



State of West Virginia  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Office of Inspector General  
Board of Review  
4190 Washington Street West  
Charleston, WV 25313

Joe Manchin III  
Governor

Martha Yeager Walker  
Secretary

September 7, 2006

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Ms. \_\_\_\_\_:

Attached is a copy of the findings of fact and conclusions of law on your hearing held September 6, 2006. Your hearing request was based on the Department of Health and Human Resources' proposal to reduce the homemakers hours due to a Level of Care determination.

In arriving at a decision, the State Hearings Officer is governed by the Public Welfare Laws of West Virginia and the rules and regulations established by the Department of Health and Human Resources. These same laws and regulations are used in all cases to assure that all persons are treated alike.

Eligibility for the Aged and Disabled Waiver Services Program is based on current policy and regulations. Some of these regulations state as follows: Annual re-evaluations for medical necessity for each Waiver participant will be conducted. (Aged/Disabled Home and Community Based Services Manual § 580.2a RE-EVALUATIONS).

The information submitted at your hearing revealed: Your homemaker hours will be reduced from a "C" to a "B" level of care.

It is the decision of the State Hearings Officer to UPHOLD the PROPOSAL of the Department to determine your correct Level of Care.

Sincerely,

Ray B. Woods, Jr., M.L.S.  
State Hearing Officer  
Member, State Board of Review

cc: State Board of Review  
[REDACTED] RN – West Virginia Medical Institute  
Ms. Jenni Sutherland, LSW – Bureau of Senior Services  
[REDACTED], Case Manager - CWVAS

**WEST VIRGINIA DEPARTMENT OF HEALTH & HUMAN RESOURCES  
BOARD OF REVIEW**

\_\_\_\_\_,  
**Claimant,**

v.

**Action Number: 06-BOR-1724**

**West Virginia Department of  
Health and Human Resources,**

**Respondent,**

**DECISION OF THE STATE HEARING OFFICER**

**I. INTRODUCTION:**

This is a report of the State Hearing Officer resulting from a fair hearing concluded on September 7, 2006 for Ms. \_\_\_\_\_. This hearing was held in accordance with the provisions found in the Common Chapters Manual, Chapter 700 of the West Virginia Department of Health and Human Resources. This fair hearing was originally scheduled for August 23, 2006 on a timely appeal filed April 17, 2006. The West Virginia Medical Institute attended training and the hearing was rescheduled for September 6, 2006.

It should be noted that the Claimant is receiving benefits based on a "C" level of care. A pre-hearing conference was not held between the parties, and Ms. \_\_\_\_\_ did not have legal representation.

**II. PROGRAM PURPOSE:**

The Program entitled Aged and Disabled Waiver Services is set up cooperatively between the Federal and State governments and administered by the West Virginia Department of Health & Human Resources.

Under Section 2176 of the Omnibus Budget Reconciliation Act of 1981, states were allowed to request a waiver from the Health Care Financing Administration (HCFA) so that they could use Medicaid (Title XIX) funds for home and community-based services. The program's target population is individuals who would otherwise be placed in an intermediate or skilled nursing facility (if not for the waiver services). Services offered under the Waiver Program will include: (1) chore, (2) homemaker and (3) case management services. West Virginia has been offering the Waiver Services Program since July, 1982 to those financially eligible individuals who have been determined to

need ICF level care but who have chosen the Waiver Program Services as opposed to being institutionalized.

**III. PARTICIPANTS:**

██████████, Case Manager – Central West Virginia Aging Services, Inc.  
██████████, LSW – Bureau of Senior Services (BoSS)  
Kay Ikerd, RN – Bureau of Senior Services (BoSS)  
██████████ RN – West Virginia Medical Institute (WVMI)

Presiding at the Hearing was, Ray B. Woods, Jr., M.L.S., State Hearing Officer and a member of the State Board of Review.

**IV. QUESTIONS TO BE DECIDED:**

The question(s) to be decided is: Should Ms. \_\_\_\_\_' Level of Care be reduced according to the Pre-Admission Screening (PAS) form dated March 27, 2006?

**V. APPLICABLE POLICY:**

Aged/Disabled Home and Community Based Services Manual Policy § 503 SERVICE OPTIONS LIMITATIONS; § 570.1.c LEVELS OF CARE CRITERIA; § 570.1.d LEVELS OF CARE SERVICE LIMITS; and § 580.2a RE-EVALUATIONS

**VI. LISTING OF DOCUMENTARY EVIDENCE ADMITTED:**

**Department's Exhibits:**

- D-1 Aged/Disabled Home and Community Based Services Manual Policies
- D-2 PAS dated 03/27/06 with attached Release of Information
- D-3 Notice of Decision dated 03/30/06
- D-4 Request for Hearing received by Bureau for Medical Services dated 04/17/06
- D-5 WVMI Appointment Letter dated 03/07/06
- D-6 Miscellaneous Hearing Documents

**Claimants' Exhibits:**

None

**VII. FINDINGS OF FACT:**

1) This issue involves a proposed reduction in homemaker hours due to a Level of Care Determination. The PAS dated March 27, 2006 indicates Ms.

\_\_\_\_\_ homemaker hours should be reduced from a Level "C" (124 hours

per month) to a Level “B” (93 hours per month). Those present during the assessment were Ms. \_\_\_\_\_; her Aunt; Homemaker and; Ms. \_\_\_\_\_ RN. The assessment of Ms. \_\_\_\_\_’ functional levels were based only the day of the visit (Exhibit D-2).

