

Assistance payment instead of continued support service payments. Participation hours for this employment may be projected for up to 6 months by using either pay stubs or a written statement from the employer. If it is apparent that the hours may vary substantially, the EAP participant must provide a time sheet or pay stubs each month to verify the hours. A PRC or SSP is not required for the post-employment period.

**EXAMPLE:** A WV WORKS client reports employment. The income reported is over the program limit so the WV WORKS benefit closes for March. The Worker contacts the client and explains the 2 employment support options and the client chooses the EAP. The Worker mails the DFA-WVW-15 to the client to obtain his signature but the client fails to return the completed form. In May the client comes in for a SNAP review with the completed form and returns it to the Worker. The client is not eligible for EAP benefits since the form was not returned within 30 days from the date of closure in March.

When the AG is closed due to imposition of a sanction, no continued support service payments are issued. Because the participant was not employed at the time the benefits ended, he is not eligible for either employment option even if he later becomes employed during the continuation of services period. When there is no break in receipt of benefits, such as closures due to a late review or during a good cause period and the individual reports employment, he may still receive a continuation of services period.

**NOTE:** If he meets all eligibility requirements, an employed, non-recipient Work-Eligible Individual who was living with a child who was receiving assistance is also eligible to choose one of these employment support options. These services, support payments, and employment assistance are handled in the same manner as for former recipients who were included in the WV WORKS AG.

**NOTE:** An individual who was in a PL period as of January 1, 2008, may be eligible for PL payments through the end of their period if he becomes employed during that period.

#### A. ELIGIBILITY REQUIREMENTS FOR EMPLOYMENT SUPPORT OPTIONS

Individuals who meet all of the following requirements may choose a post employment option:

- Gross family income is 150% or less of the current FPL, excluding SSI income; and
- The family resides in West Virginia; and
- The family's countable assets must be below the TANF asset limit; and

**EXAMPLE:** A husband and wife receive WV WORKS for their 4 children. The 16-year-old child quits school and moves out on his own effective October. He starts working at a fast-food restaurant in October and requests support services to help maintain his employment. Even though he is within the time frame for receipt of employment support services and is working, he is ineligible for either program because he was not included in the AG as an adult and there is no dependent child living with him.

**EXAMPLE:** A woman receives WV WORKS for herself and her 2 children. She is working part-time and marries a man who is working full-time. Counting his income makes the AG ineligible for WV WORKS effective November. She signs the DFA-WVW-15 and opts to receive employment support payments. The 6-consecutive-month period begins December 1<sup>st</sup> and continues through May 31<sup>st</sup>.

In February, the husband has a wreck and they request support services to repair the vehicle. He meets all of the requirements except that he was not a WV WORKS recipient. However, because the wife was working and was a Work-Eligible Individual, she meets all of the requirements, so the family qualifies for support services to repair his vehicle.