



**Team Signature page...**

Each individual team member is required to print their name, contact information, date, and to sign the team signature page digitally or electronically.

**It is necessary to complete your information *PRIOR* to digitally/electronically signing the document.** Once you have entered your information, save the signed document to your computer so that it is easily recognizable. (*i.e. – TEAM EA REPORT for AB 201500000.*) You should then forward the document on to the next team member for them to complete their information. The last team member to sign, should make certain that all team members are sent the completed signed document AND inform members that the document has been uploaded to BTT Online.

**WVBTT Team Assessment Signature – page 2**

**To be submitted ONLY if evaluation/assessment was completed by a team as defined in the WV Birth to Three Evaluation/Assessment Summary Report Guidance: *Team Evaluations/Assessments*. This form must be digitally or electronically signed and submitted.**

This report has been completed based upon the information gathered from the use of valid, recognized WVBTT assessment and evaluation tools as used by multiple members of a team and additional information has been gathered from the family.

The printed names, credentials, and signatures below will affirm and attest to that fact:

|                     |                                                                                                                                                                                                  |                       |                                                                                                                                                   |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Printed Name: _____ | Enter name and credentials of individuals who completed the evaluation/assessment.                                                                                                               | Contact Phone: _____  | Enter the contact information for the individuals who completed the evaluation/assessment.                                                        |
|                     | <b>Digital/electronic signatures are required to complete the Team Assessment.</b>                                                                                                               |                       | If a <b>DIGITAL SIGNATURE</b> is being used to sign the signature page, it is NOT necessary to enter a “date completed.”                          |
|                     | <b>Sign, then save document with new name and forward to next team member for their signature.</b>                                                                                               |                       | If an <b>ELECTRONIC SIGNATURE</b> is being used such as: stylus, computer generated or photo, then the signee will need to include the date here. |
| Signature: _____    | <i>NOTE: Repeat this process for all team members.</i>                                                                                                                                           | Date Completed: _____ |                                                                                                                                                   |
| Printed Name: _____ |                                                                                                                                                                                                  | Contact Phone: _____  |                                                                                                                                                   |
|                     | Last individual to sign team page, must use naming protocol and upload this page along with report to BTT Online then inform team members that the report and signature page have been uploaded. |                       |                                                                                                                                                   |
| Signature: _____    |                                                                                                                                                                                                  | Date Completed: _____ |                                                                                                                                                   |
| Printed Name: _____ |                                                                                                                                                                                                  | Contact Phone: _____  |                                                                                                                                                   |
| Signature: _____    |                                                                                                                                                                                                  | Date Completed: _____ |                                                                                                                                                   |