

WVBPH OPERATOR CONTINUING EDUCATION HOUR (CEH) APPLICATION

Date: _____

This application is for: Water Operators _____ Wastewater Operators _____
 Water Well Drillers _____ Pump Installers _____

Please mark multiple categories above if the course content is applicable to multiple areas.

Total number of CEHs requested: _____

Has this course been previously approved for CEHs by WVBPH: ____ YES ____ NO
If "yes", provide the CEH number(s) here _____ and complete all revised portions.

Course Information

Title:

Complete Section or Attach Course Agenda: Note any breaks over a 15-minute increment		
Content Area/Topic	Start Time	End Time

Objective(s):

Instructional Aids:

Instructional Approach:

References:

Instructor Information

Provide this information for each potential instructor. Attach additional sheets if needed.

Complete Section or Attach Resume:

Name: _____ Work Address: _____

City/State/Zip: _____ Telephone: _____ E-Mail: _____

Education: High School or GED, Higher Education – List degrees held: _____

Employment History (*beginning with most recent*):

1. Name: _____ From: _____ To: _____ Telephone: _____
Address: _____ City/State/Zip: _____
Duties/Responsibilities: _____

2. Name: _____ From: _____ To: _____ Telephone: _____
Address: _____ City/State/Zip: _____
Duties/Responsibilities: _____
Additional Experience and/or Education in Content Area: _____

Sponsoring Organization Information

Sponsor Name: _____ Sponsor Representative: _____

Address: _____ City/State/Zip: _____

Telephone: _____ Fax: _____ E-Mail: _____

Mission or Business: _____

Description of record keeping: _____

Return completed application to:

**CEH Training Course Applications
Office of Environment Health Services
Capitol and Washington Streets
1 Davis Square, Suite 200
Charleston, WV 25301-1798**

NOTE: APPLICATION REVIEW AND AGENCY ACTION TYPICALLY REQUIRE 45 TO 60 DAYS. THEREFORE, A COMPLETE APPLICATION SHOULD BE SUBMITTED AT LEAST 60 DAYS BEFORE THE SCHEDULED COURSE PRESENTATION DATE.

OFFICE USE ONLY - Date Received & Initials: