1. First, number the labels on the vacutainers with consecutive identity that will correspond to the products listed on the respective history forms HL-12-P.

2. Tape and “flag” to identify one tube as the “TC’ temperature control sample. This sample should be taken from the first unit of milk product; however, the representative bacteriological sample must be collected first.

3. Procedures for assembly and sampling to the vacutainer tube:
   a. Thoroughly mix contents of retail sample (25 complete inversions).
   b. Wipe top and/or outside of milk containers with alcohol or chlorine (100 ppm solution) saturated pad.
   c. Vacutainer assembly:
      1. Remove protective clear plastic cover, do not remove the “red” needle shield.
      2. Thread this end of the needle into the plastic needle holder until secure.
      3. Place the end of the vacutainer tube into the open end of the plastic needle holder.
      4. Remove protective “yellow” cover and insert needle into the sanitized area of the container.
      5. Push the tube to the end of the holder, puncturing the diaphragm of the rubber stopper. Once the vacuum is broken, sample will be delivered into the tube.
      6. Withdraw holder and tube when sample flow is completed.

   Repeat steps 1 through 6 each respective product. NOTE: Only the holder assembly may be reused; a new needle must be used for each unit of product. Please dispose of the needles in an approved manner that is the acceptable practice in use by your local health department.

4. Packaging & Shipment
   a. Place the tubes in the rack provided.
   b. Place sample rack and refrigerants in the shipping case.

   NOTE: The rack must be positioned so that the tubes are in a horizontal position.

   c. Enclose completed history forms.
   d. Ship via “Special Delivery” service.

References

History

Attachments