



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH
OFFICE OF ENVIRONMENTAL HEALTH SERVICES

Joe Manchin III
Governor

Martha Yeager Walker
Secretary

July 7, 2006

Mr. Jeff Tetrick
Stericycle, Inc.
1901 Pine Avenue SE
Warren, OH 44483

Dear Mr. Tetrick:

The West Virginia Infectious Medical Waste (WV IMW) Program has considered Stericycle's request for approval of Stericycle's web-based customer manifest archive system. The system is hereby approved for use in West Virginia pursuant to the following requirements:

- ☛ The WV IMW Program must be provided with access to the web archive system to review all West Virginia accounts.
- ☛ The internet archive must maintain all records for a minimum of three (3) years.
- ☛ All West Virginia facilities must continue to receive hard copies of all paperwork until they elect to discontinue receipt of the original final copies.
- ☛ All West Virginia facilities permitted by this Office must submit to this Office, and receive approval for, a modification statement to their Infectious Medical Waste Management Plan that outlines the procedures they will use to ensure that all manifests are received within 50 days of waste pick up in accordance with Section 12.2 of the WV IMW Rule, 64 CSR 56, prior to discontinuing hard copy receipt.
- ☛ Any West Virginia facility that elects to discontinue use of the web archive system must be allowed to receive hard copies of their manifests if they so choose.

West Virginia facilities that comply with the above requirements will not be required to maintain hard copies of the final, proof-of-destruction, copies of their waste manifests. This Office will review the manifest process with permitted facilities during routine inspections. The WV IMW Program reserves the right to revoke this approval if the requirements of this notice are not met. If you have any questions about this approval letter, please feel free to contact me at the address below, phone (304) 558-6725, or email nathandouglas@wvdhhr.org.

Sincerely,

A handwritten signature in blue ink that reads "Nathan Douglas, R.S.".

Nathan Douglas, R.S.
Public Health Sanitation Division