



Practitioner Recruitment

"The daily challenges are very difficult to do alone, but with WV Birth to Three services it makes life easier..."

Marci Osburn - WVBTT Parent

When a family experiences the birth of a child with a disability or becomes concerned about their child's development, they may look for support from important people in their lives. Sometimes families want more information from professionals who understand child development and have knowledge about their child's disability. West Virginia Birth to Three can provide that support.

West Virginia Birth to Three seeks service coordinators and service practitioners whose primary role is to partner with and coach family members and caregivers in meeting children's needs.

SERVICE COORDINATOR

- Link families to needed financial resources
- Help the family coordinate and evaluate their service needs
- Help the family and child's support team to communicate and stay in touch

REQUIRED SKILLS:

- Bachelors degree in a human service field or in another closely related field with early childhood training
- Parents of children who received early intervention services
- Must meet entry level standards
- Must enroll under a service coordination agency

SERVICE PRACTITIONER

- Background in early childhood education, preschool special education, social work, nutrition, physical therapy, counseling, nursing, occupational therapy, speech pathology, psychology, orientation and mobility, vision, deaf education, health care, or audiology
- May enroll in the system independently or through a practitioner agency

REQUIRED SKILLS:

- Must meet licensing and education requirements for your discipline
- Must meet entry level standards

To review the **WV Birth to Three Personnel Guide for qualifications** scan the QR Code



For more information about enrolling with WV Birth to Three as a service coordinator or a direct service provider call **1-800-642-8522** or email: [West Virginia Birth to Three](#)

WV Birth to Three services and supports are provided under Part C of the Individuals with Disabilities Education Act (IDEA) and administered through the Office of Maternal, Child and Family Health, WV Department of Health and Human Resources





WVBTT SERVICE COORDINATOR



- ✓ OFFERS FAMILY SUPPORT
- ✓ SHARES FAMILY RIGHTS
- ✓ SERVES AS MDT TEAM FACILITATOR
- ✓ SHARES COMMUNITY RESOURCES
- ✓ SERVES AS TRANSITION FACILITATOR TO PART B SERVICE

If you have an interest in becoming a service coordinator please review information provided by our WV Birth to Three Service Coordination agencies to learn more.

Skill Builders, LLC
TOTally SC, Inc.



Skill Builders LLC

A WV Birth to Three Service Coordination Agency

has local positions open in the following Counties:

Central WV, Northern and Eastern Panhandles AND

Virtual positions in many counties of West Virginia

These Service Coordination positions offer the ability to work from home, with flexible hours that you schedule yourself, with a great hourly rate and the opportunity to make a positive difference in the lives of children and families in your community.

These positions do typically require travel to family's homes in and around the areas listed above. If home visits are requested families you will required to travel in your home area, but during the COVID-19 Pandemic, many services and visits are being provided virtually. These positions are for day and evening work that you schedule.

These positions offer maximum flexibility to your work schedule, but also require that you have flexible time days and evenings to schedule with families and teams. Working from home does require STRONG internet to video and upload documents.

Minimum requirements are a BA degree in preferably a Human Service Field (Education, Social Work or Psychology)

OR

Being a parent of a WV Birth to Three child that has already turned 3 and exited the WV Birth to Three System at age 3

OR

Being a parent of a child that did receive or is receiving Special Education services in your local School System.

Other requirements include:

Excellent verbal and written communication skills

Excellent organization skills

Excellent internet service and typing skills

Please email Susan Watson at skillbuilders1@comcast.net or call 304-282-8554 for more information regarding these positions.



TOTally SC, Inc.

We are Hiring!



TOTally SC, Inc. provides quality Service Coordination to families receiving early intervention services in the state of WV. Through a supportive organizational culture focused on developing and retaining team members, our Service Coordinators are passionate team leaders who coordinate and facilitate communication between families, other Individualized Family Service Plan (IFSP) team members, and community partners to help families meet their children's needs.

