West Virginia State Environmental Liaison Meeting  
Date: February 9, 2018  
Location: Kanawha-Charleston Health Department, Charleston, WV

PRESENT  
Judy Vallandingham, Joe Faller, Jennifer Hutson, J.J. Rose, Lock Johnson, Steve Hinerman, Stan Mills, Michelle Cochran, Judy Ashcraft, Amy Atkins

GUESTS  
Candice Travis, Maryanne Kraynanski

CALL TO ORDER  
Judy Vallandingham called the meeting to order at 10:35 a.m.

PREVIOUS MINUTES  
Stan Mills moved, and J.J. Rose seconded, minutes from the previous meeting were approved as presented.

INTRODUCTIONS  
Judy Vallandingham introduced Jennifer Hutson, Wheeling District Sanitarian and Judy Ashcraft, RS, OEHS.

PRESENTATION  
Amy Atkins and Candice Travis, West Virginia Center for Local Health (WV CLD) gave a presentation summarizing Local Health Department environmental statistics for 2017. The data was presented using the quartile method.

Questions and comments included:
- How should data be presented? - Amy Atkins  
  - Quartile reports are ok
- Clarification on how of quartile reports are used to report data - Stan Mills
- Can more data be collected concerning environmental statistics, CLH would like feedback - Amy Atkins  
  - Information is good for state, not so good for LHD – Jennifer Hutson
- Why do some of the reports show greater than 100% completion - Amy Atkins  
  - Re-inspections, complaints, “problem children” – Judy Vallandingham  
  - Only Routine Inspections should be counted, not complaints, re-inspections, some LHDs are doing Food Risk Based inspection, etc. - Candice Travis, Judy Vallandingham
- Why do some LHDs have only a 30% completion rate - Amy Atkins  
  - Staffing issues, disaster response – J.J. Rose  
  - Need to provide context to explain completion rates, make sure comparing apples to apples – J.J. Rose
- Need differentiate between risk-based and non-risk-based inspections when entering data – Jennifer Hutson
- Would quarterly regional meetings (coordinated through TP Regions) with LHDs be helpful? - Amy Atkins
- Inspections need to be identified as either risk-based or non-risk-based – Jennifer Hutson
- Only routine inspections should be reported, not re-inspections, complaints, etc – Judy Vallandingham
- What additional data would be useful for FY 2018-2019 - Amy Atkins  
  - Staffing  
  - Vacancy rate  
  - Total number of permitted establishments  
  - Sanitarian workload  
  - Vacancy rate vs number of inspections completed
• KCHD will schedule inspections and have Candice Travis attend - Stan Mills
• Include slide showing foodborne outbreaks for each district
  o Allows for comparison of number of outbreaks and number of inspections
• Summarization shows if work is being done that is required (paid for) as well as how efficiently the inspection process is being done.
• Looking for photos/videos from the field for Public Health Week
• Should a User’s Group be created? – Steve Hinerman
  o Would help get data entry started
• Easier to learn in groups (regional?) rather than one on one – JJ Rose

OLD BUSINESS
Environmental Health Electronic Reporting Update – Judy Vallandingham
• Contract has been renewed with HealthSpace
• 80% of the LHDs use EHERS in some capacity

Recreational Water Facilities Update – Judy Vallandingham
• OEHS, Environmental Engineering Division only reviews and approves pools
• LHDs are responsible for plan reviews and approvals for concessions, bath houses, etc
• OEHS will inform client that plan review documents of all aspects of proposed pool/accessory buildings need to be submitted

Home Loan Evaluation Procedure/Forms (H-12 & SG-55A) Update – Judy Vallandingham
• Recommendations were made to address the differences in Procedure H-12 (Guidelines for Evaluating & Approving Water Supply and Sewage Disposal Systems for Home Loan Applications) and Form SG-55A (Procedures to Follow When an evaluation of an Individual Water Supply and/or Sewage Disposal System is Requested).
• If a different lab than OLS is used (WVDA lab in Moorefield or private lab), fee charged may be different.
• Suggestion made to provide SG-55A as WORD document to LHDs, allowing them to change wording if necessary.

NEW BUSINESS
Campground Guidance for Local Health Departments – Judy Vallandingham
Please review and submit comments. This document will be for internal use by LHDs.

