



**State of West Virginia  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Office of Inspector General  
Board of Review  
1027 N. Randolph Ave.  
Elkins, WV 26241**

**Earl Ray Tomblin  
Governor**

**Rocco S. Fucillo  
Cabinet Secretary**

November 8, 2012

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Dear Ms. ----:

Attached is a copy of the Findings of Fact and Conclusions of Law on the Supplemental Nutrition Assistance Program (SNAP) Administrative Disqualification Hearing held October 25, 2012, to determine whether you committed an Intentional Program Violation (IPV).

In arriving at a decision, the State Hearing Officer is governed by the Public Welfare Laws of West Virginia and the rules and regulations established by the Department of Health and Human Resources. These same laws and regulations are used in all cases to assure that all persons are treated alike.

Intentional Program Violations shall consist of having intentionally: (1) made a false or misleading statement or misrepresented, concealed or withheld facts or (2) committed any act that constitutes a violation of the Food Stamp Act, SNAP Regulations, or any State statute relating to the use presentation, transfer, acquisition, receipt or possession of SNAP benefits. Individuals found to have committed an act of Intentional Program Violation will be ineligible for a specified time determined by the number of previous Intentional Program Violation disqualifications. (West Virginia Income Maintenance Manual Section 20.2 and Code of Federal Regulations-7 CFR Section 273.16)

Information submitted at the hearing reveals that you withheld employment income information - and received \$2,221 in SNAP benefits to which you were not legally entitled - for the period of June 2011 through June 2012.

It is the decision of the State Hearing Officer that you committed an Intentional Program Violation and a 12-month disqualification penalty will be applied. The disqualification period will begin in December 2012.

Sincerely,

Pamela L. Hinzman  
State Hearing Officer  
Member, State Board of Review

cc: Erika H. Young, Chairman, Board of Review  
Tammy Hollandsworth, Repayment Investigator, WVDHHR

**WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
BOARD OF REVIEW**

**IN RE:** ----,

**Defendant,**

**v.**

**ACTION NO.: 12-BOR-2092**

**WEST VIRGINIA DEPARTMENT OF  
HEALTH AND HUMAN RESOURCES,**

**Movant,**

**DECISION OF STATE HEARING OFFICER**

**I. INTRODUCTION:**

This is a report of the State Hearing Officer resulting from an Administrative Disqualification Hearing for ----. This hearing was conducted via telephone on October 25, 2012, in accordance with the provisions found in the Common Chapters Manual, Chapter 700 of the West Virginia Department of Health and Human Resources (WVDHHR).

All persons giving testimony were placed under oath.

**II. PROGRAM PURPOSE:**

The purpose of the Supplemental Nutrition Assistance Program (SNAP) is to provide an effective means of utilizing the nation's abundance of food to safeguard the health and well-being of the nation's population and raise levels of nutrition among low-income households. This is accomplished through the issuance of an EBT card to households who meet the eligibility criteria established by the Food and Nutrition Service of the U.S. Department of Agriculture.

**III. PARTICIPANTS:**

Tammy Hollandsworth, WVDHHR Repayment Investigator

Presiding at the hearing was Pamela L. Hinzman, State Hearing Officer and a member of the State Board of Review.

It should be noted that the Defendant failed to appear for the hearing, despite having been issued timely notice via the U.S. Postal Service. The hearing convened as scheduled on October 25, 2012, at 10 a.m., and as of 10:15 a.m., the Defendant failed to appear. As set forth in the Code of Federal Regulations found at §7 CFR 273.16 (e) (4) and State Policy (West Virginia Department of Health and Human Resources Common Chapters Manual, Chapter 740.20), the hearing was conducted without the Defendant in attendance.

**IV. QUESTION TO BE DECIDED:**

The question to be decided is whether the Defendant committed an Intentional Program Violation and should be disqualified from participation in the Supplemental Nutrition Assistance Program for a period of 12 months.

**V. APPLICABLE POLICY:**

7 CFR Sections 273.16, USDA Code of Federal Regulations  
WVDHHR Common Chapters Manual Section 740.11.D  
West Virginia Income Maintenance Manual Sections 1.2.E, 9.1.A, 10.3.DD, 20.2 and 20.2.C.2

**VI. LISTING OF DOCUMENTARY EVIDENCE ADMITTED:**

**Department's Exhibits:**

- D-1 Hearing Summary
- D-2 Food Stamp Claim Determination forms for period of June 2011 to June 2012
- D-3 Food Stamp Calculation Sheets for period of June 2011 to June 2012
- D-4 SNAP Issuance History-Disbursement
- D-5 Food Stamp Allotment Determinations
- D-6 Case Member History information
- D-7 Case Comments for the period of November 29, 2010-May 15, 2012
- D-8 SNAP redetermination form signed by Defendant on May 16, 2011
- D-9 Children's Medicaid redetermination form signed by Defendant on May 2, 2011
- D-10 West Virginia School Clothing Allowance application signed by Defendant on July 29, 2011
- D-11 SNAP redetermination form signed by Defendant on September 28, 2011
- D-12 Application for Emergency Assistance signed by Defendant on November 15, 2011
- D-13 SNAP redetermination form signed by Defendant on April 19, 2012
- D-14 Employment Data, Wage History and Yearly Earnings Report for ----
- D-15 Information concerning child support received by Defendant from June 2011- June 2012
- D-16 Case Comments dated August 15, 2012
- D-17 Notification of Intent to Disqualify dated August 15, 2012
- D-18 Waiver of Administrative Disqualification Hearing sent to Defendant
- D-19 West Virginia Income Maintenance Manual Section 1.2.E