- JOB TITLE:** Service Coordinator Internship
- PROGRAM:** WV Birth to Three
- REPORTS TO:** TOTally SC, Inc.
- LOCATIONS:** As Posted at www.facebook.com/TOTallySC
- WORK HOURS:** Variable; Part-time beginning at 20 hours per week with Full-time Opportunities
- JOB TYPE:** Virtual with Home Visiting
- SALARY:** Based on Experience and Availability

NATURE OF WORK:

- A Service Coordinator is the team leader who coordinates and facilitates communication between families, other Individualized Family Service Plan (IFSP) team members, and community partners to help families meet their children's needs.
- Listen to the family and show them how WV Birth to Three services can support them.
- Coordinate the development and review of the IFSP with the team to meet the child's needs.
- Help ensure IFSP services are delivered in a way that meets the family's needs.
- Help the family understand their rights and the procedural safeguards.
- Help the family plan for next steps when they exit WV Birth to Three.
- Link families to community activities, resources, and financial supports.

MINIMUM QUALIFICATIONS:

- Ability to comply with all of TOTally SC, Inc's Policies and Procedures.
- Ability to read, write and speak distinctly.
- Home office with reliable internet and phone service.
- Transportation for both daytime and evening appointments based on client need.
- Knowledge of the WV Birth to Three program.
- Eager to work independently with great organization skills & basic computer knowledge.
- Willingness to gain and maintain certification requirements as outlined by the WV Birth to Three guidelines.

Entry Level Qualification Requirements:

1) Baccalaureate degree in an approved human services field such as social work, elementary education, special education, nursing, psychology, counseling, sociology, speech and language pathology or approved equivalent program of study

OR 2) Baccalaureate degree in a non-related area with at least 9 hours of related coursework in an approved human services field such as social work, elementary education, special education, nursing, psychology, counseling, sociology, speech and language pathology or equivalent program of study

OR 3) a biological or adoptive parent of a child three years of age or older who was eligible for and received either WV Birth to Three or Preschool Special Education services. Parent must possess a high school diploma or GED.

If you or someone you know is interested, please send us your resume and cover letter detailing your qualifications and availability to include counties you can work via email to apply@totallyscinc.com

Trina Clark, Director of Operations



Direct Service Providers

✓ BECOME A MEMBER OF THE TEAM

- ✓ PT AND OT; PTA OR OTA (supervised)
- ✓ DEVELOPMENTAL SPECIALISTS
- ✓ NURSES
- ✓ SLP, HEARING AND VISION SPECIALISTS
- ✓ ASL SPECIALISTS, AND OTHERS



To learn more about the WV Birth to Three program visit our website: [WV Birth to Three](https://www.wv.gov/birth-to-three).

[Click here](#) to review information on **WV Birth to Three Personnel Standards** for provider roles and qualifications.

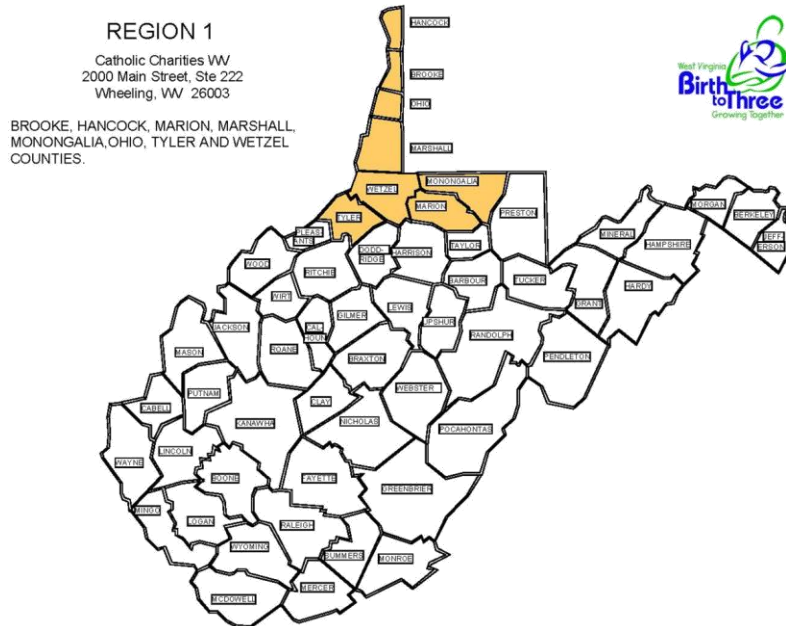
Review the information that follows for various needs around the state by region. Contact information is noted on each regional page.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 1 DATE: 2-14-24

