

West Virginia State Environmental Liaison Meeting

Date: August 23, 2013

Location: WV Medical Coordination Center - OEHS Coop Facility, Flatwoods, WV

PRESENT

Brad Cochran, Judy Vallandingham, Tom Ong, JD Douglas, Donnie Haynes, Lock Johnson, Mike Trantham, JJ Rose, Greg Young, Denny Taketa, Jimmy Casdorph, Liz Greene

CALL TO ORDER

Brad Cochran called the meeting to order at 10:35 am.

MINUTES

JJ Rose moved and Lock Johnson seconded and the minutes were approved as presented.

OLD BUSINESS

SOP on Class V Injection Well Permits (UIC Permits)

Brad told the committee that PHS has not received any response from WVDEP on our repeated request for dialog to get a consensus on how the WVDEP is going to require Class V Injection Well Permits by individuals or entities. JJ Rose inquired if the "old memo" is still correct.

- Brad indicated that the 2010 Memorandum was still in effect at this time.
- Lock Johnson indicated that he had an office with 5 people and a campground with 6 sites and neither was required to get a UIC Permit. But he added that a campground with 6 sites and a laundry was required to get a UIC Permit.
- Denny Taketa said that he had gotten an email from WVDEP in the past that mentioned if there were no more than 20 people that a UIC Permit was not required.

DW-17 Update

- JD indicated that his group has had no success with getting information on how to obtain the members of the HAN network. He indicated to the group that his staff was going to build their own email list and update it periodically. He asks the committee if it would be best to send the information to the LHD Administrator. The consensus was that would be a good starting point.

Environmental Health Electronic Reporting Update

- Land Development forms are in the final stage of completion. (Inspection and Permit attached)
- Phase III currently compiling the 2 individual names and email addresses for each of the Phase III LHD's. Databases for Phase III LHD's are currently in development. We want to hold on-site training before inclement weather this fall.

- Two Go-To- Meeting online trainings for reporting from the LHD databases with Phase I and Phase II LHD's.
- All Phase I LHD's should have a password for web-reports (monthly reports)
- Some of the Phase I LHD's are posting in section on the internet. HealthSpace will make the web page and post the inspections. All LHD's who would like to have a webpage – there is no cost associated with this service.

F-17 Guidance for Mobile/Pushcarts/Temporary Food Establishments

- In response to the issues that were raised at the Liaison Committee meeting in May 2013, PHS has formulated a procedure to address the Mobile Food Units, Push Cart Food Units and Temporary Food Units. The procedure references the Conference for Food Protection Guide for Mobile Food Establishments and the SF-4 Temporary Food Guide. This procedure provides a matrix for 2005 Food Code sections that is applicable to a Mobile Food Unit.
- Discussion among the committee members regarding fees to be charges for permits. Brad indicated that the fees for permits are specified in the 64 CSR 30 Fees for Permits Rule and that the LHD's set their own fees. Brad indicated that some LHD's will permit a mobile unit under a permit for a yearlong permit even if it only sets up at fairs and festivals in the county – this gives the operator a slight break in permit fees.
- JJ brought up the point that if the mobile unit gets a year-long permits then it could set up in the county anywhere at any time. Brad indicated that that yes that may happen.
- Liz Greene ask if the reason that there was not a date on the Conference for Food Protection Guide was so that it could be replaced when updated, Judy indicated that yes there is no date so that the attachments could be replaced when updated without having to rewrite the procedure.

A copy of the procedure was given to each member. Brad asks if any of the members has any edits to the procedure, with no edits the procedure will be adopted and posted in the Environmental Health Procedures Manual on line.

Mike moved and JJ seconded to accept SF-15 as presented. The motion passed.

2013 Food Code

- JJ asks if there were major changes to the 2013 Food Code. Brad indicated that it has not been published yet, but the Food Safety Task Force has reviewed 2009 Food Code and 2005 Supplement and 2009 Supplement for changes and will review the 2013 Food Code and will hopefully be ready to go forward with the 2013 Food Code in the 2015 Legislative Session.

