

## WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

<b>DATE:</b>	October 1, 2014	<b>CHANGE NUMBER:</b> 691
<b>TO:</b>	ALL INCOME MAINTENANCE MANUAL HOLDERS	

DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
	27 – Deleted		1 - 13	27	10/14
			i	27	10/14

Beginning October 1, 2014, The Bureau for Children and Families Worker is no longer responsible for the processing of non-emergency medical transportation (NEMT) applications. NEMT administration will be the responsibility of the contracted NEMT broker. The broker will be responsible for full administration of the program, including customer services, provider enrollment, safety requirements, and monitoring for fraud and abuse.

All inquiries or requests regarding NEMT after October 1, 2014 should be forwarded to the broker.

The DFA-NEMT-1 and DFA-NEMT-1A forms will be removed from the public forms page and obsoleted effective September 30, 2014. Because the client has 60 days to submit an NEMT application, a Worker could continue to receive an DFA-NEMT-1 through November 30, 2014. The client may request a DFA-NEMT-1 after October 1, 2014 to request reimbursement for travel dates prior to September 30, 2014. This is the only time a DFA-NEMT-1 form should be provided to the client after October 1, 2014.

Applications received by the Department with a date of travel prior to October 1, 2014 will be processed by the Worker. Applications received with a date of travel on or after October 1, 2014 should be forwarded to the broker for processing and member education.

**Old Chapter 27**

Sections 27.1 through 27.15, and Appendix A: All policy in these sections was placed into new Appendix A for historical purposes.

Appendix B: NEMT public forms were obsoleted.

**New Chapter 27**

Added new policy that will be followed by the contracted NEMT transportation broker.

**Section 27.1: INTRODUCTION**

**Section 27.2: NEMT REQUEST PROCESS**

**Section 27.3: VERIFICATION**

**Section 27.4: CLIENT NOTIFICATION**

**Section 27.5: SPECIFIC ELIGIBILITY REQUIREMENTS**

**Section 27.6: BENEFIT REPAYMENT**