RAU DIRECTOR: Wendy Miller

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 1. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Developmental Specialists - (Special Instruction)– 1-2 Brooke, 1-2 Hancock[★], 2-3–Marshall – DS evaluations F2F[★], 1-Ohio -- DS evaluations F2F[★], 1-Tyler, and 1- Wetzel Counties – *All daytime/evening - face/face availability*

Physical Therapists – 1-2 Marion, and 1-Monongalia[★] - *daytime/evening - face/face availability*

Occupational Therapists – 1-Tyler - *face/face availability*

Speech Language Pathologists – 2-Brooke-daytime/evening, 2-Hancock-daytime/evening, 2-Marion-daytime/evening, 2-Monongalia[★] -daytime, 1-Tyler-daytime/evening and 1-Wetzel-daytime/evening Counties – *face/face availability*

Hearing Specialists – All counties - with face/face availability.

[★] - **Counties that have the most urgent need for services**

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

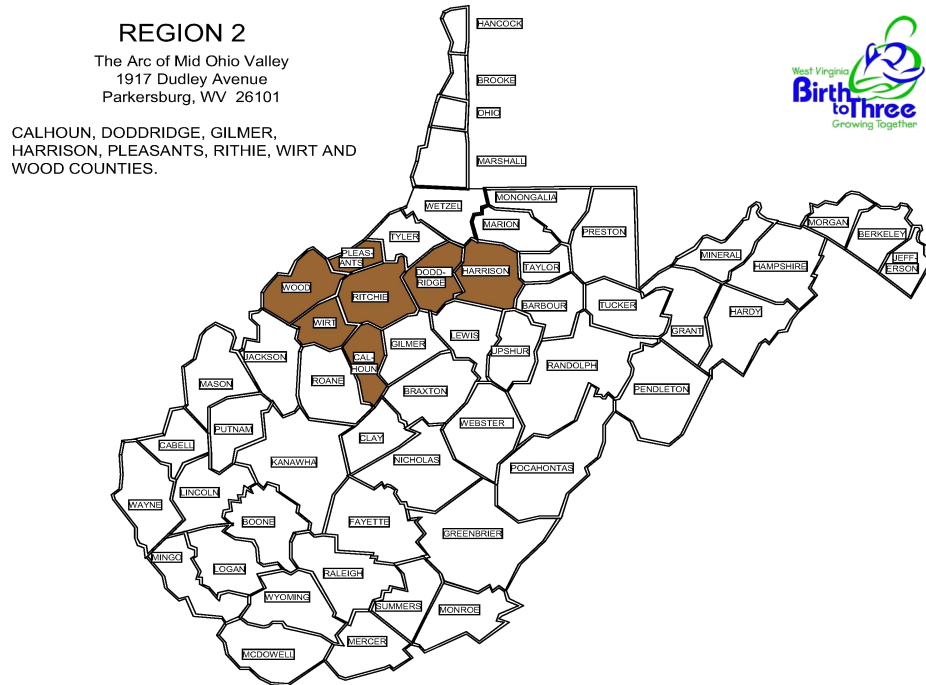
Contact Technical Assistance Specialist Sarah Feick at sarah.j.feick@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 2 DATE 10-13-23

RAU DIRECTOR: Jennifer Chase

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 2. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Developmental Specialists – Looking for face-to-face service in 1-Calhoun, 1-Gilmer, and 1-Pleasants Counties.

