



Practitioner Recruitment

"The daily challenges are very difficult to do alone, but with WV Birth to Three services it makes life easier..."

Marci Osburn - WVBTT Parent

When a family experiences the birth of a child with a disability or becomes concerned about their child's development, they may look for support from important people in their lives. Sometimes families want more information from professionals who understand child development and have knowledge about their child's disability. West Virginia Birth to Three can provide that support.

West Virginia Birth to Three seeks service coordinators and service practitioners whose primary role is to partner with and coach family members and caregivers in meeting children's needs.

SERVICE COORDINATOR

- Link families to needed financial resources
- Help the family coordinate and evaluate their service needs
- Help the family and child's support team to communicate and stay in touch

REQUIRED SKILLS:

- Bachelors degree in a human service field or in another closely related field with early childhood training
- Parents of children who received early intervention services
- Must meet entry level standards
- Must enroll under a service coordination agency

SERVICE PRACTITIONER

- Background in early childhood education, preschool special education, social work, nutrition, physical therapy, counseling, nursing, occupational therapy, speech pathology, psychology, orientation and mobility, vision, deaf education, health care, or audiology
- May enroll in the system independently or through a practitioner agency

REQUIRED SKILLS:

- Must meet licensing and education requirements for your discipline
- Must meet entry level standards

To review the **WV Birth to Three Personnel Guide for qualifications scan the QR Code**



For more information about enrolling with WV Birth to Three as a service coordinator or a direct service provider call **1-800-642-8522** or email: [West Virginia Birth to Three](#)



WVBTT SERVICE COORDINATOR



- ✓ OFFERS FAMILY SUPPORT
- ✓ SHARES FAMILY RIGHTS
- ✓ SERVES AS MDT TEAM FACILITATOR
- ✓ SHARES COMMUNITY RESOURCES
- ✓ SERVES AS TRANSITION FACILITATOR TO PART B SERVICE

If you have an interest in becoming a service coordinator please review information provided by our WV Birth to Three Service Coordination agencies to learn more.

Skill Builders, LLC
TOTally SC, Inc.



Skill Builders LLC

WV Birth to Three
Service Coordination Agency

Skill Builders LLC, a WV Birth to Three Service Coordination Agency, has local positions open in the following Counties:

Ohio, Marshall, Monongalia, and Marion Counties

These Service Coordination positions offer the ability to work from home, with flexible hours that you schedule yourself, a great hourly rate and the opportunity to make a positive difference in the lives of children and families in your community.

These positions provide face to face in home WV Birth to Three service coordination to families in the Birth to Three system and DOES require travel in and around the areas listed above. Some virtual telecommunication is required.

These positions are for day and evening work that you schedule yourself. Having a flexible schedule and at least 3 or more days of the week available to work is needed to be successful in this position.

Minimum requirements are a BA degree, preferably a Human Service Field (Education, Social Work or Psychology)

OR

Being a parent of a WV Birth to Three child that is close to age 3 or has already turned 3 and exited the WV Birth to Three System at age 3 or being a parent of a child that did receive or is receiving Special Education services in your local School System.

Other requirements include:

Excellent computer and technology skills as well as a strong high-speed Internet service

Excellent verbal and written communication skills

Excellent organizational skills

Please email Susan Watson at skillbuilders1@comcast.net or call 304-282-8554 for more information regarding these positions.



Skill Builders LLC

WV Birth to Three
Service Coordination Agency

Skill Builders LLC, a WV Birth to Three Service Coordination Agency, have local positions open in the following Counties:

Berkeley and Jefferson Counties

These Service Coordination positions offer the ability to work from home, with flexible hours that you schedule yourself, a great hourly rate and the opportunity to make a positive difference in the lives of children and families in your community.

These positions provide face to face in home WV Birth to Three service coordination to families in the Birth to Three system and DOES require travel in and around the areas listed above. Some virtual telecommunication is required.

These positions are for day and evening work that you schedule yourself. Having a flexible schedule and at least 3 or more days of the week available to work is needed to be successful in this position.

Minimum requirements are a BA degree, preferably a Human Service Field (Education, Social Work or Psychology)

OR

Being a parent of a WV Birth to Three child that is close to age 3 or has already turned 3 and exited the WV Birth to Three System at age 3 or being a parent of a child that did receive or is receiving Special Education services in your local School System.

