Preliminary Remediation Plan Checklist

1. Preliminary Site Assessment
   a. Name, Signature and License Number of Technician
   b. Date of Site Assessment
   c. Physical Address/Legal Description
   d. Physical Description of Property
   e. Name/Address of Property Owner
   f. Age of Property
   g. Source of Potable Water
   h. Status of Utility Connections
   i. Description of HVAC Systems
   j. Copy of Asbestos Inspection Report (Only if any building materials are to be disturbed)

2. Site Drawing
   a. Floor Plan for each Structure
   b. Location of Areas Suspicious of Contamination
   c. Location of any Septic Systems and/or Water Wells
   d. Distance to Nearest Occupied Dwellings
   e. Location of Outbuildings
   f. Location of Dump Sites/Distressed Vegetation
   g. Distance to Nearest Streams/Storm Sewers
Preliminary Remediation Plan Checklist - Continued

3. **Work Plan**
   
   a. General List of Items to be Removed from Property for Disposal
   b. Methodology for Washing Hard Surfaces
   c. Sequences of Work Activities
   d. Items Requiring Special Handling for Disposal including Septic Contents
   e. Asbestos Project Design (If ACM are to be Disturbed)
   f. Any Obvious Safety Hazards
   g. Methodology Used for Handling Cleaning Effluents Generated During Remediation
   h. Beginning and Ending Dates of Remediation
   i. Names and License Numbers of all Clandestine Laboratory Remediation Technicians and Contractors involved
   j. Name of Subcontractors Used
   k. Name and Location of Waste Disposal Site.

4. **Analytical Sample Results**
   
   a. Cross-referenced to the Site Drawing
   b. Photographs of Sample Location

5. **Quality Control Plan**
   
   a. Sample Collection
   b. Sample Protocol