Physical Therapists – Face-to-face service in 1- Harrison County

Occupational Therapists –

Speech and Language Pathologist – Looking for face-to-face services in 1-Calhoun, 1-Gilmer, 1-Pleasants, and 1-Wood Counties

Psychologist – Looking for one face-to-face OR virtual for Gilmer County

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

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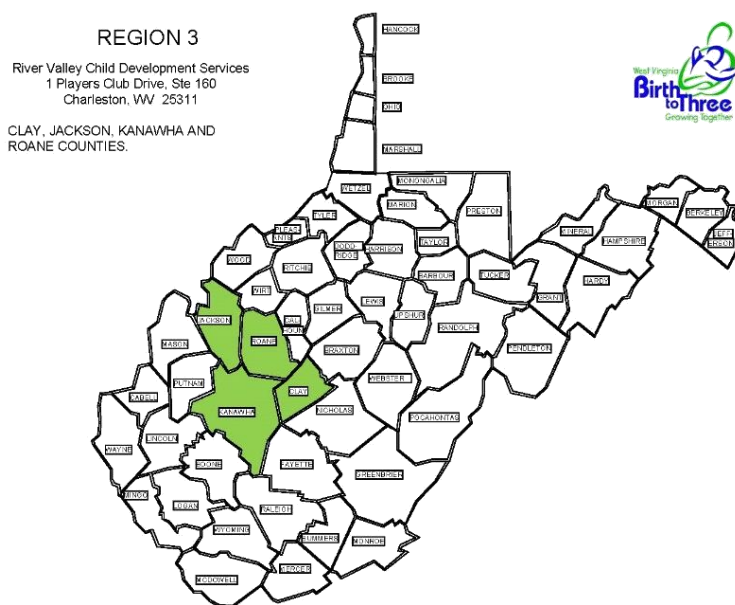
Contact Technical Assistance Specialist Sarah Feick at sarah.j.feick@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 3 DATE: 1-26-24

RAU DIRECTOR: Sharon Bright

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 3. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 3 is seeking professionals in all counties: Clay/Kanawha/Jackson/Roane

Developmental Specialist – 1 – Clay; 1 – Jackson; 2 – Kanawha; and 2 – Roane Counties - Evaluation and Ongoing services - ***face to face availability-daytime/evening***

Physical Therapist - 1 – Clay; 1 – Jackson; 2 – Kanawha; and 2 – Roane Counties - Evaluation and Ongoing services - ***face to face availability-daytime/evening***

Occupational Therapist - 1 – Clay; 1 – Jackson; 2 – Kanawha; and 2 – Roane Counties - Evaluation and Ongoing services - ***face to face availability-daytime/evening***

Speech Language Pathologist - 1 – Clay; 1 – Jackson; 2 – Kanawha; and 2 – Roane Counties - Evaluation and Ongoing services - ***face to face availability-daytime/evening***

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

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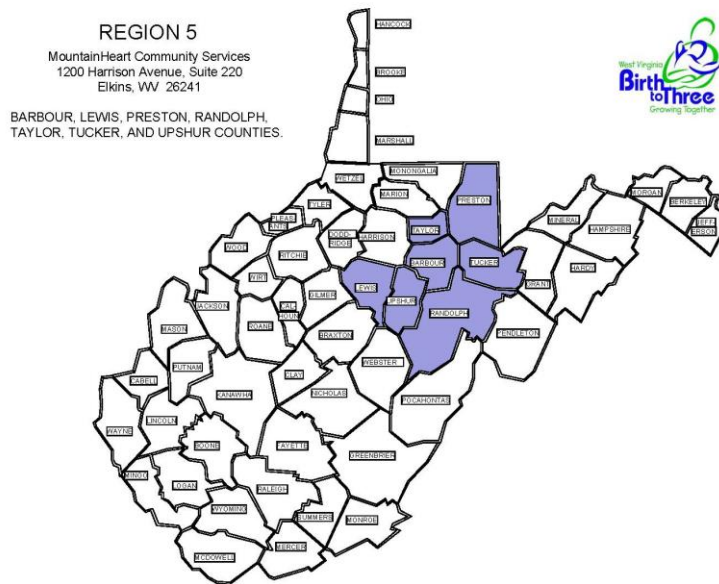
Contact Technical Assistance Specialist Kately Thaxton at Kately.M.Thaxton@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 5 DATE: 9-12-23

