your penalty begins January 1, 2011.

Sincerely,

Cheryl Henson
State Hearing Officer
Member, State Board of Review

cc: Erika H. Young, Chairman, Board of Review/Jennifer Butcher, Kanawha DHHR

**WEST VIRGINIA DEPARTMENT OF HEALTH & HUMAN RESOURCES
BOARD OF REVIEW**

-----,

Defendant

v.

Action Number: 10-BOR-1989

**West Virginia Department of
Health and Human Resources,**

Movant

DECISION OF STATE HEARING OFFICER

I. INTRODUCTION:

This is a report of the State Hearing Officer resulting from an Administrative Disqualification Hearing for -----. This hearing was held in accordance with the provisions found in the Common Chapters Manual, Chapter 700 of the West Virginia Department of Health and Human Resources. This hearing was convened on November 4, 2010.

II. PROGRAM PURPOSE:

The purpose of the Supplemental Nutrition Assistance Program (SNAP) is to provide an effective means of utilizing the nation's abundance of food "to safeguard the health and well-being of the nation's population and raise levels of nutrition among low-income households.". This is accomplished through the issuance of benefits to households who meet the eligibility criteria established by the Food and Nutrition Service of the U.S. Department of Agriculture.

III. PARTICIPANTS:

Jennifer Butcher, State Repayment Investigator, Department Representative

Presiding at the Hearing was Cheryl Henson, State Hearing Officer and a member of the State Board of Review.

IV. QUESTION TO BE DECIDED:

The question to be decided is whether the Defendant committed an intentional program violation and should be disqualified for one year from participation in SNAP.

V. APPLICABLE POLICY:

7 CFR § 273.16 USDA Code of Federal Regulations
Common Chapters Manual Chapter 700, Appendix A
West Virginia Income Maintenance Manual §1.2, 9.1.A.2.h and 20.2

VI. LISTING OF DOCUMENTARY EVIDENCE ADMITTED:

Department's Exhibits:

- D-1 Benefit Recovery Referral Screen from RAPIDS dated October 12, 2010
- D-2 WV Income Maintenance Manual §1.2.E
- D-3 Code of Federal Regulations 7 CFR 273.16
- D-4 Combined Application Form (CAF) dated December 7, 2009 and supporting forms
- D-5 Rights and Responsibilities forms signed December 7, 2009
- D-6 Income verification from [REDACTED] dated May 17, 2010
- D-7 WV Income Maintenance Manual Section 2.2.B
- D-8 WV Income Maintenance Manual Section 2.2
- D-9 Food Stamp Claim Determination forms and supporting documents
- D-10 WV Income Maintenance Manual Section 20.6.A
- D-11 Notification letters to Defendant
- D-12 WV Income Maintenance Manual Section 20.2.C.2
- D-13 WV Income Maintenance Manual Section 20.2.E
- D-14 WV Income Maintenance Manual Section 20.2.F.2 (a)

Claimant's Exhibits:

None

VII. FINDINGS OF FACT:

- 1) A request for an Administrative Disqualification Hearing (ADH) was received by the Board of Review from the Department of Health and Human Resources (Department) on September 29, 2010. The Department contends that the Defendant has committed an Intentional Program Violation (IPV) and made a fraudulent statement or misrepresentation regarding her household income in order to receive SNAP (formerly known as the Food Stamp Program), and is recommending that she be disqualified from participation in SNAP for a period of one (1) year.

- 2) Notification of the November 4, 2010 hearing was mailed to the Defendant on or about September 29, 2010 via first class mail delivery, as the Defendant is a current recipient of benefits through the Department and resides at an address also known to be good by the Department.
- 3) The hearing was convened as scheduled at 9:00 a.m. and as of 9:21 a.m. the Defendant failed to appear or notify the Board of Review of any conflict preventing her from appearing. As set forth in the Code of Federal Regulations found at §7 CFR 273.16 (e) (4), and State Policy (West Virginia Department of Health and Human Resources Common Chapters Manual, Chapter 740.20), the hearing was conducted without the Defendant in attendance.
- 4) On or about September 9, 2010 the Department sent the Defendant a Notification of Intent to Disqualify (D-11) form, indicating that it had reason to believe she intentionally violated a SNAP rule. The form also included the following:

Based on the evidence developed through our investigation, the agency believes that ----- intentionally violated the food stamp program by: failing to report at December 2009 review that she had started back to work at [REDACTED] in November 2009. The evidence to prove this allegation consists of income verification from [REDACTED]