Other requirements include:

Excellent computer and technology skills as well as strong high-speed Internet service

Excellent verbal and written communication skills

Excellent organizational skills

Please email Susan Watson at skillbuilders1@comcast.net or call 304-282-8554 for more information regarding these positions.



TOTally SC, Inc.

We are Hiring!



TOTally SC, Inc. provides quality Service Coordination to families receiving early intervention services in the state of WV. Through a supportive organizational culture focused on developing and retaining team members, our Service Coordinators are passionate team leaders who coordinate and facilitate communication between families, other Individualized Family Service Plan (IFSP) team members, and community partners to help families meet their children's needs.

- JOB TITLE:** Service Coordinator Internship
- PROGRAM:** WV Birth to Three
- REPORTS TO:** TOTally SC, Inc.
- LOCATIONS:** As Posted at www.facebook.com/TOTallySC
- WORK HOURS:** Variable; Part-time beginning at 20 hours per week with Full-time Opportunities
- JOB TYPE:** Virtual with Home Visiting
- SALARY:** Based on Experience and Availability

NATURE OF WORK:

- A Service Coordinator is the team leader who coordinates and facilitates communication between families, other Individualized Family Service Plan (IFSP) team members, and community partners to help families meet their children's needs.
- Listen to the family and show them how WV Birth to Three services can support them.
- Coordinate the development and review of the IFSP with the team to meet the child's needs.
- Help ensure IFSP services are delivered in a way that meets the family's needs.
- Help the family understand their rights and the procedural safeguards.
- Help the family plan for next steps when they exit WV Birth to Three.
- Link families to community activities, resources, and financial supports.

MINIMUM QUALIFICATIONS:

- Ability to comply with all of TOTally SC, Inc's Policies and Procedures.
- Ability to read, write and speak distinctly.
- Home office with reliable internet and phone service.
- Transportation for both daytime and evening appointments based on client need.
- Knowledge of the WV Birth to Three program.
- Eager to work independently with great organization skills & basic computer knowledge.
- Willingness to gain and maintain certification requirements as outlined by the WV Birth to Three guidelines.

Entry Level Qualification Requirements:

1) Baccalaureate degree in an approved human services field such as social work, elementary education, special education, nursing, psychology, counseling, sociology, speech and language pathology or approved equivalent program of study

OR 2) Baccalaureate degree in a non-related area with at least 9 hours of related coursework in an approved human services field such as social work, elementary education, special education, nursing, psychology, counseling, sociology, speech and language pathology or equivalent program of study

OR 3) a biological or adoptive parent of a child three years of age or older who was eligible for and received either WV Birth to Three or Preschool Special Education services. Parent must possess a high school diploma or GED.

If you or someone you know is interested, please send us your resume and cover letter detailing your qualifications and availability to include counties you can work via email to apply@totallyscinc.com

Trina Clark, Director of Operations



Direct Service Providers

✓ BECOME A MEMBER OF THE TEAM

- ✓ PT AND OT; PTA OR OTA (supervised)
- ✓ DEVELOPMENTAL SPECIALISTS
- ✓ NURSES
- ✓ SLP, HEARING AND VISION SPECIALISTS
- ✓ ASL SPECIALISTS, AND OTHERS



To learn more about the WV Birth to Three program visit our website: [WV Birth to Three](https://www.wv.gov/birth-to-three).

[Click here](#) to review information on **WV Birth to Three Personnel Standards** for provider roles and qualifications.

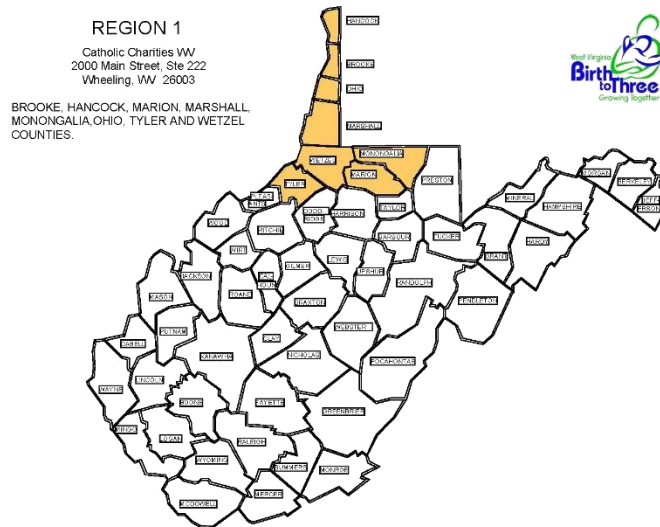
Review the information that follows for various needs around the state by region. Contact information is noted on each regional page.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 1 REQUESTED DATE: 3-5-25

RAU DIRECTOR: Wendy Miller

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 1. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 1 is seeking licensed providers and practitioners. Visit [WVBTT Personnel Standards: Entry Level Qualifications \(Effective 11/17/21\)](#) to see if you meet required qualifications.

