

24.15 PAYMENTS TO EMPLOYERS AND TRAINING FACILITIES

The following instructions apply to issuing payments to EIP employers and providers of skills training.

A. EIP EMPLOYERS

Employers are reimbursed up to 50% of the client's gross wages. Payments are issued monthly and are based on information from the time sheet, DFA-TS-12.

B. PROVIDERS OF VOCATIONAL SKILLS OR LIFE SKILLS TRAINING

A payment can be made only in response to an invoice from the service provider and payment must be made directly to the vendor. Care must be taken to ensure that the payment limit is not exceeded for any contract. Supervisors must monitor the negotiation of these contracts and the payments made to vendors to determine if problems exist and to take corrective action, as necessary. Payment cannot be made until the Worker verifies that the client has begun participation. This must be recorded in Work Programs comments.

Payment may be made for life skills training such as, but not limited to: parenting and financial literacy. Existing programs offered by other agencies must be used first when available without cost.