NEW BUSINESS

Water Samples – Mailing Samples not received on time

- Denny indicated that counties in his district – especially Pendleton County – are having an issue with water samples not being received in the allowed amount of time when using the USPS. Brad added that Hardy County has also had a problem with this issue.
- Tom Ong suggested using UPS to send the samples to the lab. He indicated that mail delivery from USPS does not arrive at the lab until 3 PM. Denny asks about the cost of sending the sample by UPS; Tom said that it is very comparable to the cost of mailing it USPS. And at times may be cheaper with UPS.
- Tom indicated that the water samples for wells must be received within 48 hours, recreational water samples must be received within 48 hours and public water samples must be received within 30 hours.
- JJ asks if any of the LHD charged for collecting water samples. Liz Green said that MOVHD charges \$45.00 for a private sample and \$50.00 for a sample collected for oil/gas sample. Denny indicated that Mineral County charges \$35.00 for a private sample. Jimmy indicated that Lincoln County charges \$50.00, just went through the process of updating Fees for Service last year. Brad reminded the committee that the fees for collecting water samples are not set to a certain amount, but are set by each LHD through 64 CSR 51 Fees for Service Rule.
- Tom indicated that the Lab Fees are \$15.00 for analyzing and \$5.00 for processing. No tax is charged. The lab does not charge for water samples collected for disasters, on orders from a physician, and EED sanitary surveys.
- Greg Young indicated that the lab does test for metals and chemicals. A panel for volatiles for the oil/gas samples costs \$220.00. Brad reminded the committee that the chain of custody must be maintained for the oil/gas samples. Greg indicated that the sample must be received at a proper temperature and 90% of time the sample is received above temperature requirements.
- JJ inquired about a sample that a person had received from REIC lab. Greg cautioned the committee that when a sample is analyzed by a waste water certified lab that the standard it is compared to is not the same as a lab certified for drinking water. A list of certified Drinking Water Labs can be found on OLS website.
- Brad asks the committee members if LHD's charge for a sample collected for a sewage complaint. Liz Green indicated that MOVHD does charge for this type of sample. Tom Ong indicated that these samples are analyzed for the same fee as any other water sample.

Prepaid Labels for Rabies Shipping

- Denny Taketa ask about the disappearance of the prepaid shipping labels for shipping rabies specimens. Tom indicated that there was a problem with the prepaid labels for another program and funds were cut so the lab can no longer offer this service. Tom indicated that an email was sent to the LHD's. Brad asks for PHS staff to be included in that email list and be forwarded a copy of the email sent to the LHD's on this issue.
- Lock Johnson indicated that his LHD sends their rabies specimens with pet or human exposure by FedEx and would use the labels for non-exposures. Committee members ask if the lab could provide a smaller box to ship smaller specimens i.e. bats. Tom indicated that the lab was looking into a smaller specimen box for shipping. He will check to see the status of this project.

After Hours Delivery to OLS

- Beginning in September the front gate will be closed and locked at 5 PM. All afterhours drop-offs will need to go to the employee parking entrance, ring the buzzer and be let in by security the refrigerator will be in the building at the gate. You will then need to turn around before exiting. Liz Green asks if the combination will still be needed. Tom said no this refrigerator does not have a lock.

REPORTS

RTIA Division Report – No Report

Mid-Ohio Valley Report

- 2 new trainees in training class.
- Are implementing procedure to use other HD personnel to check on facilities during extensive area affected by power outage – these employees will be checking on the facilities to see if open and if they have power and inquire/take about refrigeration/food temperatures. Training will be provided to employees by Sanitarians. Brad cautioned her to make sure that the duties that are specified for the employees, that are not Sanitarians, are approved by the State Board of Sanitarians. Liz indicated that the problem occurs when a large area is affected and there is large ratio of food establishments to Sanitarian staff.

WVU Report

- New Sanitarian class starts Monday at WVU
- 1st home football game is Saturday August 31st.
- New supervisor and he are not looking forward to working at the home football games.
- Mike explained the new beer dispensing machine that fills cups from the bottom. This system was installed to improve time and efficiency.
- Have been looking for improper water connections around campus (submerged inlets, no backflow prevention, etc.)

Marshall University Report – No Report

WV Office of Laboratory Services Report

- Expanding the organic section to include testing for Insecticides – getting CDC approval.
- Searching for a new Lab Director
- OLS has filled 2 vacancies – Admin. Secretary and Chemist.

Environmental Engineering Division Report

- AWWA held a table top exercise related to a Storm/Flood event in Charleston there were several local sanitarians who attended.
- There will be another drill this fall in Barbour County and will be a drought scenario (and will include potable water hauling), information will be on the PHS website. JJ inquired if this is training for the local health departments – Donnie said it would be open to local health department staff.

Beckley District Report

- Sent email request for issues no one sent any issues
- McDowell County has a complaint that wants to sue the HD regarding a complaint filed about straight pipes. The complainant wants everyone above him corrected, but he has no intention of correcting his own straight pipe, Also has 2 complaints filed by 2 food establishments(on each other) are supposed to hook to community system, but neither one has connected.

