

RADON LABORATORY LICENSE APPLICATION

West Virginia Bureau for Public Health
Office of Environmental Health Services
Radiation, Toxics, and Indoor Air Division
Certification and Licensing Program
350 Capitol Street, Room 313
Charleston, West Virginia 25301-3713
Telephone (304) 558-2981 Fax (304) 558-0524

A. General Information (Follow the instructions below. Incomplete applications cannot be processed.)

1. Type or print legibly in blue ink. Complete sections A and B.
2. Attach the \$100 fee. Make **check or money order** payable to the **West Virginia Bureau for Public Health**. Tax is not applicable.
3. Submit application, documentation, and check or money order to the above address.

Business			Business Fax
Address			City
State	Zip	County	Business Phone
Contact Name		WV Tax #	
Contact Email		Company Website	

Attachment Checklist:

- Proof that business is registered with the West Virginia Secretary of State.
- Names of all analysts, along with credentials.
- Quality assurance and quality control procedures to be utilized for each type of measurement device used.
- Description of radiological safety plan.
- Description by type, manufacture, and model number of all instruments to be used in radon measurements.
- Description of the method of instrument calibrations.

Notes: To obtain a West Virginia tax number, you must register with the Secretary of State's office:

Secretary of State
Bldg. 1, Suite 157-K
1900 Kanawha Blvd. East
Charleston, WV 25305-0770
Telephone (304) 558-8000

A. Applicant Attest

In accordance with Chapter 16, Article 34 of the Code of West Virginia and the applicable promulgated rules, I hereby certify that all submitted information is true and correct and that I am familiar with all applicable licensing requirements.

Signature of Applicant, Owner, Agent	Date
Title	

B. Health Department Use Only

License Number	Approved By	Issue Date	Expiration Date	Mailed To	Fee