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From: <dhhrwvbtinfo@wv.gov>

Date: Fri, Jan 6, 2023 at 12:04 PM

Subject: Revised WV Birth to Three Enrollment Requirements

To:

Dear Interim and Ongoing Service Coordinators,

Happy New Year to you and your families!

WV Birth to Three is pleased to announce revisions to initial and annual enrollment requirements effective January 1, 2023. These revisions are intended to assist the Regional Administrative Units and the Service Coordination agencies in onboarding new staff, to provide additional time for newly enrolled Interim and Ongoing Service Coordinators to attend required training for their roles within the system and to align annual contact hours with what is required in other early childhood programs in WV.

IMPORTANT:

All new enrollment and any annual enrollment submissions that are due after January 1, 2023, will follow the new procedures.

EXCEPTIONS: (WV Birth to Three is maintaining a list a who qualifies for these exceptions)

Individuals who were due to submit their annual enrollment packet prior to January 1, 2023, and who are on an extension will need to follow the previous enrollment requirements as the enrollment submission is past due.

Individuals who are due prior to April 1, 2023, and who have already taken one or more of the Principles of Practice series can elect to follow the previous enrollment requirements but must be completed by April 1, 2023.

WV Birth to Three will continue to offer Principles of Practice and Facilitating Teams Virtually for 3 months to ensure individuals who are past due in submitting their enrollment packets can access the previously required trainings.

For more information on the new requirements, please visit:

http://www.wvdhhr.org/birth23/tabulletins/tab_Revisions_Initial_Annual_Credential_Requirements_SC_E.pdf

New Enrollment Checklists can be found at:

https://www.eikids.com/wv/matrix/docs/pdfs/WVBTT_Enrollment_Checklist_Initial_and_Annual_Requirements_%20Revised%201-3-2023%20FINAL-2.pdf

Please direct any questions to Mel Woodcock at Regina.K.Woodcock@wv.gov

Sincerely,

Mel Woodcock