



**BROCHURE ORDER FORM**  
**(Effective August 12, 2022)**

**Brochures**  
(Limit of 25 brochures – individual)  
**(Limit 250/order - agency)**

- |                          |  |       |                     |
|--------------------------|--|-------|---------------------|
| <input type="checkbox"/> | Child Outcome Summary Parent Brochure                    | _____ | Number of Brochures |
| <input type="checkbox"/> | Child Outcome Summary Parent Brochure ( <i>Spanish</i> ) | _____ | Number of Brochures |
| <input type="checkbox"/> | WVBTT Service Coordination Brochure                      | _____ | Number of Brochures |
| <input type="checkbox"/> | WVBTT Social Emotional Brochure                          | _____ | Number of Brochures |
| <input type="checkbox"/> | Transition Brochure                                      | _____ | Number of Brochures |
| <input type="checkbox"/> | WV Birth to Three State Complaint Brochure/Form          | _____ | Number of Brochures |

**Booklets**  
(Max. 100/order – individual)  
**(Max. 500/order - agency)**

- |                          |  |       |                    |
|--------------------------|--|-------|--------------------|
| <input type="checkbox"/> | Procedural Safeguard Booklets                    | _____ | Number of Booklets |
| <input type="checkbox"/> | Procedural Safeguard Booklets ( <i>Spanish</i> ) | _____ | Number of Booklets |

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**FedEx *requires* a street address for delivery**

Forms to be mailed to:

Practitioner/Agency Contact Name: \_\_\_\_\_

**BTT Practitioner Agency:** \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Please send your request to:**

**WV DHHR Materials Management**

**Fax: (304) 558-1524**

**OR**

**Email: [dhhrmaterialsmanagement@wv.gov](mailto:dhhrmaterialsmanagement@wv.gov)**

For questions or concerns: Phone: In WV (800) 642-8522 or (304) 558-3417