

QUALITY ASSURANCE - Correspondence Course



This is a correspondence course in quality assurance (QA) designed for all levels of moderate and high complexity laboratory staff and allied health professionals. The course is composed of 10 chapters--each representing a CLIA-88 QA standard of Subpart B-Quality Assurance. Each chapter features examples of QA monitoring activities and various types of forms for documenting QA activities. The forms and plans were collected from clinical laboratories in West Virginia.

Participants will receive by mail all educational materials and exams. There are 10 chapter exams plus a final exam to submit to this office for grading. An average of 70% on chapter exams and successful completion of the final exam with a passing score (70%) will be required to pass the course. A certificate of satisfactory completion with contact hours will be issued from the Department of Health & Human Resources, Bureau for Public Health, Office of Laboratory Services.

Who Should Enroll?

Anyone involved with moderate or high complexity laboratory testing (testing personnel, consultants, supervisors, directors). This course is written for all types of laboratories: physician office laboratories, hospital and reference laboratories. It will meet the continuing education requirement for the Clinical Laboratory Practitioner's license but is not a requirement for the Clinical Laboratory Practitioner's license. It is one option of a source of continuing education credit.

Course Objectives

At the conclusion of the course, the participant will be able to:

- Know the CLIA-88 requirements for the following components of Quality Assurance:
 - Patient Test Management Assessment
 - Quality Control Assessment
 - Proficiency Testing Assessment
 - Comparison of Test Results
 - Relationship of Patient Information to Patient Test Results
 - Personnel Assessment
 - Communication
 - Complaints
 - Quality Assurance Review with Staff
- Define each of the above.
- Use the example forms to document the QA monitoring activities.
- Cite examples of QA monitoring activities for each of the QA components.
- Define indicator, threshold and monitor.
- List the 9-step quality assurance model described by CLIA-88 and other accrediting agencies.
- Decide what areas to monitor at your laboratory.

Continuing Education Credit: 15 contact hrs.

FOR ADDITIONAL INFORMATION, CONTACT:

Sharon Cibrik
WV Office of Laboratory Services
(304) 558-3530

Course Schedule

The course will be available by request. Certificates of successful completion will be awarded approximately 3-4 weeks after the completion date.

***Beginning July 1, 2001 Registration Fee is:**

Per Registrant \$15.00

(Make check payable to State of West Virginia DHHR Lab and submit with application. NO CASH, PLEASE.)

Registrants and participants may register as either the **primary registrant** or **additional registrant**. The **primary registrant** will serve as **site coordinator** if there is more than one registrant from a facility. One set of material and exams will be sent to the primary registrant of each site who is responsible for making additional copies for participating staff, seeing that exams are taken on an individual basis, and submitting them back to the Office of Laboratory Services for grading. Each participant at a site will complete the registration form and designate themselves as either the primary registrant or additional registrant. Although it is recommended that this course be completed within 6 weeks, you may complete at your own pace.

*We would like to offer this course free of charge but expenses of printing and postage are beyond budgeting allowance.



REGISTRATION FORM
(Please duplicate this form as needed)

Name:		I am registering as the: (Check One)	Facility Coordinator ()
Home address:			Additional Registrant ()
City/State/Zip	Home Phone:	If additional, indicate Primary Registrant's name:	
Facility:			
Facility Mailing Address:		Send my final exam to: (Check one)	Home address () Facility Address ()
City/State/Zip:			
Work Phone:	Fax:	Date of Registration:	

MAIL TO: TRAINING & EVALUATION SECTION, WV OFFICE OF LABORATORY SERVICES
167 11TH AVENUE, SOUTH CHARLESTON, WV 25303
Phone: 304-558-3530 FAX: 304-558-2006

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Course Announcement

(NOTICE: FEE CHANGE)

WEST VIRGINIA DEPARTMENT OF
 HEALTH & HUMAN RESOURCES
 OFFICE OF LABORATORY SERVICES
 Training & Evaluation Section
 167 11TH AVENUE
 SOUTH CHARLESTON, WV 25303