RAU DIRECTOR: Rachel Hamner

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 5. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 5 is seeking licensed providers and practitioners for the following counties:
Barbour/Lewis/Preston/Randolph/Taylor/Tucker and Upshur Counties.

The following licensed providers and practitioners are needed:

- **PHYSICAL THERAPISTS**
- **OCCUPATIONAL THERAPISTS**
- **SPEECH AND LANGUAGE PATHOLOGISTS**
- **DEVELOPMENTAL SPECIALISTS**

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

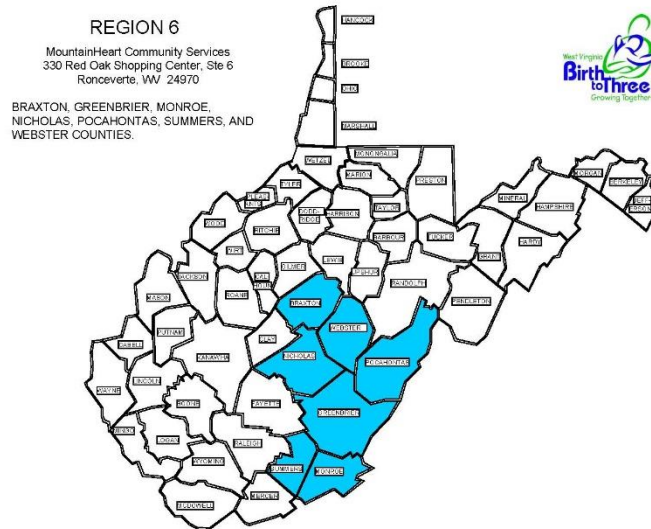
Contact Technical Assistance Specialist, Kathryn Heidel at Kathryn.A.Heidel@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 6 DATE: 9-12-23

RAU DIRECTOR: Rachel Hamner

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 6. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 6 is seeking licensed providers and practitioners in the following counties:
Braxton/Greenbrier/Monroe/Nicholas/Pocahontas/Summers and Webster Counties

The following professionally licensed practitioners are needed:

- **PHYSICAL THERAPISTS**
- **OCCUPATIONAL THERAPISTS**
- **SPEECH AND LANGUAGE PATHOLOGISTS**
- **DEVELOPMENTAL SPECIALISTS**

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

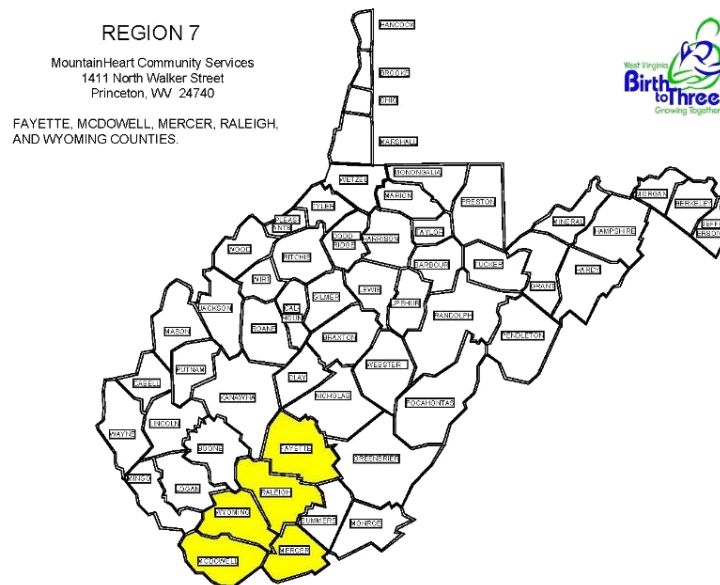
Contact Technical Assistance Specialist, Kathryn Heidel at Kathryn.A.Heidel@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 7 DATE: 11-16-23