- 5) The Department presented evidence to show that the Defendant completed a SNAP review interview at the [REDACTED] County, West Virginia Department of Health and Human Resources' office on December 7, 2009 (D-4) at which time she reported that her household had no earned income; specifically, she reported that she was employed at [REDACTED] but currently had no income from the employment. The Defendant also signed the Rights and Responsibilities forms (D-5) indicating she understood her responsibility to report accurate and truthful information and that all information provided by her was true and correct.
- 6) Testimony from Jennifer Butcher, a SNAP Repayment Investigator for the Department, provided that prior to the December 2009 review interview the Defendant had reportedly been off work from [REDACTED] due to an illness for a short timeframe.
- 7) The Department presented evidence that shows (D-6) the Defendant was actively working and employed with [REDACTED] at the time of the December 7, 2009 review interview, and also that she received one pay check from [REDACTED] prior to the review interview, on November 25, 2009, in the amount of five hundred eight dollars and thirty four cents (\$508.34) for fifty five (55) hours of work covering a period of work ending November 20, 2009. She received a second pay check three (3) days after the review interview, on December 10, 2009, for approximately sixty (60) hours of work covering a period of work ending December 4, 2009.
- 8) West Virginia Income Maintenance Manual §1.2 (E) states that it is the client's responsibility to provide information about his circumstances so the worker is able to make a correct decision about his eligibility.
- 9) West Virginia Income Maintenance Manual § 20.2 (C) (2) states in pertinent part:

IPV's include making false or misleading statement, misrepresentations, concealing or withholding information, and committing any act that violates

the Food Stamp Act of 1977, Food Stamp regulations, or any State statute related to the use, presentation, transfer, acquisition, receipt, or possession of Food Stamps.

The individual(s) who is found to have committed an IPV is ineligible to participate in the program for a specified time, depending on the number of offenses committed.

Once an IPV is established, a disqualification penalty is imposed on the AG member(s) who committed the IPV.

- 10) Common Chapters Manual 700, Appendix A, Section B, provides that an Intentional Program Violation shall consist of having intentionally (1) made a false or misleading statement, or misrepresented, concealed or withheld facts, or (2) Committed any act that constitutes a violation of the Food Stamp Act, the Food Stamp Program Regulations, or any State statute relating to the use, presentation, transfer, acquisition, receipt or possession of food stamp benefits.
- 11) Common Chapters Manual 700, Appendix A, Section G, states that the State Hearing Officer shall base the determination of Intentional Program Violation on clear and convincing evidence which demonstrates that the household member(s) committed, and intended to commit, an Intentional Program Violation as defined in Section B of this Appendix.
- 12) The Defendant signed the Rights and Responsibilities forms thereby acknowledging the following pertinent responsibilities:
 - 4) I understand if I am found (by court action or an administrative disqualification hearing) to have committed an act of intentional program violation, I will not receive SNAP benefits as follows: First Offense – one year; Second Offense – two years; Third Offense – permanently.
 - 48) I also understand that if I give incorrect or false information or if I fail to report changes that I am required to report, I may be required to repay any benefits I receive and I may also be prosecuted for fraud. I also understand that any person who obtains or attempts to obtain benefits from DHHR by means of a willfully false statement or misrepresentation or by impersonation or any other fraudulent device can be charged with fraud.
 - 49) I certify that all statements on this form have been read by me or read to me and that I understand them. I certify that all the information I have given is true and correct and I accept these responsibilities.
- 13) West Virginia Income Maintenance Manual §9.1.A.2.h states:

Intentional Program Violation (IPV)

Persons who have been found guilty of an IPV are disqualified as follows:

- 1st Offense: 1 year

- 2nd Offense: 2 years
- 3rd Offense: Permanent

VIII. CONCLUSIONS OF LAW:

- 1) The policy and regulations that govern SNAP provide that a SNAP violation has occurred when an individual intentionally makes a false or misleading statement, or misrepresented, concealed or withheld facts relating to the use, presentation, transfer, acquisition, receipt or possession of SNAP benefits.
- 2) The regulations state there must be clear and convincing evidence that demonstrates the Defendant intentionally committed an Intentional Program Violation.
- 3) The Defendant clearly was aware of her responsibility to report truthful and accurate information and the penalties involved for failing to do so. She read and signed the Rights and Responsibilities forms during the period in question which clearly inform her of these responsibilities.
- 4) The evidence is also clear in that the Defendant intentionally reported false information about her household income in order to receive SNAP benefits. During her December 7, 2009 SNAP review interview, she reported that although she was employed with [REDACTED] she was receiving no earned income from the employment.
- 5) The evidence shows she began working again at [REDACTED] at some point during the month of November 2009 and that she had already received one pay check from the company at the time of her December 7, 2009 SNAP review interview. She received a second pay check from the company just three (3) days after the interview. She clearly withheld this information from the Department during her interview in order to receive SNAP.
- 6) The Department was correct in its determination that the Defendant has committed an Intentional Program Violation by intentionally reporting false information about her household composition.

IX. DECISION:

The Agency's proposal to apply a one (1) year Food Stamp disqualification penalty is **upheld**. The penalty will begin January 1, 2010.

X. RIGHT OF APPEAL:

See Attachment

XI. ATTACHMENTS:

The Claimant's Recourse to Hearing Decision

Form IG-BR-29

ENTERED this 4th Day of November, 2010.

**Cheryl Henson
State Hearing Officer**