

## **Fiscal Year (FY) 2009 State Plan Instructions for Value Enhanced Nutrition Assessment (VENA) and Nutrition Risk**

The following is a list of information related to VENA and nutrition risk that must be included or addressed in the FY 2009 WIC State Plan.

### VENA

- SFP Memorandum 08-013: *WIC Program Explanation for Participants* was issued on January 22, 2008. The FY 2009 State Plan should include policy and procedural information, as necessary, to ensure local staffs provide program information (as described in the policy memorandum) to each participant.

**West Virginia Response:** Please see WV WIC Policy and Procedure Manual. WV WIC policies that cover this memorandum instruction include, Policy 2.01 Certification of WIC Participants, Policy 2.02 Priority System, Policy 2.11 Nutrition Risk Criteria as well attachments Policy 2.11 attachments #4, #5, and #6, Policy 4.09 Food Package Tailoring, Policy 5.05 Nutrition Education Contacts and Documentation, Policy 5.06 Guidelines for Serving High Risk Participants and Participant Agreement (WIC-05).

### Nutrition Risk

- SFP Memorandum 07-075: *WIC Policy Memorandum, 98-9, Revision 9, Nutrition Risk Criteria*, was issued to State agencies on July 12, 2007. The implementation date for revisions included in this memorandum is October 1, 2008.

**West Virginia Response:** Revision 9, Nutrition Risk Criteria has been implemented May 2008. See Policy, 2.11 Nutrition Risk Criteria as well as attachment #1, #2 and #3.

- The FY 2008 State Plan should include all draft policy, procedural and information system changes, etc., as necessary, for FNS review to implement the policy revision. Please refer to the FNS policy memorandum for the specific revision requirements.

**West Virginia Response:** N/A

- If a State agency is unable to meet the October 1, 2008 implementation date, it must submit a request for an extension to the appropriate FNS Regional Office. The request for an extension must include a justification and a timeline for implementation. Regional Offices may extend the implementation deadline on an individual case basis, depending on the circumstances of the State agency.

**West Virginia Response:** N/A