Developmental Specialists - (Special Instruction) 1 – Hancock/day; 1 – Marion/evening; 2-3 – Marshall*; 3-4 - Monongalia*; 2 Ohio*; 1-2 – Tyler*

Occupational Therapists – 1 – Marshall/evening – **face/face availability**

Physical Therapists – 2-3 – Marion* and 2-3 - Monongalia* Counties

Speech Language Pathologists – 1 – Hancock/day; 1 – Marion/evening; 1 – Monongalia/evening; 2 – Tyler*; and 1 – Wetzel* - Counties

*** - Counties that have the most urgent need for services/daytime/evening - face/face availability**

Other specialties needed:

Hearing Specialist – Nursing – Nutrition – Psych – Monongalia, Ohio, Tyler and Wetzel Counties - **face/face availability**

SERVICE COORDINATION AGENCIES HIRING

https://www.wvdhhr.org/birth23/files/Services_providers_needed.pdf

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

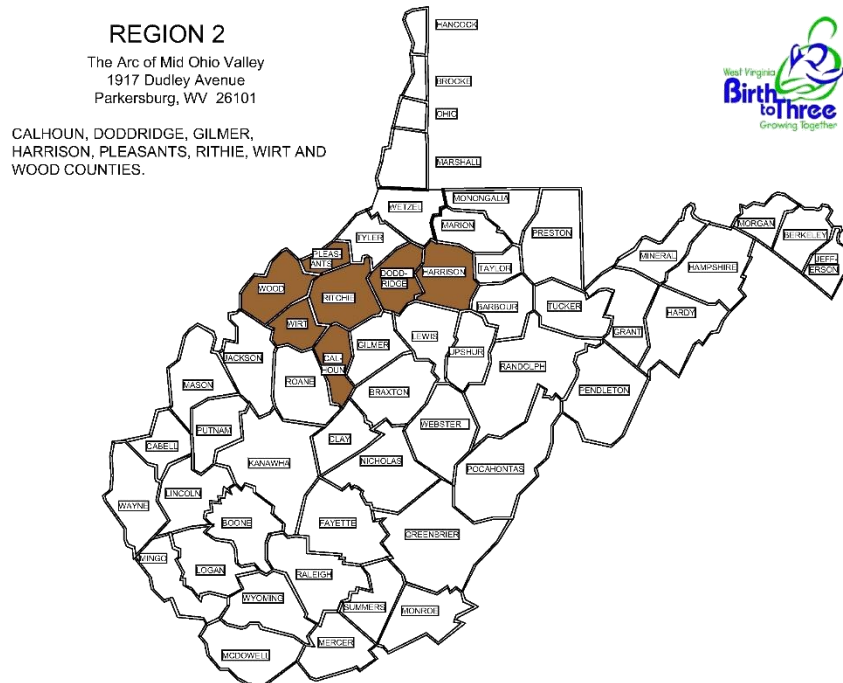
http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

Contact Technical Assistance Specialist Sarah Feick at sarah.i.feick@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 2 REQUEST DATE 3-6-25RAU DIRECTOR: Jennifer Chase

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 2. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 2 is seeking licensed providers and practitioners. Visit [WVBTT Personnel Standards: Entry Level Qualifications \(Effective 11/17/21\)](#) to see if you meet required qualifications.

Developmental Specialists —: 1 – Calhoun*; 1 – Wirt*; and 2-3 – Wood* Counties.

Occupational Therapists –

Physical Therapists –1- Calhoun County. *face-to-face availability*

Speech and Language Pathologist – - 1-Doddridge*; 1-Pleasants*; 1 – Wirt*; and 2-3 Wood* Counties.

