

	<b>West Virginia Department of Health and Human Resources</b>				
	<b>MANUAL OF ENVIRONMENTAL HEALTH PROCEDURES</b>				
Section	Drinking Water	Date	January 24, 2003	Procedure #	DW-33
Subject	Bottled Water and Vending Water in Retail Food Stores			Page	1 of 1

The purpose of this memorandum is to clarify the status and requirements on water bottling operations in retail food stores.

If water is bottled by store employees (usually in a room in the back of the store) and then placed on store shelves for sale, it is a bottled water plant and must comply with [64 CSR 3, Public Water Systems Rules](#). The Bottled Water Program is under the purview of the Public Health Sanitation Division. The operator must obtain a “Permit to Bottle and Distribute Bottled Water in West Virginia” from the Public Health Sanitation Division.

If water is dispensed by a self-service type water bottling machine where the customer fills a bottle (either carried in or store supplied) with or without the aid of a store employee, it is considered a potable water vending machine. Potable water vending machines have been classified by the EPA and the West Virginia Department of Health and Human Resources as public water supply systems. The operator must obtain an installation permit from the Environmental Engineering Division. Operating Permits for water vending machines are obtained from the Environmental Engineering Division.

References                    [64 CSR 3, Public Water Systems Rules](#)

History                        Replaces DW-33 dated October 26, 1992

Attachments