

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 322		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATE
FORM OFS-WVW-100-A		4/02	FORM DFA-WVW-100-A		3/04
DATE: MARCH 1, 2004 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS					

Form OFS-WVW-100-A is being updated to reflect the name change of the Office of Family Support (OFS) to the Division of Family Assistance (DFA). A change was made to the 55-month letter to add the Manual section about late onset of incapacity. Clients are choosing this reason without information that may be helpful to them in deciding if they may qualify. The current language in item 3 does not emphasize the timing of the illness or injury.

The reference to a check was removed. The term benefit is used since the implementation of EBT.

Policy questions should be directed to the DFA WV WORKS Policy Unit.

RAPIDS questions should be addressed to the RAPIDS Help Desk.

DW-17