



## General Checklist - WV Child Care Credential

- I have completed the Application form for WV Child Care Credential.
- I have completed the required courses and have attached my WV STARS Transcript with required courses **highlighted**.
  - The Growing Brain Module Series
  - Early Learning Standards Framework Overview (self paced)

**OR**

- WV Early Learning Standards Framework Overview

### AND

- Pre-Service Training - Basic Health and Safety in Childcare
- Making a Difference: Mandated to Report, Responsibility to Prevent Child Abuse and Neglect (taken after 2018)
- WVI/T Professional Development Program: Ethics
- Medication Administration (completed w/in last 3 years)
  - Date of completion \_\_\_\_\_
- Understanding ACEs (Adverse Childhood Experiences) ACES 101
- RR Spreading HOPE: Healthy Outcomes from Positive Experiences
- I have attended a statewide, regional, and/or national conference with a minimum of six hours of training completed within the last three years.
  - Name of Conference \_\_\_\_\_
  - Date of Conference \_\_\_\_\_
- I have documented a total of 12 months of employment history as a regulated child care facility or as a regulated family child care provider. Employment Verification Letter or current Provider Service Agreement (PSA) need to be completed and submitted with application.



I assure that all information submitted is true and accurate to the best of my knowledge.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

For Office Use Only

Date Application Received \_\_\_\_\_ Date Application Reviewed \_\_\_\_\_

Date Approved \_\_\_\_\_ Date Denied \_\_\_\_\_

Reason for Denial \_\_\_\_\_

Date Email Sent to TCR for Bonus and WV STARS notification \_\_\_\_\_

Date Email Sent to DHHR for Certificate \_\_\_\_\_