Fairmont District Report - No Report

Local Health Department Association Report – No Report

OEHS Readiness Program Report

- OEHS met and COOP Plan was presented to the entire staff.
- Are in the process of purchasing radiological detection equipment for a Southern Radiological Strike team.
- BSA 2013 Jamboree over – OEHS had people who worked on field teams on-site, at Unified Command (Glen Jean) and BPH Command. Overall the Jamboree went well.
- Water operator training to be held in September, information on the Rural Water website.

Saint Albans District Report – No Issues

West Virginia Association of Sanitarians Report

- Annual WVPHA Conference September 18-20, 2013 at Snowshoe Mountain Resort. Annual awards will be presented. Liz told the committee that “yes” we do have a Bubba Award winner this year.

Wheeling District Report

- Lock had a question about implementing the new Tanning Bed part of Chapter 16. Brad indicated that LHD can determine how each LHD will do complaints on Tanning Beds.
- Holding Tank Permits issued for Labor Camp/Drilling Operation? Brad indicated that for it to meet the definition of Labor Camp there must but at least 10 workers housed. Only holding tank permit issued to date that would meet the definition was in Greenbrier County. There may be some in process that would meet the definition of a Labor Camp. Lock said this question was related to an article in the newspaper.

Kearneysville District Report

- Mineral County new CIA Regulation BOH meeting that was held after the 30 day comment period was attended by numerous Fraternal Organization members also received numerous oral

and written comments. Fraternal Organization members indicated that they will challenge new regulation.

- Mike commented that WVU totally smokeless policy has caused complaints from residents around stadium regarding the employees smoking on their property. He indicated that there is an exemption for tailgating.

Division of Local Health Departments – No Report

Environmental Update

Announcements

- Dr. Swinker, BPH Commissioner /State Health Officer will be leaving at the end of August, she is going back to work at East Carolina University. JJ asks if this is a governor appointment. Brad said that the WVDHHR Secretary appoints the BPH Commission/State Health Officer.
- Brad indicated that it seems that the new WVDHHR Secretary Karen Bowling is open to listening to information from all departments.
- Walt Ivey has been appointed Interim Director of OEHS, until the position of Director is posted and filled. JJ asks if Walt is still the EED Director. Brad said that Walt is still filling that role.
- Brad announced that Linda Whaley Food Program Manager will be retiring by the end of December.
- PHS has two positions that we are currently in the process of filling the Sanitarian Chief – Assistant to Food Program Manager and the District Sanitarian for the St. Albans/Wheeling Office. Interviews have been held for the District Sanitarian position.
- PHS is also in the process of filling a HHR Specialist position for the Manufactured Food Program Standards. Interviews have been held and an individual's name has been moved forward.

Other News

- Jamboree 2013 – glad it is over, according to Boy Scouts of America attendance was down this year, but that is usual for the Jamboree when it is moved to a new site. Also there were not as many visitors as expected.
 - Overall things went smoothly; there were a number of injuries – mostly fractures.
 - There were 2 outbreaks – 1-flu and 1 gastroenteritis.
 - 1 death from a heart attack.
 - Most notable dignitary – King of Sweden
 - Have an AAR scheduled with the BSA representative on Monday, August 26, 2013.
 - Some issues: Inadequate number of hand washing stations
 - Hand washing stations not maintained
 - Garbage pickup not timely
 - Inadequate pumping of sewage holding tanks
 - Hydration Station design and use
 - Food vendors not set up ahead of time and not prepared for event.

- JJ asks about the amount of water used. Brad responded that not as much water usage as anticipated.
 - Mike asks about the sewage system. Brad indicated that the grey water system and sewage system had some minor issues and that the sewage system will be evaluated over time as the sewage is treated and disposed of using spray irrigation over the coming months.
- 2013 Sanitarian Class has begun and there are approximate 15 attendees for all or a portion of the class. Week 2 begins in Morgantown August 26th.
- No Class II Sewage Installers Course at Cedar Lakes in the fall 2013 due to weather related construction delays.
- Construction contract awarded for the new DHHR building in Fairmont, when the building is completed OEHS will combine the PHS Fairmont office and the EED Phillpi office in the new building in Fairmont.
- 2013 Oral Rabies Vaccine Program will start August 25th and run through September 5th. There is information out on the handling of the bait if found by the public.

NEXT MEETING — November 15, 2013 at the OEHS COOP facility in Flatwoods

Submitted by: Judy Vallandingham

Date: 9/10/2013