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# INFORMATION UPDATE

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**TO:** WV Breast and Cervical Cancer Screening/WISEWOMAN Providers

**FROM:** GeorgeAnn Grubb, Program Director  
WVBCCSP/WISEWOMAN

**DATE:** June 5, 2012

**RE:** Invoice Return

**EFFECTIVE:** Immediately

The West Virginia Breast and Cervical Cancer Screening/WISEWOMAN Program's grant year ends June 29, 2012. All invoices for dates of service between June 30, 2011 and June 29, 2012 must be submitted to the WVBCCSP/WISEWOMAN Program **no later than August 31, 2012**. Invoices submitted after August 31, 2012 will be returned unpaid.

The requirement that invoices must be submitted within sixty (60) days of the date of service is outlined in your WVBCCSP/WISEWOMAN Memorandum of Understanding. At other times of the year, we can provide some flexibility with this requirement, but our ability to close out our grant with the Centers for Disease Control and Prevention (CDC) is contingent upon timely submission of provider invoices to the Program.

We appreciate your cooperation with this request. Please feel free to contact us at (304) 558-5388 should you have additional questions.

GAG/rlb

cc: Anne Williams, Director – Office of Maternal, Child and Family Health  
Denise Smith, Director – Division of Perinatal and Women's Health  
Becky Surface, Director of Financial Services – BPH Central Finance  
Linda Shaffer, Director – Systems Point of Entry

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**OFFICE OF MATERNAL, CHILD AND FAMILY HEALTH**

**Bureau for Public Health**

350 Capitol Street, Room 427

Charleston, West Virginia 25301-3714

Phone: (304) 558-5388 Toll-Free (In WV): 1-800-642-8522 or 1-800-642-9704 Fax: (304) 558-7164