Rise WV – Judy Vallandingham
• Provided info for WV development through commerce
• Will be active in 12 counties and deal with issues arising from flooding in 2017
• Will deal with asbestos abatement issues and septic systems
• Issue raised, where LHD sanitarian present, they are required to inspect septic system
  o Can be repair, check on existing system, or new system
  o Is a 7 – 14-day time table reasonable
• Waive fees if flood related? -Stan Mills
Farmers Market Discussion in Legislature – Judy Vallandingham

- Will Farmers Markets continue to be under WVDHHR or will their oversight switch to WVDA? - Stan Mills
  - Each Farmers Market will require a permit from WVDA
  - Retail Permits (Dairy, Meat, Eggs) through LHD
  - Each Vendor will be required to have permit if serving TCS foods

DISTRICT AND SECTION REPORTS

Beckley District
- Harm Reduction grants have begun, harm reduction activity to begin soon - JJ Rose

Fairmont District
- No report - Steve Hinerman –

Wheeling District
- More info requested about what’s going to happen with Farmers Markets, also staffing is a major issue at this time - Jennifer Hutson

Kearneysville District
- No Report

St. Albans District
- No report

District Sanitarians
- Extend invitation to Liaison Committee meetings to all District Sanitarians, who can pass that invite on to all LHD sanitarians - Jennifer Hutson

MOVHD
- More info requested about what’s going to happen with Farmers Markets, also staffing is a major issue at this time - Joe Faller

Kanawha-Charleston Health Department
- Disappointed adopting the 2013 Food Code has been pulled - Stan Mills

WVU
- Mike Trantham has had hip replacement, will be retiring, no date set

OEHS Readiness Program
- Warren Von Dollen no longer with program - Michelle Cochran

WV OLS – Greg Young was unable to be present, but wanted the following brought up - Michelle Cochran
- Only 8 Counties participating in program to pick up finished milk for lab testing, with 2 of those counties making up 60% of samples
- Thinking of giving up program, what does Liaison Committee want to do - Michelle Cochran
- Lots of duplication - Steve Hinerman
WV OLS - continued
• Originally many more dairies active in state, now only 2 – Lock Johnson
• All dairies are required to submit finished mild samples for testing – Lock Johnson
• What is risk if program is discontinued - Stan Mills
• New business for next meeting - Stan Mills

RTIA Division - Michelle Cochran
Meth Lab postings on website - Michelle Cochran
• Can’t search by address, need to find better way to look up properties
  o Have maps with locations marked, click on mark to get info (remediated? demolished?)
Radiation - Michelle Cochran
• Jason Frame no longer with RTIA, now Medical Cannabis Director
• Director and 2 other staff positions vacant
• 2019 will see a full FEMA evaluation of an ingestion exercise, WVRRT will be involved

Asbestos
• Rise WV activity starting up - Michelle Cochran

Lead
• Paul Ice sent all sanitarians a letter requesting them to check risk assessments at child care whenever a child care inspection is done and to verify that the risk assessment is being followed - Michelle Cochran
• Looking for outreach opportunities (LHDs, Schools, parents) - Michelle Cochran

Indoor Air Quality
• Calls about mold in schools must follow the following process- Michelle Cochran
  o Complaint made → School Principal notified → Local BOE notified → State BOE notified (Mike Pickens) – OEHS/RTIA notified Michelle Cochran

Environmental Engineering Division
• No Report

Environmental Report
• Food Rule ran into opposition
  o Tabled in House
  o Pulled by WVDHHR
  o Not sure if it will be reintroduced to Legislature either this year or next
• Public Water Rule
  o Passed Senate, to House Health Committee
  o No issues
• SB 463 Milk (to WVDA) rule
  o Form committee to discuss, may reintroduce next year
• In-Service Schedule for 1st Quarter posted

• Presentations on DIDE’s revised Foodborne Outbreak Investigation manual will be made in DIDE Districts
West Virginia State Environmental Liaison Meeting
Date: February 9, 2018
Location: Kanawha-Charleston Health Department, Charleston, WV

- March 27, 2018 – Central Region - Flatwoods
- April 27, 2018 - Eastern Region
- May 17, 2017 - Southern Region
- May 23, 2018 – Northwestern Region
- Both MOVHD and Morgantown presentation dates – TBD

- OEHS has 5 vacant positions
  - Sewage Program Assistant
  - Milk Sanitarian - Wheeling District
  - District Sanitarian – Kearneysville District
  - District Sanitarian/Stare Milk Rating Officer – Beckley District
  - Infectious Medical Waste Inspector

Next Liaison Committee Meeting date scheduled for May 18, 2018.

Meeting adjourned at 2:00 PM

Submitted by: Judith Ashcraft
Date: March 1, 2018