The purpose of this memorandum is to clarify requirements regarding manifests and shipping documents in relation to Infectious Medical Waste Rule, 64CSR56.

**Manifest or shipping document**: the written or electronic documents used for identifying the quantity, composition, and the origin, routing, and destination of infectious medical waste during its transportation from the point of generation to the point of off-site treatment or disposal.

**Generator**: any person whose act or process produces infectious medical waste. The permitted facility is considered the generator.

Manifests or shipping documents and logs shall be retained by all parties for a period of not less than three (3) years at the permitted generating facility. Original copies of manifests and shipping documents shall be kept at the permitted facility.

When a multi-part manifest is utilized, the initial transporter copy shall be matched up with the final completed manifest copy insuring treatment and disposal of the infectious medical waste for each permitted facility.

In the event of electronic manifests or shipping documents, the copy of the initial service receipt as well as the final service receipt shall be available at the permitted facility acknowledging destruction of the waste.

If the electronic service receipt or the completed manifest is not returned to the generator within fifty (50) days after the date the medical waste was accepted by the transporter, the generator shall report this fact to the Secretary.

References

History

Attachments