2) The Department issued a Notice of Decision (Exhibit D-3) to Ms. \_\_\_\_\_ on March 7, 2006. The letter stated in part, “The number of homemaker service hours approved is based on your medical needs, and cannot exceed 93 hours per month.” Ms. \_\_\_\_\_ requested a fair hearing. The request was received by the Bureau for Medical Services on April 17, 2006 (Exhibit D-4).

3) Ms. Jenni Sutherland, LSW reviewed the Level of Care policy (Exhibit D-1). There were no questions for Ms. Sutherland.

4) Ms. \_\_\_\_\_ RN reviewed the Pre-Admission Screening (PAS) form dated March 27, 2006 (Exhibit D-2). The PAS had a total of sixteen (16) points. There were no questions for Ms. \_\_\_\_\_

5) The areas of dispute were with Question #23 (a) Angina Rest; (b) Angina Exertion; (f) Dysphagia and; Question #25 (g) Orientation.

6) Angina Rest and Exertion – There was no medical diagnosis in the case record. Points will not be awarded in either of these areas.

Dysphagia – There was no medical diagnosis in the case record. No points will be awarded in this area

Orientation – Ms. \_\_\_\_\_ was listed as oriented at the time of the assessment. Question #33 does not reflect a diagnosis of Alzheimer’s, multi-farct, senile dementia, or related condition. Ms. \_\_\_\_\_ Overall Nurses Notes states, “Client is alert and oriented x 3 at this time, and denies any confusion to person, place, or time.” No points will be awarded in this area.

7) Ms. \_\_\_\_\_ did not attend the scheduled hearing and Ms. \_\_\_\_\_ spoke on her behalf. It must be noted that Ms. \_\_\_\_\_ stated she was not notified of the WVM RN’s scheduled visit on March 27, 2006. Ms. \_\_\_\_\_ provided a copy of the notice faxed to CWVAS on March 7, 2006 (Exhibit D-5).

**8) Aged/Disabled Home and Community Based Services Manual § 503  
SERVICE OPTIONS LIMITATIONS:**

Medical Adult Day Care is an optional service. Case Management is also an optional service, as a client may choose Consumer-Directed Case Management instead. Homemaker is not an optional service. A client in the ADW Program must receive

homemaker services to remain eligible for the program. Homemaker services are limited to a maximum number of hours that are determined by the client's Level of Care (LOC). The notification of medical eligibility from the Quality Improvement Organization (QIO) will specify the maximum hours of service a client may receive in a month. If it is believed that the client's LOC has changed, the Homemaker RN submits a request for a change of level of care to Bureau for Medical Services.

**9) Aged/Disabled Home and Community Based Services Manual § 570.1.c  
LEVELS OF CARE CRITERIA:**

There are four levels of care for clients of ADW Homemaker services. Points will be determined as follows, based on the following sections of the PAS 2005:

- #23 1 point for each (can have total of 12 points) Medical Condition
- #24 1 point Decubitus
- #25 Levels 1 - 0 points Functional levels  
Level II - 1 point for each item A through I  
Level III - 2 points for each item A through M; I (walking) must be equal to or greater than Level III before points given for J (wheeling)  
Level IV - 1 point for A, 1 point for E, 1 point for F, 2 points for G through M
- #26 1 point for continuous oxygen
- #27 1 point for "No" answer – medication administration
- #33 1 point if Alzheimer's or other dementia
- #34 1 point if terminal

**Total number of points possible is 44.**

**10) Aged/Disabled Home and Community Based Services Manual § 570.1.d  
LEVELS OF CARE SERVICE LIMITS:**

Level A	5-9 points	62 Hours Per Month
Level B	10-17 points	93 Hours Per Month
Level C	18-25 points	124 Hours Per Month
Level D	26-44 points	155 Hours Per Month

**11) Aged/Disabled Home and Community Based Services Manual § 580.2a RE-EVALUATIONS states in part:**

Annual re-evaluations for medical necessity for each Waiver participant will be conducted.

**VIII. CONCLUSIONS OF LAW:**

**1) Aged/Disabled Home and Community Based Services Manual § 580.2a RE-EVALUATIONS states in part:**

Annual re-evaluations for medical necessity for each Waiver participant will be conducted.

**2) Aged/Disabled Home and Community Based Services Manual § 570.1.c  
LEVELS OF CARE CRITERIA:**

There are four levels of care for clients of ADW Homemaker services. Points will be determined as follows, based on the following sections of the PAS 2005:

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- 4)** The areas of dispute were with Questions #23 (a) Angina Rest; (b) Angina Exertion; (f) Dysphagia and; Orientation.

Angina Rest and Exertion – There was no medical diagnosis in the case record. Points will not be awarded in either of these areas.

Dysphagia – There was no medical diagnosis in the case record. No points will be awarded in this area

Orientation – Ms. \_\_\_\_\_ was listed as oriented at the time of the assessment. Question #33 does not reflect a diagnosis of Alzheimer's, multi-farct, senile dementia, or related condition. Ms. [REDACTED] Overall Nurses Notes states, "Client is alert and oriented x 3 at this time, and denies any confusion to person, place, or time. No points will be awarded in this area.

- 5)** Ms. \_\_\_\_\_ C. \_\_\_\_\_' Level of Care was correctly assessed on March 27, 2006. The homemaker hours will decrease from Level "C" (124 hours per month) to Level "B" (93 hours per month).

**IX. DECISION:**

It is the decision of this State Hearing Officer to UPHOLD the PROPOSAL of the Department in this particular matter.

**X. RIGHT OF APPEAL:**

See Attachment

**XI. ATTACHMENTS:**

The Claimant's Recourse to Hearing Decision

Form IG-BR-29

**ENTERED this 7th Day of September 2006.**

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**Ray B. Woods, Jr., M.L.S.  
State Hearing Officer**