RAU DIRECTOR: Melissa Saddler

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 7. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 7 is seeking professionals in all counties: Fayette/McDowell/Mercer/Raleigh/Wyoming

Developmental Specialists – 4 – Fayette; 2 – McDowell; 4 – Mercer; 4 – Raleigh; 2 – Wyoming Counties – *Need for face-to-face services – daytime/evening/weekend*

Physical Therapists – 2 – Fayette - *Need for face-to-face services – daytime/evening/weekend* ; 2 – McDowell; 1 – Mercer; 3 – Raleigh; 1 – Wyoming Counties

Speech Language Pathologists – 3 – Fayette; 1 – McDowell; 3 – Mercer; 4 – Raleigh; and 1 – Wyoming Counties - *Need for face-to-face services – daytime/evening/weekend*

Social Worker – 1 – McDowell, 1-Wyoming Counties - *Need for face-to-face services – daytime/evening/weekend*

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

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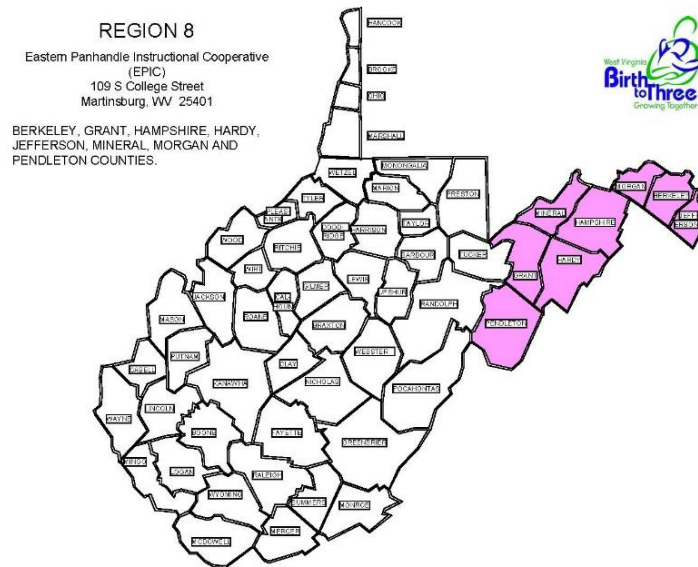
Contact Technical Assistance Specialist, Susan Rispress, at susan.k.rispress@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 8 DATE: 9-12-23

RAU DIRECTOR: Lori Lawson

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 8. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Seeking the following licensed service practitioners for FACE-TO-FACE services within Region 8.

[Personnel Standards: Entry Level Qualifications.](#)

DEVELOPMENTAL SPECIALISTS – 1 each county - Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, Morgan, and Pendleton Counties

PHYSICAL THERAPISTS - 1- each – Grant, Hampshire, Hardy, Mineral, and Pendleton Counties

OCCUPATIONAL THERAPISTS - 1- each – Grant, Hampshire, Hardy, Mineral, Morgan, and Pendleton Counties

SPEECH AND LANGUAGE PATHOLOGISTS – 2- Berkeley, 1-Grant, 1-Hampshire, 1-Hardy, 1-Jefferson, 1-Mineral, and 1-Pendleton

BTT SAFETY PROTOCOL

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

Contact Technical Assistance Specialist Kathryn Heidel at Kathryn.A.Heidel@wv.gov for more information.