

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 203		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
25 - 26	1	5/00	25	1	5/00
			26	1	5/01
29 - 30	1	5/00	29	1	5/01
			30	1	5/00
7	2	10/99	7	2	5/01
8	2	6/99	8	2	5/01
			8a	2	5/01
			46a	11	8/00
46b - 46e	11	7/00	46b - 46d	11	5/01
			46e	11	7/00
55	11	7/00	55	11	5/01
			56	11	8/00
DATE: MAY, 2001 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS					

This Change is effective May 1, 2001.

Significant changes have been made to Food Stamp policy concerning redetermination periods, earned income reporting, and vehicle asset policy. **These changes must be carefully reviewed by all staff.**

RAPIDS instructions concerning these changes will be issued separately in the very near future.

The following changes are being made to Food Stamp redetermination periods and reporting requirements, as Food Stamp AG's with earned income that do not contain a WV WORKS recipient must now be redetermined every 6 months. The Worker does not have an option to expand or reduce the certification period.

Section 1.4,G: The explanation of 3-month certification has been changed to 6 month certification, and also changed to explain the new reporting requirements in Section 2.2,B.

Section 1.4,N: The 3-month redetermination schedule for these AG's has been changed to 6 months.

Section 2.2,B: FS AG's with earned income and no WV WORKS recipient included must report a change in gross income, including earned and unearned, only when it exceeds 130% FPL for the AG size. The Food Stamp GROSS TEST column in Chapter 10, Appendix A is used as the Food Stamp 130% FPL. In the near future, RAPIDS will include the 130% FPL amount applicable to the AG size on all change notices. There is a major change in income reporting policy. In certain circumstances, a reported income change **is not acted on**. This section requires in-depth review by all staff.

The following changes were made to the Food Stamp vehicle policy in Section 11.4,1.

Two changes were made to the list of Totally Excluded Vehicles.

- S** Any licensed vehicle with an **equity** value of \$1,500 or less is totally excluded.
- S** No monetary or time limit is placed on vehicles used for income-producing purposes. The previous policy that stated the vehicle had to be used over 50% of the time for income-producing purposes or had to produce income consistent with its FMV has been removed.

There is no longer a limit of one vehicle per AG which is considered for exclusion for use.

- S** One licensed vehicle per adult AG member has the first \$4,650 of the FMV disregarded and the remainder counted toward the asset limit.
- S** One licensed vehicle per AG member under the age of 18, who uses it to go to work or school, has the first \$4,650 of the FMV disregarded and the remainder counted toward the asset limit.

A change was made to Section 11.5,A,6 to allow vehicles to be considered under the Low Profit From the Sale of An Asset policy. This change was also made by removing a note in Section 11.4, II..

Questions should be directed to the OFS Policy Unit.