- D-20 West Virginia Income Maintenance Manual Sections 20.1 and 20.2
- D-21 West Virginia Income Maintenance Manual Section 20.6
- D-22 Code of Federal Regulations Section 273.16

## **VII. FINDINGS OF FACT:**

- 1) A request for an Administrative Disqualification Hearing was received by the Board of Review from WVDHHR Repayment Investigator Tammy Hollandsworth on August 29, 2012. The Repayment Investigator contends that the Defendant committed an Intentional Program Violation and recommends that she be disqualified from participation in the Supplemental Nutrition Assistance Program (SNAP), formerly Food Stamp Program, for a period of 12 months.
- 2) Investigator Hollandsworth testified that the Department's Investigation and Fraud Management Unit received a referral alleging that the Defendant failed to report her earned income during a SNAP redetermination completed on May 16, 2011 (see Exhibit D-8, SNAP redetermination form and Exhibit D-7, Case Comments). Furthermore, Investigator Hollandsworth provided evidence to indicate that the Defendant also withheld employment information during a children's Medicaid redetermination on May 2, 2011 (D-9); during a School Clothing Allowance (SCA) application on July 29, 2011 (D-10); during an appointment for a SNAP redetermination (D-11) on October 18, 2011 (form signed by the Defendant on September 28, 2011); during an Emergency Assistance application on November 15, 2011 (D-12); and during a SNAP redetermination (D-13) on April 26, 2012 (form signed by Defendant on April 19, 2012). Case Comments (D-7) reveal that the Defendant reported either zero income or sporadic child support income during these applications/redeterminations (with the exception of the July 2011 SCA application, on which she reported student income of \$600 per college semester). However, Employment Data, Wage History and a Yearly Earnings Report (D-14) reveals that the Defendant had earned income from ----, Inc., from April 28, 2011, through July 21, 2011, and from ----, LLC, beginning in July 2011. The information from ----, LLC, indicates that the Defendant was still employed as of August 2012.
- 3) As a result of the unreported income, Investigator Hollandsworth contends that the Defendant received \$2,221 in SNAP benefits to which she was not entitled for the period of June 2011 through June 2012 (see Exhibits D-2, D-3, D-4 and D-5).

The Defendant was sent a Notification of Intent to Disqualify (D-17) and a Waiver of Administrative Disqualification Hearing (D-18) on August 15, 2012.

- 4) West Virginia Income Maintenance Manual Section 1.2.E (D-19) states that it is the client's responsibility to provide information about his/her circumstances so the worker is able to make a correct decision about his or her eligibility.
- 5) West Virginia Income Maintenance Manual Section 10.3.DD states that employment earnings are a countable source of income for the SNAP.

6) West Virginia Income Maintenance Manual Section 20.2 (D-20):

When an AG (Assistance Group) has been issued more SNAP benefits than it was entitled to receive, corrective action is taken by establishing either an Unintentional Program Violation or Intentional Program Violation claim. The claim is the difference between the allotment the client received and the allotment he should have received.

7) West Virginia Income Maintenance Manual Section 20.2.C.2 (D-20):

IPV's [*sic*] include making false or misleading statements, misrepresentations, concealing or withholding information, and committing any act that violates the Food Stamp Act of 1977, SNAP regulations, or any State statute related to the use, presentation, transfer, acquisition, receipt, or possession of SNAP benefits...

Once an IPV (Intentional Program Violation) is established a disqualification penalty is imposed on the AG (Assistance Group) members who committed the IPV...

The penalties are as follows: (Section 9.1A, 2, h) 1st Offense: 1 year (Disqualification).

8) WVDHHR Common Chapters Manual Section 740.11.D provides that an Intentional Program Violation shall consist of having intentionally (1) made a false or misleading statement, or misrepresented, concealed or withheld facts, or (2) Committed any act that constitutes a violation of the Food Stamp Act, the Food Stamp Program Regulations, or any State statute relating to the use, presentation, transfer, acquisition, receipt or possession of Food Stamp benefits.

### VIII. CONCLUSIONS OF LAW:

- 1) Policy states that when an Assistance Group has been issued more SNAP benefits than it was entitled to receive, corrective action is taken by establishing either an Unintentional Program Violation or Intentional Program Violation claim. If it is determined that an Intentional Program Violation has been committed, an appropriate disqualification penalty is imposed.
- 2) Evidence demonstrates that the Defendant withheld information from the Department concerning her employment income during six separate applications/redeterminations. As a result, the Defendant received SNAP benefits to which she was not entitled for the period of June 2011 through June 2012.

- 3) Based on information provided during the hearing, the Department has correctly proposed the imposition of a 12-month SNAP disqualification penalty based on the commission of an Intentional Program Violation.

**IX. DECISION:**

It is the decision of the State Hearing Officer to **uphold** the Department's proposal to impose an Intentional Program Violation penalty and disqualify the Defendant from the SNAP for a period of 12 months. The disqualification period will begin in December 2012.

**X. RIGHT OF APPEAL:**

See Attachment

**XI. ATTACHMENTS:**

The Claimant's Recourse to Hearing Decision

Form IG-BR-29

**ENTERED this 8th Day of November 2012.**

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**Pamela L. Hinzman  
State Hearing Officer**