

**WV INCOME MAINTENANCE MANUAL
MANUAL MATERIAL TRANSMISSION**

DATE:	February 1, 2005	CHANGE NUMBER:	342
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS		

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ES-FS-36	FORM	11/89	DFA-FS-36	FORM	2/05

Section 10,4,B,6,a was changed to add mental disability and dogs used for therapy to the medical deduction for service dogs.

Section 19.3,O, Benefit Replacement, was corrected. Check replacement procedures are found in Chapter 21 and WV WORKS replacement check was changed to Support Service payment check, since Support Service checks are the only ones now issued.

Sections 21.1 and 21.2 were changed to update the benefit replacement procedures for Food Stamp coupons issued prior to EBT implementation and food purchased with Food Stamp benefits that is destroyed in a household misfortune or disaster.

Section 21.3 was changed to update the benefit replacement procedures for Support Service payment checks. The reference to a WV WORKS check was removed because WV WORKS no longer issues a monthly benefit by paper check.

Section 21,4,C, was added for NEMT check replacement procedures. NEMT policy currently in Chapter 19 is a Medicaid Program and will be moved to Chapter 16 in a later Manual change.

Chapter 21, Appendix A: The Replacement Desk Guide was revised due to the elimination of FS coupon issuance.

Form OFS-FS-10 was obsoleted with Change # 307. All remaining supplies must be destroyed, in addition to any remaining supplies of the ES-FS-10.

Form ES-FS-36 was revised and renamed the DFA-FS-36. This revision simplifies the form to permit for only the replacement of FS coupons or food purchased with FS benefits which is destroyed in a household disaster or misfortune. All remaining supplies of the ES-FS-36 may be used until supplies are exhausted. However, please pay close attention when using this form, since only options #3 and #4 still apply.

Policy questions should be directed to the DFA Economic Services Policy Unit.