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Date: Wed, Mar 2, 2022 at 3:11 PM

Subject: <b>Overview of WVBTT DocuSign for Service Coordinators -March 18, 2022</b>

To:

Good afternoon everyone!

Please save this date: Friday, March 18, 2022 from 9-11am for our Service Coordinator Community of Practice.

During our meeting, Susan Rispress, will provide of an overview of DocuSign and the process that WVBTT will use for completing and submitting documents. This is an opportunity for you to take a "first look" and perhaps make a decision on selecting DocuSign or going with another signing program.

This is an informational overview. As we move forward towards our "go-live" date for BTT Online there will be other training information made available.

Look forward to you joining with us on the 18th!

The WV Birth to Three State Staff