

	West Virginia Department of Health and Human Resources				
	MANUAL OF ENVIRONMENTAL HEALTH PROCEDURES				
Section	Waste Water	Date	January 23, 2007	Procedure #	WW-12
Subject	Permits to Construct Sewer Line Extensions			Page	1 of 2

The [Sewer Systems Rule, 64 CSR 09](#), requires that a permit to construct be obtained from the Department for all construction, renovation, or alteration of a sewer system. However, a permit to construct will not be required for minor extensions where the system is not significantly impacted.

The Environmental Engineering Division (EED) must be notified in writing ten (10) days prior to the initiation of any construction, regardless of whether a permit to construct will or will not be required. The notification must include the location, size, number of customers and extent of the proposed extension.

The following guidelines are to be followed in determining if a permit to construct is required.

1. A permit to construct is not required for sewer laterals serving single family dwellings. However, special approval will be required for connection to systems under moratorium.
2. A permit to construct will not be required for sewer line extensions provided all of the following conditions are met:
 - a. The extension is constructed by or under the direct supervision of, and will be owned and operated by a municipality, public service district or other utility regulated by the West Virginia Public Service Commission.
 - b. The extension is constructed in accordance with the [Sewage Treatment and Collection Systems Design Standard, 64 CSR 47](#).
 - c. The length of the extension does not exceed four hundred (400) feet.
 - d. There are no changes of direction or grade.
 - e. Flow is by gravity.
 - f. There are no existing or proposed water line crossings or water lines within ten (10) feet, of the sewer line.
 - g. There are no stream crossings or unusual conditions involved
 - h. No lift stations or other mechanical devices are involved.
3. A permit to construct will not be required for connection of a single commercial, apartment, or public building to an existing sewer system providing the conditions of Section 2.b. are met and providing the existing sewer system is adequately sized to handle the additional loading.

WW-12 Permits to Construct Sewer Line Extensions
Page Two

4. A permit to construct will be required for multiple building complexes having on-site sewer lines.
5. The EED may, in some cases, require a permit to construct for proposed extensions which appear to meet the conditions of Sections 1, 2, and 3, in order to insure that the extension conforms to appropriate regulations and design standards.
6. Construction of a large extension in small segments without first obtaining a permit to construct is considered circumvention of the Regulations and a violation thereof.

References

[64 CSR 09, Sewer Systems Rule](#)
[64 CSR 47, Sewage Treatment and Collection Systems Design Standards](#)

History

Replaces WW-12 dated November 3, 1987

Attachments