

	West Virginia Department of Health and Human Resources				
	MANUAL OF ENVIRONMENTAL HEALTH PROCEDURES				
Section	Administration	Date	November 2, 2007	Procedure #	A-9
Subject	Issuance of Environmental Health Procedures Manual Memos			Page	1 of 1

The Procedures Manual has been provided as a mechanism for a permanent and uniform system for communicating and recording the policies and procedures which are intended for general application by staff members of the Office of Environmental Health Services and the environmental health program of Local Health Departments.

Within each subject, the procedure will be numbered consecutively and therefore provided a determined position in the subject group. The following subject groups are designated:

Administration	A	Milk	M
Disease Control	DC	Radiological Health	RH
Drinking Water	DW	Recreation	R
Emergency & Disasters	E	Solid Waste	SW
Food	F	Training & Education	TE
Housing & Institutions	H	Vector Control	VC
Industrial Hygiene	IH	Wastewater	WW
Laboratory	L		

All proposed documents are reviewed by the appropriate division directors and after authorization by the Director of the Office of Environmental Health Services, are submitted to the Public Health Sanitation Division Assistant Director for subject group, number assignment and distribution.

Division Directors are asked to periodically review these environmental health procedures and inform the Director of which procedure documents should be amended or deleted. Any procedure not later superseded or rescinded remains in effect.

References

History

Attachments