

# MANUAL MATERIAL TRANSMISSION WV INCOME MAINTENANCE MANUAL

DATE:	August 1, 2005		CHANGE NUMBER:	369	
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS				
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
7 - 8	1	7/03	7	1	8/05
23	1	4/05	8	1	7/03
24	1	7/05	23	1	7/05
25 - 26	1	5/05	24	1	8/05
31 - 32	1	5/05	25	1	8/05
45 - 47	1	7/03	26	1	7/05
48	1	3/05	31- 32 a	1	8/05
			45	1	7/05
			46 - 48 b	1	8/05
7 - 12	2	5/05	7	2	8/05
17 - 20	2	5/05	8 - 9	2	5/05
			10 - 12b	2	8/05
			17	2	5/05
			18 - 19	2	8/05
			20	2	5/05

This change is being made to implement a waiver of the face-to-face interview at redetermination for 24 month Food Stamp AG's. These AG's are no longer required to complete a face-to-face interview at 24 months. The contact is accomplished using a mail-in form, the DFA-FS-24, generated by RAPIDS. August 2005 is the last month in which the 24-month redetermination will be accomplished by a face-to-face interview.

Also with this change, the OFS-FS-2 is no longer used as the 12-month contact for 24-month Food Stamp AG's. It will continue to be used as a change reporting form for all Food Stamp AG's. The 12-month contact for 24-month Food Stamp AG's is accomplished using form DFA-FS-12, which is generated by RAPIDS.

The Customer Service Reporting Center address will be listed as the address to which the client returns both of these completed forms.

Changes in Chapter 1 are:

Section 1.2: Information was added regarding initiating contact with law enforcement officials to disclose information about Food Stamp clients. This is based on a clarification from FNS.

Section 1.4,A: Form DFA-FS-12 was added.

Section 1.4,M: A reference to another section was added along with minor working changes.

Section 1.4,N: Information was added about forms DFA-FS-12 and DFA-FS-24.

Section 1.4,S: Exceptions to face-to-face redetermination interviews were added. Also, information was added to help clarify timeframes for the beginning date of eligibility, after a redetermination. Examples were also added.

Changes in Chapter 2 are:

Section 2.2,B: Information was added about the 24-month redetermination process. An ABAWD reporting requirement was added to this section. An item was also added to the list of "Considered Changes".

Section 2.2,C: Worker action regarding inactive and dormant EBT accounts has changed.

Policy questions should be directed to the DFA Economic Services Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.