

**1.16 QUALIFIED DISABLED WORKING INDIVIDUALS (QDWI)****A. APPLICATION FORMS**

The OFS-2 is used.

**B. COMPLETE APPLICATION**

A complete application is made when the client or his representative signs an OFS-2 or OFS-5 which contains, at a minimum, his name and address.

**C. DATE OF APPLICATION**

The date the client signs the OFS-2 or OFS-5 which contains, at a minimum, his name and address is the date of application.

**NOTE:** When the applicant has completed the interactive interview, and there is a technical failure that prevents the printing of the OFS-2, Form OFS-5 must be signed by the applicant, attached and filed in the case record with the subsequently printed OFS-2. The OFS-RR-1 must also be completed and signed. He must not be required to return to the office to sign the OFS-2 when the OFS-5 has been signed.

**D. INTERVIEW REQUIRED**

A face-to-face interview is required.

**E. WHO MUST BE INTERVIEWED**

The QDWI applicant or his representative must be interviewed.

**F. WHO MUST SIGN**

The QDWI applicant or his representative must sign the OFS-2 or OFS-5.

**G. CONTENT OF THE INTERVIEW**

In addition to the interview requirements in Section 1.2, the following must be discussed in the interview:

- The QDWI recipient has only his Medicare, Part A, premium paid.
- The QDWI recipient receives no medical card.

**H. DUE DATE OF ADDITIONAL INFORMATION**

The Worker and the client decide on a reasonable period of time in which the client must return the information.

**I. AGENCY TIME LIMITS**

The Worker must send a copy of the OFS-2 to the Buy-In Unit at BMS within 30 days of the date of application, when the client is eligible for QDWI.

**J. AGENCY DELAYS**

When the Department fails to request necessary verification, the Worker must immediately send form ES-6 to request it. He must inform the client that the application is being held pending. When the verification is received and the client is eligible, medical coverage is retroactive to the date eligibility would have been established, had the agency acted in a timely manner.

The Worker must forward the OFS-2 to the Buy-In Unit at BMS upon discovery that action was not taken in a timely manner.

**K. PAYEE**

The Department buys-in for the QDWI recipient, but no data system action is taken.

**L. REPAYMENT AND PENALTIES**

This does not apply to QDWI.

**M. BEGINNING DATE OF ELIGIBILITY**

Eligibility for payment of the Medicare premium may begin up to 3 months prior to the month of application, providing all eligibility requirements were met.

**N. REDETERMINATION SCHEDULE**

The BMS Buy-In Unit notifies the county office when the QDWI case is due for redetermination.

**O. EXPEDITED PROCESSING**

There is no expedited processing requirement for QDWI.

P. CLIENT NOTIFICATION

SSA notifies the client that the Department is paying his Medicare premium and the amount that SSA will refund to him. The Worker has no responsibilities in this process.

Q. DATA SYSTEM ACTION

Data system action is required.

R. REDETERMINATION VARIATIONS

The redetermination cycle is set by RAPIDS.

S. THE BENEFIT

Medicaid coverage is limited to payment of the Medicare, Part A, premium. The Buy-In Unit at BMS is responsible for this process. No medical card is sent to this coverage group.

Eligibility ends when the Buy-In Unit at BMS notifies SSA that buy-in has terminated.