



**WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES**

Case Name: \_\_\_\_\_  
MA ID/Pending Medicaid No.: \_\_\_\_\_  
Patient's Name: \_\_\_\_\_  
Patient's Birthdate: \_\_\_\_\_  
Patient's SSN: \_\_\_\_\_

Dear Dr.

The Medical Review Team has approved your request for \_\_\_\_\_ days hospitalization of \_\_\_\_\_ for the following diagnostic procedures \_\_\_\_\_

When you obtain the results of these procedures, please mail a report of your findings to me.

Charges for the above hospital services you provided to this individual are to be made on the appropriate agency billing form with this letter attached and mail to:

West Virginia Department of Health and Human Resources  
Unisys  
P.O. Box 3767  
Charleston, West Virginia 25337

Thank you for your cooperation. Payment will be made to Medicaid Providers only.

Sincerely yours,

WV DHHR Representative

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