



Technical Assistance Bulletin

TO: WV Birth to Three Payees, Practitioners, and Service Coordinators
WV Birth to Three Regional Administrative Units

FROM: WV Birth to Three

DATE: October 5, 2022 – **Revised October 27, 2022**

ISSUE: **Next Phase in WV Birth to Three's COVID Response –
Face to Face (F-F) and Virtual Services and Additional Procedure Codes**

1. **Effective December 1, 2022, there will no longer be an option to bill for direct services or service coordination via a phone call only. No new authorizations for Phone Only will be developed but payment can be provided up until December 1, 2022. Many of you have already began making those changes for families. This will provide a bit more time for you to assure that all families and providers are ready to have services provided either via virtual or face to face services.**
2. **Effective October 10, 2022 WV Birth to Three will return to the Service Provider Location rate for practitioners who attend an IFSP meeting via phone call only. Attendance will be authorized under Service Provider Location.**
3. **Effective October 10, 2022, all newly authorized WV Birth to Three services will be provided either face to face or virtual.**

The definition of “*Virtual*” for the purposes of WV Birth to Three services going forward is:

- a. The practitioner/service coordinator is using a secure video conferencing platform such as Zoom, Google Meet, Microsoft Teams, Go to Meeting, Doxy.me, or Thera platform,
 - b. the practitioner is able see the child and family on screen when providing family coaching,
 - c. the practitioner or service coordinator can share information on screen allowing the family to see forms that are being discussed such as the IFSP, Intervention or Service Coordination Activity Notes, consents and other forms that are needing to be signed.
4. **In preparation for these changes, revised forms are posted on the website and must be downloaded for use. The revised forms include IFSP, Practitioner Confirmation, and Authorization for Teaming Units and Documentation of Transition Conference forms and Activity Notes.**
 - a) **The IFSP has been revised to indicate whether the service is to be provided F-F or Virtual.**

Page 10, Page 10a, and Page 11 of the IFSP and Page 2 of the IFSP Review have been revised to document the appropriate service delivery method. If a practitioner is to provide a service both F-F and Virtual, you will need to identify those separately. Select the appropriate delivery method for each service from the dropdown menu. Authorizations will be issued separately for F-F and Virtual.

- b) **The Practitioner Confirmation form and the Authorization for Teaming Units and Documentation of Transition Conference forms have been revised and you will have the option to select Virtual service.**
 - c) **Intervention and Service Coordination Activity notes have been revised to remove the option of Phone Call for delivery method. If a service is provided by phone only between October 10, 2022, and November 30, 2022, please mark it as 'Virtual'.**
5. **New procedure codes have been added to authorize Virtual services including Direct Child Service, Evaluation/Assessment, and Teaming ([WV RATES.PDF](#)).**

WV Birth to Three has added three new procedure codes for each service type to authorize the Virtual delivery methods. Please note, you will begin to see new procedure codes on your authorization for the delivery of virtual services.

Questions may be directed to your Regional Technical Assistance Specialist or other state staff.