



Important Changes to Obtaining Contact Hours Through WV Birth to Three

Beginning **January 1, 2018**, WV Birth to Three will be implementing a post-test requirement for all core training sessions in addition to session evaluations. To receive contact hours for the session you must complete the post-test and score at least an 80%. Post-tests will be comprised of 10-15 questions, with those questions consisting of a mix of true/false and multiple choice. The process will work as follows:

1. Once you register for a session you receive a confirmation email from WV STARS. Imbedded within that email is the link to access the webinar materials and live session. ***It is highly recommended that all participants down load or print off materials prior to the session.***
2. The post-test will be launched by the trainer in the last 15 minutes of the session. At the end of the 15 minutes, the test will close.
3. The webinar platform will score the post-test and you will be provided with a report of your score on the test. If you do not meet the score requirement you will need to complete the training again to receive contact hours for the session.
4. The trainer will be provided a report of scores to review. This will facilitate the entering of attendance to the WV STARS system based upon your score on the post-test. This will be completed within 5 working days from the date of the training.
5. Once your attendance has been entered you will receive an email from the WV STARS system notifying you that you have access to the session evaluation.
6. You must complete the session evaluation for the certificate of completion/contact hours.

With the implementation of the post-tests, WVBTT has put into place additional participation requirements.

Effective **January 1, 2018**:

- To receive contact hours, each participant will need to be logged into the GoToTraining application to join the session and complete the online post- test.

Methods for accessing GoToTraining include:

- Desktop or laptop computer with internet connection
- Tablet with internet connection or GoToTraining App. You can download the app from iTunes or Google Play Store.
- Mobile phone using GoToTraining App (or audio component of desktop/laptop participation). Again, you can download the app from iTunes or Google Play Store.

Participants who do not complete the online post-test and session evaluation will not receive contact hours.

WV Birth to Three is requiring post-tests and session evaluations for the following sessions.

- Beginning the Partnership
- Child Abuse Prevention and Treatment Act (CAPTA)
- WV Birth to Three Child Outcome Summary Form
- Common Mistakes Service Coordinators Make
- Creating Participation Based IFSP Outcomes
- Evidenced Based Literacy Practices for Infants and Toddlers
- Early Signs of Autism
- Ethics and Documentation in WV Birth to Three
- Keys to Coaching Families
- Keys to Participation -Adaptations and Modifications for Infants and Toddlers
- Learning via Webinars
- Making Home Visiting Meaningful
- Making A Difference: Mandate to Report, Responsibility to Prevent Child Abuse and Neglect
- WV Birth to Three Principles of Practice
- Relationship Based Early Intervention Practices
- Supporting Transition From WV Birth to Three
- Team Facilitation in WV Birth to Three
- Tips, Tasks and Tools for Becoming an Organized and Effective Service Coordinator

Should you have any questions regarding this process or need any assistance, please contact Sheila Zickefoose at szickefoose@rvcds.org or 304-471-3443.