Psychologist – 1- Gilmer County. *Need is for virtual or face-to-face.*

*** - Counties that have the most urgent need for services/daytime/evening - face/face availability**

SERVICE COORDINATION AGENCIES HIRING

https://www.wvdhhr.org/birth23/files/Services_providers_needed.pdf

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

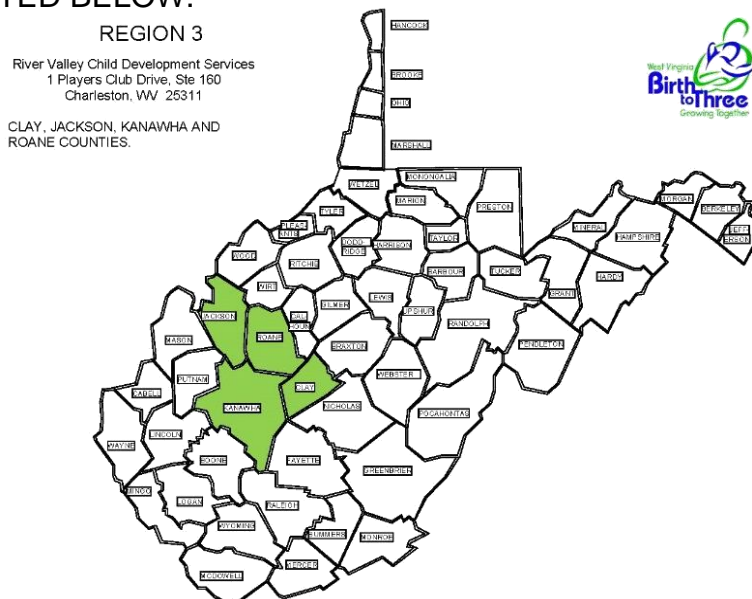
Contact Technical Assistance Specialist Sarah Feick at sarah.j.feick@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 3 REQUESTED DATE: 3-12-25

RAU DIRECTOR: **Sharon Bright**

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 3. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 3 is seeking licensed providers and practitioners. Visit [WVBTT Personnel Standards: Entry Level Qualifications \(Effective 11/17/21\)](#) to see if you meet required qualifications.

Developmental Specialist – 1 – Clay*; 1 – Jackson*; 2 – Kanawha*; and 2 – Roane*
Counties - *Evaluation and Ongoing services*

Physical Therapist - 1 – Clay*; 1 – Jackson*; 2 – Kanawha*; and 2 – Roane* Counties
Evaluation and Ongoing services

Occupational Therapist - 2 – Jackson*; 2 – Kanawha*; and 2 – Roane* Counties - *Evaluation and Ongoing services*

Speech Language Pathologist - 2 – Clay*; 2 – Jackson*; 4 – Kanawha*; and 2 – Roane*
Counties - *Evaluation and Ongoing services*

*** - Counties that have the most urgent need for services/daytime/evening - face/face availability**

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

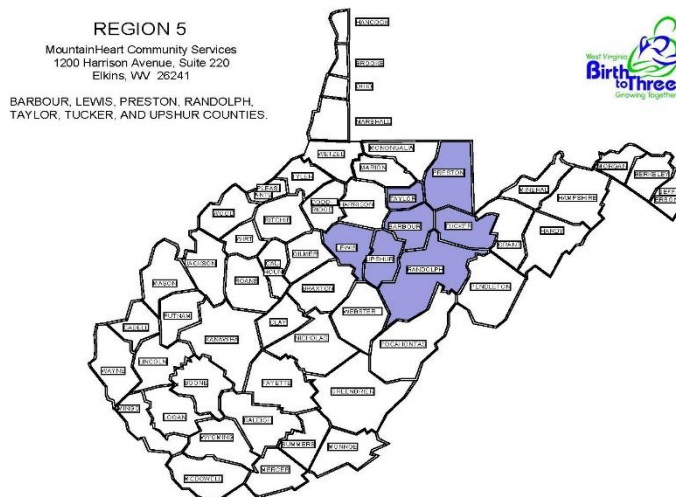
Contact Technical Assistance Specialist Kately Thaxton at Kately.M.Thaxton@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 5 REQUESTED DATE: 3-12-25

RAU DIRECTOR: Rachel Hamner

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 5. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 5 is seeking licensed providers and practitioners. Visit [WVBTT Personnel Standards: Entry Level Qualifications \(Effective 11/17/21\)](#) to see if you meet required qualifications.

