

## SEEKING SERVICE COORDINATORS

May 3, 2021

**Skill Builders**, a West Virginia Birth to Three (WVBTT) service coordination agency, is recruiting new service coordinators for the following counties:

**Berkeley, Jefferson, Monongalia, Marion, Ohio, Marshall, Barbour, Gilmer, and Calhoun Counties**

**You work from home, scheduling your own visits and times for visits. This position does typically require travel in the above listed counties BUT during the COVID-19 Pandemic many services are being provided virtually. This position is primarily days but does require some evenings.**

Qualifications include:

A 4-year degree in a human service field

OR

A parent of a child that has already turned 3 and exited the WVBTT system (or close to aging out at 3)

Other requirements include:

**Excellent** organization skills

**Excellent** communication skills

Professional work ethic and the ability to work without direct supervision at all times

High degree of professional integrity and honesty

If you are a graduated WVBTT parent or other community partner that might be well qualified and interested in working with the West Virginia Birth to Three program, please contact:

**Susan M. Watson**

**120 Parkview Dr. Westover WV 26501 304-282-8554**

**Email: [skillbuilders1@comcast.net](mailto:skillbuilders1@comcast.net)**