

Codes: <b>C</b> = Compliant <b>NC</b> = Non Compliant <b>NA</b> = Non Applicable			Date of Visit:			
Topic #	Regulation#	Reg Description	C	NC	NA	Description NC
1. Immunizations - Prevention/Control Infectious Disease	6.4.f.	Child's most recent immunization records.				
2. Prevention Sudden Infant Death/Safe Sleeping Practices	6.5.b.	A pre-service training certificate completed prior to hire.				
	11.2.	Staff shall place an infant who is unable to turn over independently on his or her back to sleep unless medical documentation prohibits sleep in that position.				
	11.3.	Staff shall use only a firm crib mattress covered by a sheet for sleep and keep soft objects and loose bedding out of an infant's sleeping environment.				
	11.7.	Stackable cribs, drop side cribs, and any crib manufactured prior to June 28, 2011, is prohibited.				
	11.7.a.	Use cribs that comply with the Consumer Product Safety Commission crib standards, and manufactured after June 28, 2011, and any portable pack and play yards manufactured after February 19, 2014.				
	11.7.c.	Crib bars no farther than 2-3/8 inches apart.				
3. Administration of Medication, Consistent w/Standards for Parental Consent	6.4.i.	Have written consent/instructions signed by parents regarding medications.				
	6.4.j.	A statement of any special needs of the child including medication prescribed for long-term continuous use.				
	14.1.a.6.	Owner-Complete medication administration training from approved training source.				
	15.1.k.	Staff-Successfully completed training in medication administration from an approved training source or have a plan to do so within the first six months of employment				
	20.12.b.	Prescription medication administered only from original container clearly labeled w/child's name, dosage, the date, and name of medication, following the health care provider's directions				

4. Prevention/Response to Emergencies Due to Food/Allergic Reactions						
	6.4.i.	Have written consent/instructions signed by parents regarding special dietary needs.				
	6.4.j.	A statement of any special needs of child including allergies.				
	21.3.	Operator shall consider information provided by parents about children's eating habits, food preferences, and special dietary needs when planning menus.				
5. Building and Physical Premises Safety, Including Identification of/Protection from Hazards, Bodies of Water, Vehicular Traffic						
	9.3.a.2.	Field Trip Water Activities: Be physically present at site of any water play and provide constant, direct supervision of all children.				
	9.3.a.4.	Ensure that life guards are present when taking children to a swimming area outside of the family child care facility				
	18.1.a.	Building/grounds used for a family child care facility shall be suitable for purpose of child care, kept clean, in good repair, and present no hazard to the health/safety of children.				
	18.2.c.	Safety gates shall be provided at top/bottom of stairs				
	18.4.c.	Protective covers shall be installed on all unused electrical				
	19.3.a.	All areas accessible to the outdoor play area determined to				
Shaken Baby	6.5.b.	Document a pre-service training certificate is completed prior				
	13.1.o.	Has policies/procedures for mandatory reporting of child				
	14.1.a.5.	Complete training in child abuse recognition and prevention				
	15.1.m.	Prior to caring for children, staff have received an orientation				
Preparedness	6.2.b.	An emergency exit plan and a record of the required monthly				
	6.4.d.	Written authorization signed by the parents for emergency				
	22.3.	Facility shall establish/post a written plan for evacuation in				
of Hazardous	18.3.b.	Store cleaning supplies, detergents, aerosol cans,				
	18.3.c.	Store hazardous materials separately from food items.				
Transporting	9.1.a.	Transport vehicles shall be in safe running condition, ,have				
	9.1.f.	Staff shall carry children's emergency consent forms in				
Aid and	14.1.a.4.	Owner/director is certified in approved pediatric CPR or first				
	15.1.i.	Staff have successfully completed approved pediatric				
Reporting of Child	13.1.o.	Written policies for mandatory reporting of child abuse or				
	14.1.a.5.	Operator completes training in child abuse recognition and				
	14.2.j.	Shall inform staff of the requirement to report child abuse				
	15.1.j.	Staff have successfully completed training in child abuse				
	23.1.c.	In accordance with W. Va. Code §49-2-801 et seq., the				
Background Checks	16.1.	At the time of license application and renewal, a family child				
	16.1.a.	A caregiver shall ensure that a state and federal fingerprint-				
	16.1.a.1.	A completed and signed WV CARES self-disclosure				
	16.1.a.2.	A variance or waiver if the individual has convictions or				
	16.1.a.3.	A fitness determination of eligibility from the WV CARES				
	16.1.a.4.	The caregiver shall update the documentation of a				
	16.1.a.5.	A state check shall be done in any other state where the				
	16.1.b.	A state check of the sex offender registry or repository shall				
	16.1.c.	A search shall be done of the state-based child and adult				
& Child:Staff	7.1.a.	A family child care facility shall have two staff members on				
	7.1.b.	When determining the ratio between staff members and				
Training/Professi	14.1.a.8.	Operator complete at least 15 clock hours of approved training annually.				
	15.1.n.	that addresses a variety of the Core Knowledge areas listed in subsection 3.3				
98.42(b)(2)(i)	4.4.c.	Applicants shall maintain compliance with applicable rules of				
	6.2.b.	An emergency exit plan and a record of the required monthly				
	6.2.e.	The most recent inspection reports from the State Fire				
	22.1.	Family Child Care facilities shall meet the applicable rules of				
	22.2.	A family child care facility shall request an inspection by the				

	22.3.	The facility shall establish and post a written plan for				
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