

# WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

|              |                                       |                       |     |
|--------------|---------------------------------------|-----------------------|-----|
| <b>DATE:</b> | July 1, 2015                          | <b>CHANGE NUMBER:</b> | 707 |
| <b>TO:</b>   | ALL INCOME MAINTENANCE MANUAL HOLDERS |                       |     |

| DELETE               |         |       | INSERT OR CHANGE    |         |       |
|----------------------|---------|-------|---------------------|---------|-------|
| PAGES                | CHAPTER | DATED | PAGES               | CHAPTER | DATED |
| Appendix B-3         | 15      | 7/13  | Appendix B-3        | 15      | 7/15  |
|                      |         |       | Appendix B-4        | 15      | 7/12  |
| Appendix B-5         | 15      | 6/14  | Appendix B-5        | 15      | 7/15  |
|                      |         |       | Appendix B-6        | 15      | 7/13  |
| Appendix B-7- B-8    | 15      | 7/13  | Appendix B-7        | 15      | 7/13  |
|                      |         |       | Appendix B-8        | 15      | 7/15  |
|                      |         |       | Appendix C-5        | 15      | 7/11  |
| Appendix C-6 – C-7   | 15      | 7/12  | Appendix C-6 – C-7  | 15      | 7/15  |
| Appendix C-8         | 15      | 4/14  | Appendix C-8        | 15      | 7/15  |
| Appendix C-11 – C-12 | 15      | 7/12  | Appendix C-11-C-12  | 15      | 7/15  |
|                      |         |       | NEW FORM DFA-WVSC-2 | 15      | 7/15  |
|                      |         |       |                     |         |       |
| 15 – 16              | 20      | 8/01  | 15                  | 15      | 7/15  |
|                      |         |       |                     |         |       |
|                      |         |       | 16                  | 15      | 8/01  |
| 27                   | 24      | 7/07  | 27                  | 24      | 7/15  |
|                      |         |       | 28                  | 24      | 8/12  |
| 37 – 38              | 24      | 4/10  | 37                  | 24      | 7/15  |
|                      |         |       | 38                  | 24      | 4/10  |
| 41                   | 24      | 9/09  | 41                  | 24      | 7/15  |
|                      |         |       | 42                  | 24      | 7/15  |
|                      |         |       | 83                  | 24      | 7/14  |
| 84                   | 24      | 11/07 | 84                  | 24      | 7/15  |

| 14 | 25 | 1/15  | 14 | 25 | 7/15  |
|----|----|-------|----|----|-------|
| 15 | 25 | 10/11 | 15 | 25 | 10/11 |

This change is being made to update School Clothing Allowance (SCA), update Support Service Re-payment procedures, update referral requirement for Good News Mountaineer Garage, and update EIP training period.

**Chapter 15:** Appendix B and C School Clothing Allowance updates and corrections made.

**Chapter 20 and 24:** Section 20.3 and 24.1 Support Service Repayment will now be accomplished by the same procedure as a cash assistance claim.

Section 24.14: Good News Mountaineer Garage referrals must possess a valid driver's license from West Virginia.

WVSCA-2: New form to be sent with an application for SCA by mail.

IMM Section 24.7, 25.3, EIP brochure updated. The new hours will effect new contracts only, any contract currently in effect will continue at the original contracted amount.