



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH  
BUREAU FOR PUBLIC HEALTH  
Office of Maternal, Child and Family Health

Arvin Singh, EdD, MBA, MPH, MS, FACHE  
Health Secretary

Teresa D. Marks  
Office Director

**WV Birth to Three  
Service Authorization**

**June 4, 2025**

**Authorization for the approval of audiological services to the WV Birth to Three system, as the State's Part C early intervention system for:**

<b>CHILD NAME:</b>	<b>DARCLON SHADOWS</b>	<b>AUTHORIZATION #</b>	<b>A201500000</b>
<b>DOB:</b>	<b>03/13/2023</b>	<b>EFFECTIVE DATE:</b>	<b>06/04/2025</b>
<b>SERVICE COORDINATOR:</b>	<b>LIZZY BORDEN</b>	<b>PHONE:</b>	<b>304-444-4444</b>

**Service authorized: Audiological Evaluation** (Authorized for six months from effective date until child turns three or is no longer in the BTT system)

**An audiologist** is to be sent to WV Birth to Three via fax to 304-558-2183. Recommendation for a sedated ABR testing OR if the child needs hearing aids or FM transmitter is required.

If the child is found to have ear impaction, infection or fluid in the ear(s) which prevents the audiological evaluation being completed, WV Birth to Three will cover the cost of the *first visit* including the removal of ear wax. WV Birth to Three will not cover medications that may be prescribed to remediate an ear infection.

This authorization does not cover other medical diagnostics and/or treatment (including cochlear implants and their batteries, tubes in ears, drainage-not associated with ear infection or medication prescribed for treatment, etc.).

**Authorized agency/provider:** **GOOD EARS HEARING**  
**123 121<sup>ST</sup> STREET**  
**NUMBERS, WV 12345**

**Authorized West Virginia Birth to Three services are paid according to current WV Birth to Three and West Virginia Medicaid audiological rates and codes regardless of the child's financial eligibility. West Virginia Birth to Three nor the family are to be billed for missed appointments. Families are only to be billed for services covered by this authorization. WV BIRTH TO THREE IS NOT INSURANCE!**

Invoice for services, utilizing appropriate CPT codes, is to be submitted via HCFA 1500 or UB04 with copy of authorization to:

**WV Birth to Three**

[REDACTED]

**350 Capitol Street, Room 427**

**Charleston, WV 25301**

Any questions concerning this authorization contact [REDACTED]

SAMPLE