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Subject: Revised Application for Claim Correction Notice

To:

West Virginia Birth to Three (WVBTT) would like to announce the release of a revised Application for Claim Correction form.

Applications for Claim Correction are to be completed when claim entry errors are made, such as an incorrect date of service was entered, an incorrect number of units billed, or an incorrect authorization number was used. If you have questions regarding a particular circumstance, please contact the Regional Technical Assistance (TA) Specialist responsible for the county where services were provided.

IMPORTANT: Completed Applications for Claim Correction will now be submitted via encrypted email to the appropriate Regional TA Specialist for processing. Please note that WVBTT will not approve an Application for Claim Correction with a date of service 365 days or older.

Please take a moment to download and save the revised application form to your device using this link:

<https://www.eikids.com/wv/matrix/docs/pdfs/WVBTT%20Application%20for%20Claim%20Correction%20Form%20-%202012-16-25.pdf>

The Application for Claim Correction can also be found by accessing the West Virginia Practitioner Service Directory webpage and clicking on the Practitioner Information link. The form is located under the Billing Information section, titled Application for Claim Correction – FILLABLE.

Thank you.

WV Birth to Three State Office