



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

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Secretary

MEMORANDUM

TO: MR/DD Waiver Providers (Executive Directors & Contact Persons)
WV Developmental Disabilities Council
EMS TSN Advocacy Program
West Virginia Advocates

FROM: Tina Maher, Training & Technical Assistance Coordinator
WV MR/DD Waiver Program

DATE: February 14, 2002

SUBJECT: Summer 2002 MR/DD Waiver Contact Meeting

I am getting a head start on planning for the next MR/DD Waiver Contact Meeting which is tentatively scheduled for June 18 - 19, 2002. The Contact Meeting will be held in Charleston, West Virginia. I am interested in implementing a different format with whole group sessions and break out sessions. One of the changes I like to make, is to have a whole group session with agency contact persons only to discussion general waiver issues. This will be held on the first day (morning to lunch) to assure enough time is available to address and answer all questions. In addition, we are planning a Participant & Family session for questions, networking and open discussion (morning to lunch on the first day). I would like the remaining time to consist of break out sessions. This would be open for attendance by providers, participants, advocates and families. (CEU's will be offered)

To do this new format, I am asking for your assistance. I would like to solicit your expertise and interest in being presenters at this event. I have attached a questionnaire to poll your interests in topics and for interested presenters. Please have the contact person, service coordinators, QMRP's, and nurses complete the questionnaire. I really want to use the expertise and creativity of those of you who are in the field doing the work. I feel it will make for a more interesting and informative Contact Meeting.

Service Coordination agencies are responsible for making this information available to participants and families.

Please complete the attached questionnaire and **return it to me by March 13, 2002**. Thank you for your attention to this matter.

I hope to make improvements in the next Contact Meeting to better meet the needs of more providers, participants, advocates and families.

cc: MR/DD Waiver Program Staff, DD Division Staff, & BMS