



Technical Assistance Bulletin

TO: WV Birth to Three Payees, Practitioners, and Service Coordinators
WV Birth to Three Regional Administrative Units

FROM: WV Birth to Three

DATE: **December 16, 2024 (Revised 1/10/2025)**

ISSUE: **Service Authorization Limits for Virtual Services**

Effective January 15, 2025:

WV Birth to Three will limit Virtual Service Authorizations for all Initial and Annual Individualized Family Service Plans (IFSP) completed after 1/15/2025 to 60 minutes (4 units) per session for the duration of the IFSP.

- Direct Service example: Through the IFSP process, the Speech Therapist will conduct a virtual session with the child and family once a week for 60 minutes (4 units).
- Service Coordination example: Through the IFSP process, the Service Coordinator will conduct a virtual session with the child and family once a month for 60 minutes (4 units).
- Teaming units will remain the same whether completed face to face or virtually. Each IFSP team member will have up to 6 teaming units for the initial IFSP and 4 teaming units for each annual IFSP, reviews and problem-solving meetings.

WV Birth to Three is committed to ensuring high quality services are provided to families referred to our program. We recognize there are some areas of the state where there are limited providers to conduct face to face services. Virtual services will remain an option for families when there is not a face to face option available or the health status of the family prohibits services within the home.

These service authorization limits are based on the review of statewide virtual service data from 2023. The limits were presented and approved by the WV Governor's Early Intervention Interagency Coordinating Council on November 20, 2024, for implementation in January of 2025.

Questions may be directed to Mel Woodcock, Director, WV Birth to Three at Regina.K.Woodcock@wv.gov.