



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH
BUREAU FOR PUBLIC HEALTH
Office of Maternal, Child and Family Health

Arvin Singh, EdD, MBA, MPH, MS, FACHE
Health Secretary

Teresa D. Marks
Interim Office Director

**WV Birth to Three
Service Authorization**

April 7, 2025

This form provides authorization for the billing of services as identified, to the WV Birth to Three system, as the State's Part C early intervention system.

Services are authorized for the following child:

NAME: Chubby Cheeks
DOB 03/17/2024

Services 1 Otter Bath Chair Soft Fabric Small Beach Bubble Blue
Authorized: 1 Lateral Supports/Headrest
QUOTE ATTACHED

Authorized Agency/provider: DURABLE MEDICAL STUFF
123 ABC LANE, STE. G
ALPHABET CITY, WV 99999
Ship to: SUSIE SERVICE COORDINATOR
1 RAPTOR RIDGE
TARPIT, WV 88888

Service Coordinator: Davie Deuce
Phone Number: 304-555-5555

Any questions concerning this authorization should be directed to BTT OFFICE MANAGER at BTT123mgr@yolo.org

BILLING

Attach West Virginia Birth to Three service authorization to invoice.
Materials/equipment reimbursed at manufacturer's cost plus up to 40%
(Please provide documentation)

Vendor agrees to accept this as payment in full and not to bill any other funding source for authorized services. Invoice for services, utilizing appropriate CPT codes, is to be submitted via HCFA 1500 or UB04 with copy of authorization to:

WV Birth to Three
ATTN: Candace Morgan
350 Capitol Street, Room 427
Charleston, WV 25301

