

Dear Direct Service Practitioners,

Happy New Year to you and your families!

WV Birth to Three is pleased to announce revisions to initial and annual enrollment requirements effective January 1, 2023. These revisions are intended to provide newly enrolling practitioners with the information needed to successfully participate as part of the evaluation/assessment team, in the completion of the COSF, the design of meaningful IFSP child and family outcomes, and the implementation of family coaching. Ongoing annual contact hour requirements have been reduced to align with what is required in other early childhood programs in WV.

IMPORTANT:

All new enrollment and any annual enrollment submissions that are due after January 1, 2023, will follow the new procedures.

Developmental Specialists will still need to attend the Child Outcome Summary Form training and sign a COSF Facilitator Agreement prior to conducting evaluation and assessment.

EXCEPTIONS: (WV Birth to Three is maintaining a list a who qualifies for these exceptions)

Individuals who were due to submit annual enrollment prior to January 1, 2023, and who are on an extension, will need to follow the previous enrollment requirements as the enrollment submission is past due.

Individuals who are due prior to April 1, 2023, and who have already taken one or more of the Principles of Practice series can elect to follow the previous enrollment requirements but must be completed by April 1, 2023.

WV Birth to Three will continue to offer Principles of Practice for 3 months to ensure individuals who are past due in submitting their enrollment packets can access the previously required trainings.

For more information on the new requirements, please visit:

http://www.wvdhhr.org/birth23/tabulletins/tab_Revisions_Initial_Annual_Credential_Requirements_DSPE.pdf

New Enrollment Checklists can be found at:

https://www.eikids.com/wv/matrix/docs/pdfs/WVBTT_Enrollment_Checklist_Initial_and_Annual_Requirements_%20Revised%201-3-2023%20FINAL-2.pdf

Please direct any questions to Mel Woodcock at Regina.K.Woodcock@wv.gov

Sincerely,

Mel Woodcock