

WVBTT Documents and Electronic Signatures

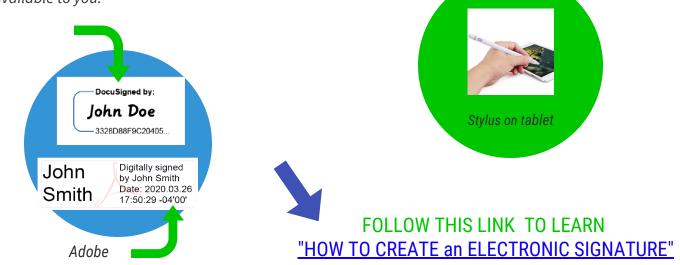
Digital Signature & Electronic Signature

Digital Signature

A **digital signature** is an electronic fingerprint which encrypts and identifies the individual who is using this format. For example a signing program, such as Adobe PDF or DocuSign, provides families and team members with an encrypted, certificate based digital ID which represents a high-level of security for parties involved. When you use this type of signature, items are secure and cannot be altered at a later time unless by the author. A *digital signature* is legal and binding on documents. *Check with your provider agency or visit the internet for options that may be available to you.*

Electronic Signature

An **electronic signature** is an image of your signature added to a document using *a stylus or signature capture application.* Your device should meet requirements to use this type of signature format. *Check with your provider agency or visit the internet for options that may be available to you.*



Disclaimer: The information noted above is to provide you with a guideline to add or collect signatures that you will need for your BTT documentation. Devices vary and you must research to find what will work best for you.