DEVELOPMENTAL SPECIALISTS - 2 – Barbour*; 2 – Preston* and 2 – Tucker* Counties

OCCUPATIONAL THERAPISTS –1 – Barbour* County

PHYSICAL THERAPISTS - 2 – Barbour*; 2 – Lewis*; 1 – Preston*; and 2 Upshur* Counties

SPEECH AND LANGUAGE PATHOLOGISTS - 1 – Barbour* 1 – Lewis*; 1 – Preston*; 1- Taylor* and 1 – Tucker* Counties

*** - Counties that have the most urgent need for services/daytime/evening - face/face availability**

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

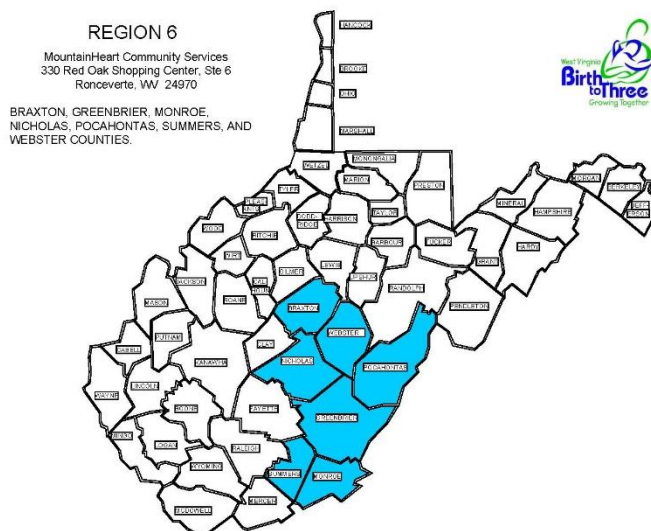
Contact Technical Assistance Specialist, Kathryn Heidel at Kathryn.A.Heidel@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: **6** REQUESTED DATE: **3-12-25**

RAU DIRECTOR: **Rachel Hamner**

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION **6**. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 6 is seeking licensed providers and practitioners. Visit [WVBTT Personnel Standards: Entry Level Qualifications \(Effective 11/17/21\)](#) to see if you meet required qualifications.

The following professionally licensed practitioners are needed:

PHYSICAL THERAPISTS – 1 – Greenbrier* County

SPEECH AND LANGUAGE PATHOLOGISTS – 2 Braxton* County

*** - Counties that have the most urgent need for services/daytime/evening - face/face availability**

SERVICE COORDINATION AGENCIES HIRING

https://www.wvdhhr.org/birth23/files/Services_providers_needed.pdf

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

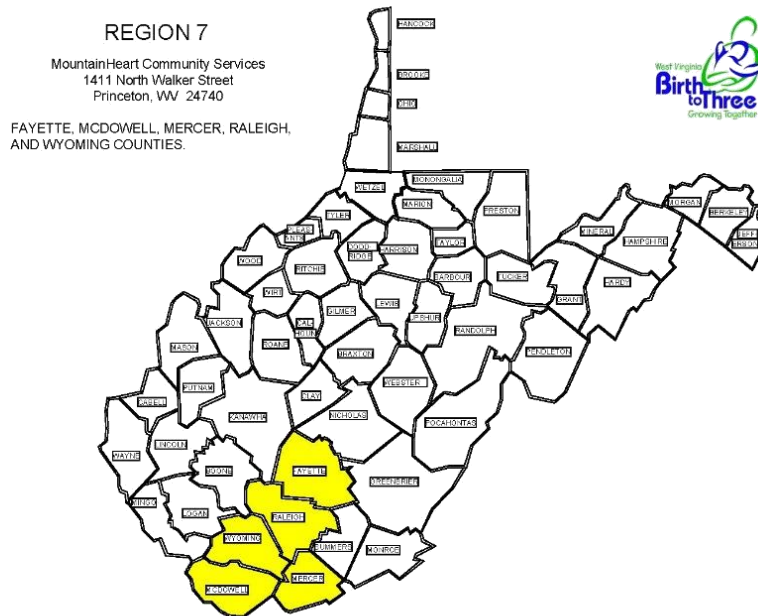
Contact Technical Assistance Specialist, Kathryn Heidel at Kathryn.A.Heidel@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 7 DATE: 3-15-25

RAU DIRECTOR: Melissa Saddler

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 7. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 7 is seeking licensed providers and practitioners. Visit [WVBTT Personnel Standards: Entry Level Qualifications \(Effective 11/17/21\)](#) to see if you meet required qualifications.

