

From: <dhhrwvbtinfo@wv.gov>
Date: Wed, Jan 4, 2023 at 3:18 PM
Subject: IMPORTANT - Upload Documentation
To:

Please do not forget that WV Birth to Three policy requires that you upload documentation for any claims prior to billing.

If we review and find that there is not documentation for submitted billing claims, we may require that paid claims be reimbursed to WV Birth to Three. This is very important!

At times, WV Birth to Three is also involved in audits and must submit completed documentation. If there is no completed documentation, not only are you in trouble but so is WV Birth to Three.

It is also very important that you have uploaded documentation that shows all attempts to schedule visits with families - this is important to support your attempts to provide services for each authorization as identified on the IFSP.

Hopefully uploading is easier than submitting your documents to the RAU. If you have any trouble at all with uploading, please contact your TA Specialist, or Stephanie.n.ODell@wv.gov and ask for assistance.

Thank you to everyone and thank you for all you do for children and families!

Pam Roush, Director
WV Birth to Three