West Virginia Birth to Three services and supports are provided under Part C of the Individuals with Disabilities Education Act (IDEA). It is administered through the West Virginia Department of Health and Human Resources, Office of Maternal, Child and Family Health. West Virginia Birth to Three Region 1 RAU is a program of Catholic Charities West Virginia.

We’re hiring in Wheeling!

West Virginia Birth to Three RAU One, a program of Catholic Charities West Virginia, is hiring a full-time, permanent **Interim Service Coordinator** for our office in Wheeling, WV.

- The ISC will work with families of children with developmental delays or who may be at risk for developmental delays. The ISC will follow up on child referrals; conduct family interviews to gather child and family information; assist families with initial linkages they may need; assist with eligibility determination and/or IFSP development; coordinate transition procedures as needed for the child and their family.

- Qualifications include a Bachelor’s Degree from an accredited university in Human Services Field such as social work, early education, special education, elementary education, nursing, psychology, counselling, sociology, speech and language pathology or equivalent field of study; valid driver’s license and dependable transportation; ability to work in a team environment. Strong case management, organizational skills and knowledge of child development preferred.

Please submit a cover letter, resume, and three references to Wendy Miller at wmiller@ccwva.org by **Friday, August 11th, 2023**.