Developmental Specialists – 2 – McDowell★, 2 – Raleigh, and 2 – Wyoming Counties – **face/face availability**

Physical Therapists – 2 – Fayette★, 2 – McDowell★, 2 – Mercer★, 3 – Raleigh★, and 2 – Wyoming Counties - **face/face availability**

Speech Language Pathologists – 1-2 – McDowell, ★ 2 – Mercer★, 4 – Raleigh★
- **face/face availability**

Social Worker – Need for 1 each county of the region with face/face availability.

★ - Counties that have the most urgent need for services/daytime/evening - face/face availability

BTT SAFETY PROTOCOL STILL REMAINS IN PLACE.

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

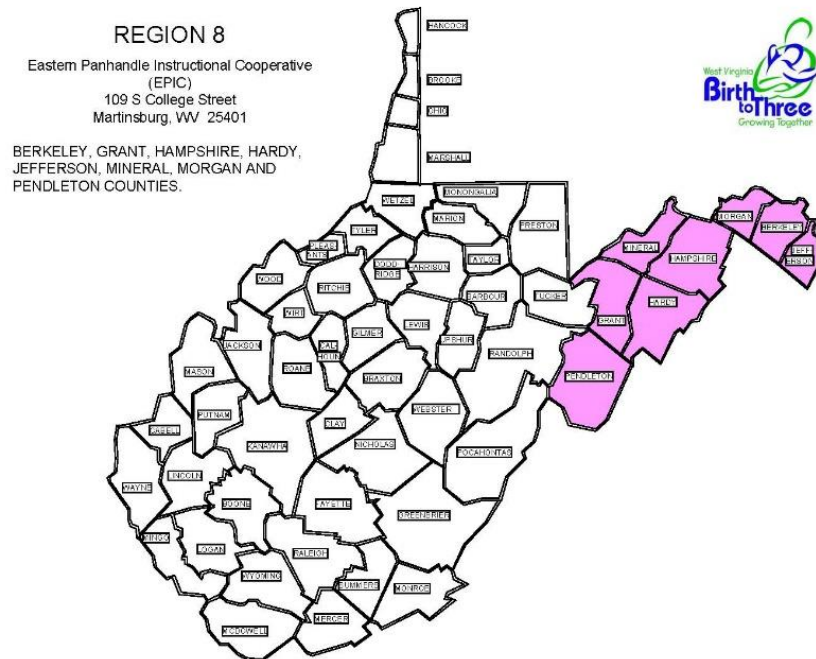
Contact Technical Assistance Specialist, Susan Rispress, at susan.k.rispress@wv.gov for more information.

RAU SERVICE PROVIDER NEEDS/VACANCIES

RAU: 8 REQUESTED DATE: 3-24-25

RAU DIRECTOR: Lori Lawson

WVBTT HAS A NEED FOR SERVICE PROVIDERS IN REGION 8. DISCIPLINES AND LOCATIONS ARE NOTED BELOW.



Region 8 is seeking licensed providers and practitioners. Visit [WVBTT Personnel Standards: Entry Level Qualifications \(Effective 11/17/21\)](#) to see if you meet required qualifications.

Developmental Specialists – 1 - Berkeley, 1 - Grant, 1 - Hardy, 1 - Jefferson, 1 – Morgan[★], and 1 - Pendleton[★] Counties

Physical Therapists – 2 - Berkeley[★], 1-Grant, 2-Jefferson[★], 1-Morgan[★] and 1-Pendleton[★] Counties

Occupational Therapists – 1 - Berkeley, 1 - Grant, 1 - Hardy, 1 - Jefferson, 1 - Morgan and 1 - Pendleton Counties

Speech and Language Pathologist – 2 - Berkeley[★], 1 - Grant, 1- Hardy, 2 - Jefferson[★], 1 - Morgan and 1 - Pendleton Counties

Face to Face needed for all counties for daytime/evening.

BTT SAFETY PROTOCOL

http://www.wvdhhr.org/birth23/files/WVBTT_Home_Safety_Protocol.pdf

★ - Counties that have the most urgent need for services/daytime/evening - face/face availability

Contact Technical Assistance Specialist Kathryn Heidel at Kathryn.A.Heidel@wv.gov for more information.